



*Mewar University*

*Knowledge to Wisdom*

# **Mewar University**

**Gangrar, Chittorgarh (Rajasthan)**

**Accredited by NAAC**

## **Academic & Administrative Audit Report (Internal)**

**2020-2021**

  
Registrar  
Mewar University  
Gangrar, (Chittorgarh)

Prepared by:

Internal Quality Assurance Cell.

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## **1. Introduction to Academic Audit:**

The main objective of an academic audit is to ascertain departments have put in place adequate and effective quality assurance mechanisms in terms of strategies, procedures, their applicability, that ensures quality inputs and consequently quality outputs; their agility in ensuring continuous improvements along with review of available resources, their optimal utilization, additional resource requirements for providing quality education.

An increasingly prevalent trend in the higher education scenario in India in recent years is the willingness and drive by institutions and universities to introduce systems and practices in their work environment and establish high standards and benchmarks to guide their performance in keeping with the institution's vision and mission. More and more colleges of Institutions and universities in the country volunteer to subject their activities and performances to be critically reviewed and audited by national and international agencies. Creation of internal quality assurance mechanisms that help to inculcate the gains made from such efforts in the day-to-day work ethics and organizational culture of the institution is an indispensable requirement in any quality assurance scheme. The Internal Quality Assurance Cell (IQAC) advocated by NAAC belongs to such recommendations. The Institution completed First Cycle of accreditation by NAAC and received the certificate of accreditation in 2<sup>nd</sup> November 2018, securing 'Grade B' with a Cumulative Grade Point Average of 2.04 out of 4.0 points.

  
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## 2. Audit Committee Members:

### Internal Audit Committee Members:


1. Mr. D. K. Sharma	Convenor
2. Mr. H. Widhani	Member
3. Ms. Deepti Shastri	Member
4. Ms. Aruna Dube	Member
5. Mr. Sushil Sharma	Member
6. Ms. Neelu Jain	Member
7. Ms. Chetali Agarwal	Member
8. Mr. Hari singh Chauhan	Member
9. Mr. Jitendra Vaswani	Coordinator

  
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### 3. Schedule of the Academic Audit: Date - 27<sup>th</sup> & 28<sup>th</sup> august, 2021.

Following departments were visited by the Internal Audit Committee Members as per the timings mentioned in the schedule:

S. N.	Time	Faculty/Department	
<b>Day - 1</b>			
1	10:00 AM – 10:30 AM	Faculty of Management and Commerce	Dept. of Commerce
			Dept. of Management
2	10:40 AM – 11:10 AM	Faculty of Legal Studies	Dept. of Law
3	11:20 AM – 11:50 AM	Faculty of Education & Psychology	Dept. of Education
			Dept. of Psychology
			Dept. of Physical Education
4	12:00 PM – 12:45 PM	Faculty of Engineering and Technology	Dept. of Chemical Engg.
			Dept. of Civil Engg.
			Dept. of CSE
			Dept. of ECE
			Dept. of EE
<b>Lunch Break 1:00 PM – 1:50 PM</b>			
5	2:00 PM – 2:30 PM	Faculty of Science & Technology	Dept. of Chemistry
			Dept. of Life Science
			Dept. of Maths
			Dept. of Physics
7	2:40 PM – 3:10 PM	Faculty of Humanities, Social Science & Fine Arts	Dept. of Economics
			Dept. of Geography
			Dept. of History
			Dept. of Humanities
			Dept. of Political Science
8	3:20 PM – 3:50 PM	Faculty of Agriculture & Veterinary Sciences	Dept. of Agriculture
9	4:00 AM – 4:30 AM	Faculty of Pharmaceutical Sciences	Dept. of Pharmacy

  
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Day - 2

10	10:00 AM – 10:30 AM	Faculty of Paramedical Science	Dept. of Paramedical Dept. of Physiotherapy
11	10:40 AM – 11:10 AM	Faculty of Alternative Therapy	Dept. of Astrology Dept. of Yoga
12	11:20 AM – 12:00 PM	Library, Mess, Gym & Other facilities	
13	12:10 PM - 1:00 PM	Exit Meeting	

  
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#### 4. Institutional Profile:

##### A. Curriculum

The Curriculum is being updated and revised periodically.

- Curriculum refers to the educational content and learning experiences that students are exposed to in a particular course or program of study. It includes a range of topics, skills, and knowledge that are deemed important for students to learn within a given subject or discipline encouraged to take up Research in their respective domains.
- A curriculum typically outlines the learning objectives, instructional strategies, and assessment methods that will be used to help students achieve their learning goals. It may also include recommendations for textbooks, resources, and materials that will be used in the course.
- Curricula may also be influenced by cultural, social, and political factors, as well as by emerging trends and developments in a given field.
- Placement Oriented Courses has Optimization Techniques, Soft Skills and Communicative Skills are offered along with the curriculum prescribed by the University.
- Self-Learning is promoted through the Add on Courses and Value Added Courses.
- The Students are given opportunity to learn the art of doing a Project In House and Industrial Project.

Overall, curricula are an important aspect of education as they guide the learning process and help ensure that students acquire the knowledge and skills they need to succeed in their chosen field.

##### B. Infrastructural Facilities

- Wi-Fi enabled class rooms in all the Blocks
- Smart class rooms.
- Seminar halls
- Healthcare facilities for Students & Staff members.

  
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- Telecommunications facilities.
- RO Water Facility
- Lift Facility
- Library with Wi-Fi facility
- Sports ground and Gym facility
- Bank & ATM facilities
- Guest house & staff quarters
- Boys & girls Hostels
- Herbal garden
- Agriculture farm
- Fair safety facilities
- Indoor and outdoor games facilities
- Transportation facilities for students & staff
- Cafeteria & Mess

### C. Library Books

Following E-Resource has been subscribed to;

- DELNET
- Legal egal

Total No of Books 2020-21	9235
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*[Signature]*  
 Registrar  
 [University Name]  
 [Address]



## 5. Summary of Report:

- Online classes facilities available and e-content available.
- No of volumes of Text books at library is well maintained and increase volume every academic year.
- Time to Time Placement activities and placement related training provide to students.
- Good quality Equipments and Instruments used in laboratory and well maintained.
- Academic Management is focused to achieve the learning out come.
- The curricular and the co-curricular activities are well balanced in the Teaching Learning environment to provide holistic education to the students.
- Teaching Learning process and Evaluation process has well.
- Admission process is well maintained.
- Equity of access is taken care of in the admissions.
- The Admission committee is vigilant in making the admission process transparent and efficient.
- IQAC provides Faculty enrichment programmes and Orientation Programmes for students.
- IQAC also conducts feedback on the Governance and Leadership along with faculty members.

## 6. Overall Assessment:

Institution over all Academic Audit was conducted in well organized and in transparent manner.

- No of volumes of Text books at library is sufficient.
- Uniform for students to some courses is a good practice.
- Publications and participations in FDP (Online & offline), seminars, conferences and workshops by faculty members are good.
- Internet and Wi-Fi facilities are good.
- Placement activities and placement related training are good.
- Well maintain training modules for the students.

  
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7. **Suggestions:**

- Conduct online conferences and workshops.
- Departmental objective has to maintain in standard format and revise to time to time.
- Student Monitory Record has to be standardized and maintained in the same format by all departments.
- Faculty should use statistical tools based on analysis in their respective subject.


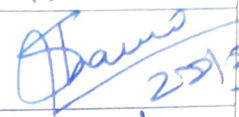
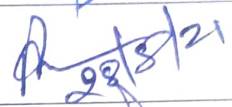
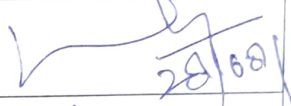

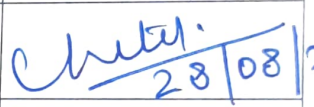

  
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## 8. Conclusion:

- Well planned Lesson plan and time table execution by the faculty
- Vibrant and disciplined student community.
- Formulation and meticulous implementation of good academic calendar.
- Management is with attitude of employee welfare.
- Good common facilities such as bank, dispensary, sports, guest house etc
- Record keeping and retrieving is well maintained.
- Good demonstration by all during the audit.
- Environmental studies subject is made compulsory to students to create awareness of green energy.
- Trees palings gift to guest Instead of Bouquet of flowers is a good practice
- Excellent infrastructural resources.
- Qualified and experienced faculty members.
- Computer and internet facility with latest software.
- Well connected campus.
- Well planned Faculty Development and faculty training Programmes.
- Active student cooperation with the Institution.
- Interactions with professionals through industrial visits, guest lecturers.
- Innovative methods in teaching and evaluation process are adopted.
- Opening to the faculty members to work on University authorities such as academic council etc.


  
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Signature of Auditors: -

S. No.	Name of the Auditors	Designation	Signature
1	Mr. H. Widhani	Member	 28/08/21
2	Ms. Deepti Shastri	Member	 25/8/21
3	Ms. Aruna Dube	Member	 28/8/21
4	Mr. Sushil Sharma	Member	 28/08/21
5	Ms. Neelu Jain	Member	 Neelu Jain 28/8/21
6	Ms. Chetali Agarwal	Member	 Chetali 28/08/21
7	Mr. Hari Singh Chauhan	Member	 Ch 28/8/21

  
IQAC Coordinator



  
Dean Academics  
(Convener)

Date:- 28/8/21

  
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