



Mewar University

(A University u/s 2(f) & 12(B) of the UGC Act 1956)

Gangrar, Chittorgarh, Rajasthan-312901

STATUTORY/REGULATORY COMMITTEES ANNUAL REPORT

2017-18

A handwritten signature in blue ink, appearing to be "D. Singh", is written over a faint circular stamp. The signature is fluid and cursive.

**Registrar
Mewar University
Gangrar, (Chittorgarh)**

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Mewar University
Gangrar, (Chittorgarh)



Mewar University

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Gangrar, Chittorgarh, Rajasthan-312901

INTRODUCTION & OBJECTIVE OF COMMITTEES

Annexure-I

A handwritten signature in blue ink, appearing to be "S. M. Singh", is written over the printed name of the Registrar.

Registrar
Mewar University
Gangrar, (Chittorgarh)

STATUTORY/REGULATORY COMMITTEES

Introduction:

The Statutory/ Regulatory Committees were formed with the goal of resolving student grievances. Students may submit their grievances in writing to the Statutory/ Regulatory Committees or electronically via the Grievance Form available on the Mewar University Website. The Committee will meet as needed and take appropriate measures/solutions to the grievances addressed to it.

All students in the University have access to the Statutory/ Regulatory Committees to voice their concerns about academic matters, financial matters, health services, library, hostel and other central services. Students' complaints dropped in the 'Suggestion Box'.

An effective complaint management mechanism improves stakeholder's relationships and satisfaction. This cell's nature is highly confidential. As per the Government guidelines the university has a three-tier system in place to resolve any academic or administrative complaints.

Class Level- The counsellor deal with the personal problems of our students.

Department Level- The Department Heads resolve the students' problems in the department.

University Level- the Statutory/ Regulatory Committees, which reports to the Dean Student Welfare (DSW) to, resolves students' problems.

Objectives:

1. To develop a responsive and accountable attitude among all the stakeholders in order to maintain a harmonious educational atmosphere in the University campus.
2. To uphold the dignity of the university by ensuring strife free atmosphere in the campus through promoting cordial relationships with stakeholders.
3. To encourage the stakeholders to express their grievances/problems freely and frankly, without any fear of being victimized.



Policies:

1. The vision and mission of the university is inextricably linked to strong principles and ethics.
2. The management and the university guarantee a strong redressal mechanism for student grievances.

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Gangrar, Chittorgarh

3. The University code of conduct applies to all students.
4. The University has a zero tolerance policy for any form of ragging or sexual harassment. Abuse on social networking sites will be severely punished.
5. The University strictly adheres to all norms against sexual harassment, ragging, and other offences as issued from time to time by the state and federal governments.
6. Any offence discovered through CCTV surveillance is also punishable.
7. Any student found in an incriminating situation, both on and off campus, will be reprimanded and counselled.
8. Students who violate the code of conduct will be given a fair hearing at the Departmental level.

Different methods for registering of Grievances:-

1. Suggestion boxes are installed in common areas of all the departments and near the admin block in which the students can drop their suggestions and complaints with or without revealing their identity.
2. "Speak Freely" -an interactive session between faculty and students of the of class for UG and PG are held separately as an initiative aimed to bring the voices of the students directly in a stress-free situation.
3. The university portal has an online Grievance Redressal area for registering their complaints. Complaints can be filed online at through QR code given in the website on academic and non-academic matters. This is introduced to enable the students to express their grievances easily without delay.



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OFFICE ORDER & CONSTITUTION OF ANTI-RAGGING COMMITTEE

Annexure-II

**Registrar
Mewar University
Gangrar, (Chittorgarh)**

OFFICE OF THE REGISTRAR

MEWAR UNIVERSITY, CHITTORGARH (RAJ.)

No. MU/Admin/2017/769-A

5/7/2017

OFFICE ORDER

Re-Constitution of Anti-Ragging Committee

The ragging in any form is punishable crime. The UGC in pursuance of the directions given by the Hon'ble Supreme Court in Civil Appeal No. 997/2009 have notified "Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009"

In order to ensure that the directions of the Hon'ble Supreme Court and the Regulations formed by the UGC are complied with strictly, an Anti-Ragging Team and Anti-Ragging Squad has been established with specific directions to comply with the directions of the Regulations of 2009. In order to oversee the working of the two teams and to dispose of the issues, if any Anti-Ragging Committee is created with the following officials:

S No.	Name	Responsibility
1.	Mr.B.L. Pal, Chief Proctor	Chairman
2.	Mr. Ravindra verma	Member
3.	Dr. Gaurav Kumar Sharma	Member
4.	Mr. Brijesh Kumar Meena	Member
5.	Mr. Gautam Singh Dhaked	Member
6.	Mr. Shirish Kumar Shukla	Member
7.	Dr. Sonia Singla	Member
8.	Mr. Rajesh Bisht, warden	Member
9.	Mr. Shiv Shankar Pareek (Revenue inspector)	Member
10.	Ms. Dipika Biswas(Student Representative)	Member
11.	Mr. Rajdeep Rathore (Student Representative)	Member

The committee will conduct the meeting at regular intervals and submit the proceedings of the meeting to the undersigned for transmission to the UGC and Hon'ble Chairperson.


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Mewar University
Gangrar, (Chittorgarh)

Copy to:

1. PS to Hon'ble Chairperson for Kind information.
2. PS to President/Pro President for kind information.
3. Deans/Directors/CoE for Information.
4. HoDs/Ar (Research) for information.
5. Coordinator, IQAC Cell.
6. Admission/Accounts/Examination/Stores/IT Suport/Library/
7. Wardens/Maint.I-C/Receptionist/Record File


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PROCEEDINGS OF COMMITTEE

Annexure-III

A handwritten signature in blue ink, appearing to be a stylized name, possibly "S. M. S.", written over a light blue circular stamp.

Registrar
Mewar University
Gangrar, (Chittorgarh)

Office of the Chief Proctor



Date 11. 11.2017

Minutes of the Meeting of Proctorial Board & Warden held on Nov 11th, 2017

Members Present:

S No.	Name	Responsibility
1.	Mr. B.L. Pal, Chief Proctor	Chairman
2.	Mr. Ravindra verma	Member
3.	Dr. Gaurav Kumar Sharma	Member
4.	Mr. Brijesh Kumar Meena	Member
5.	Mr. Gautam Singh Dhaked	Member
6.	Mr. Shirish Kumar Shukla	Member
7.	Dr. Sonia Singla	Member
8.	Mr. Rajesh Bisht, warden	Member
9.	Mr. Shiv Shankar Pareek (Revenue Inspector)	Member
10.	Ms. Dipika Biswas(Student Representative)	Member
11.	Mr. Rajdeep Rathore (Student Representative)	Member

The Chief Proctor welcomed all the members and started proceedings of the Meeting in accordance with the Agenda note circulated earlier.

Agenda Item —1: Proper Measures taken in Academic Blocks.

Action: It is decided by the board that following activities will undergo on daily and on regular basis

- Without Authentication students are not allowed to enter University Gate.
- Uniform Checking and Late corners monitoring must be done on regular basis
- Access of Camera for regular monitoring of activities in Campus.
- Student must carry their ID card always and should produce it if it is asked by any faculty member.
 - Student should maintain silence and decorum while wandering in the department during lunch or lecture break

Agenda Item —2: Girls Related Cases.

Action: It is decided by the board that a women cell will constituted earliest in nearby future that involves woman members and the cases of women harassment, eve teasing and cases related to girls will be reported to both proctorial board and woman cell. The proctorial board will support woman cell to resolve the issue at earliest and to take action against those who found guilty.

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Agenda Item — 3: Camera Access Authorization


Action: It is decided by the board that CCTV access will be granted to the proctor in charge so that evidences and investigation can be brought and carried out once the case is reported. So that actions can be taken timely and the case will be closed as soon as possible.

Agenda Item-4: Frame Out Rules and regulation

Action: It is decided by the board that regular updation of rules and regulations of hostel that includes both boys and girls will be framed. If any new incident occurs in the premises, the action and rule corresponding to that will be updated in the hostel rule book with immediate effect for future reference.

Agenda Item —5: Any other item with the permission of chair

NONE


(Chief Proctor)
MEWAR UNIVERSITY
GANGRAR, CHITTORGARH

Copy to
10/11/2018
Hon'ble Chancellor for the kind information to Chancellor Sir
PA to Hon'ble Vice Chancellor for the kind information to
Vice Chancellor Sir Dean Academic Affairs for kind
information
Registrar for kind information
All Concerned



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Mewar University

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Gangrar, Chittorgarh, Rajasthan-312901

OFFICE ORDER & CONSTITUTION OF GRIEVANCE REDRESSAL COMMITTEE

Annexure-IV

**Registrar
Mewar University
Gangrar, (Chittorgarh)**

MEWAR UNIVERSITY
Gangrar, Chittorgarh (Raj.)

No. MU/Admin/2017/ 876 - A

Date:-27/07/2017

OFFICE ORDER

Sub:- Appointment of OMBUDSMAN and formation of Grievance Redressal Committee

As per AICTE (Establishment of Mechanism for Grievance Redressal) Regulations, 2012 notified vide NO. F.37-3/Legal 12012 dated, 25-7-17, it is notified to all the students that a portal has been specifically dedicated to the students who have any grievance about the studies, problem with fellow students or any help which they may like to seek to redress their problems has been prepared. Any student has the problem can make his problem on the portal or to the convener of the committee. The grievance Redressal Committee along with the OMBUDSMAN is nominated as under:-

1.	Dr. Tanveer Ahmad, Dean, Engineering	OMBUDSMAN
2.	Dr. Guljar Ahmed, Assistant Professor	Convener
3.	Mr. B.L Pal, Assistant Professor	Member
4.	Dr. Aruna Dubey, Principal B.ed	Member
5.	Ms. Nirma Kumari Sharma, Assistant Professor	Member
6.	Mr. Kosha Krishna Dutta, Student (B.Tech, ELECTRICAL)	Member
7.	Mr. Gurpreet Singh, student (B.Tech, MECHANICAL)	Member

Registrar
Mewar University
Gangrar, (Chittorgarh)

Registrar
Mewar University
Gangrar, (Chittorgarh)

To: All the members of the above Committee

Copy to:

1. Ps to Hon'ble Chancellor for kind information
2. PS to Hon'ble President for kind information
3. Pro-President/OSD
4. Dean (Academics/Admission) /Director/Hod's



Mewar University

Dated: 30.09.2017

Notice

Members of the grievance committee are requested to be present in the meeting which will be held on 29.09.2017 at 3:00 PM in Madan Mohan Malvia Hall, Academics block.

Agenda of Meeting to review the previous session (20 17- 18) cases and to identify the reasons of pending cases (if any) and to get the suggestions for better resolutions for future.

		OMBUDSMAN
1.	Dr. Tanveer Ahmad, Dean, Engineering	Convener
2.	Dr. Guljar Ahmed, Assistant Professor	Member
3.	Mr. B.L. Pal, Assistant Professor	Member
4.	Dr. Aruna Dubey, Principal B.ed	Member
5.	Ms. Nirma Kumari Sharma, Assistant Professor	Member
6.	Mr. Kosha Krishna Dutta, Student (B.Tech, ELECTRICAL)	Member
7.	Mr. Gurpreet Singh, student (B.Tech, MECHANICAL)	Member

(Chairman Grievance Committee)

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Gangrar, Chittorgarh, Rajasthan-312901

PROCEEDINGS OF COMMITTEE

Annexure-V



Registrar
Mewar University
Gangrar, (Chittorgarh)



Mewar University

Date: 03.10.2017

Record notes of the meeting

The committee chairman called a meeting of grievance committee Madan Mohan Malvia Hall, Academic Block, on 30.09.2017 at 3 pm. The agenda of the meeting was to review the previous session (2017-18) cases, and to identify the reasons of pending cases (if any) and to get the suggestions for better resolutions for future.

1. During discussion and review it was observed that no complaint of any nature was pending with individual member and at the level of committee.
2. Chairman of the committee requested for the suggestions for better and effective working of the grievance committee while keeping in view the previous year working.

The chairman of the committee conveyed his thanks to all the members for their cohesive and effective working. He further requested all to be vigilant and suggested for immediate action on all the complaints in future.

The following grievance committee members were present:-

1.	Dr. Tanveer Ahmad, Dean, Engineering	OMBUDSMAN	
2.	Dr. Guljar Ahmed, Assistant Professor	Convener	Cs/2017
3.	Mr. B.L Pal, Assistant Professor	Member	
4.	Dr. Aruna Dubey, Principal B.ed	Member	
5.	Ms. Nirma Kumari Sharma, Assistant Professor	Member	
6.	Mr. Kosha Krishna Dutta, Student (B.Tech, ELECTRICAL)	Member	
7.	Mr. Gurpreet Singh, student (B.Tech, MECHANICAL)	Member	

(Chairman Grievance Committee)

c.c.

P.A. to Honorable Chancellor — For kind information.

P.A. to Honorable Vice-Chancellor - For kind information.

P.A. to respected Pro-Vice Chancellor — For kind information.

P.A. to respected Registrar MU University - For kind information.

Registrar
Mewar University
Gangrar, (Chittorgarh)



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OFFICE ORDER & CONSTITUTION OF INTERNAL COMPLAINT COMMITTEE (ICC)

Annexure-VI


Registrar
Mewar University
Gangrar, (Chittorgarh)

**OFFICE OF THE REGISTRAR
MEWAR UNIVERSITY
GANGRAR (CHITTORGARH) RAJASTHAN**

No.: MU/RO/Admin/2017/1053-A

Date-27/08/2017

Office Order

Internal Complaints Committee (ICC)

Internal Complaints Committee related to Sexual Harassment and Violence against women at their work-place

With the rise of acts of violence and offenses against women in the country in recent times, the issues of women's safety and security have sparked a slew of fresh deliberations in the nation. In the backdrop of this larger debate, with due attention to the fact that there has been a substantial increase of female students and some untoward incidents of offensive behavior towards the women (students, faculty, and campus residents) do happen at Mewar University campus, women's safety is both a timely and important issue for Mewar University to deliberate upon.

Presently, this cell functions as the "Internal Complaints Committee" as designated under the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.

One or more of the following unwelcome acts or behaviour (whether directly or by implication) namely:

- Physical contact or advances; or
- A demand or request for sexual favors; or
- Making sexually colored remarks; or
- Showing pornography or any other unwelcome physical, verbal or non-verbal conduct of sexual nature.

The following circumstances, among other circumstances, if it occurs or is present about or connected with any act or behaviour of sexual harassment may amount to sexual harassment: -

- Implied or explicit promise of preferential treatment in her employment; or
- Implied or explicit threat of detrimental treatment in her employment; or
- Implied or explicit threat about her present or future employment status; or
- Interference with her work or creating an intimidating or offensive or hostile work or environment for her
- Humiliating treatment is likely to affect her health or safety.

This cell undertakes inquiries about complaints of sexual harassment from aggrieved women employees (as defined under the Act, 2013). The complaint is kept confidential, and adequate protection is provided to the complainant, where necessary. Complaints are heard expeditiously while adhering to the principles of Natural Justice. Necessary recommendations are provided to the Authority based on the findings of the inquiry.

Where and Whom to Lodge a Complaint

If you are a victim of sexual harassment or perceive yourself to be, immediately contact (personally or through telephone / written request/e-mail)-any of the committee members of the Cell. Alternatively, an e-mail can be sent to icc@mewaruniversity.org. The complaint and the identity of the complainant will be kept **CONFIDENTIAL**.

Committee Members

		Registrar Mewar University Gangrar, (Chittorgarh)
Dr. Pooja Gupta	Presiding Officer	
Dr. Ganga Biswa	Member	
Mr. Bachcha Lal Pal	Member	
Ms. Rakhi Singh	Member	Registrar Mewar University Gangrar, (Chittorgarh)

Mr. As Thamseipam- BBA - I Yr. Member

Mr. Dipankar Gogoi-B.Tech. Mech. - III Yr. Member

Ms. Gayatri Kumari Sahu- B.Sc. Agri. - III Yr. Member

Appellate Authority for Internal Complaints Committee (ICC)

Dr. Aruna Dube Member


Registrar
Mewar University
Gangrar, (Chittorgarh)

Copy to:

PS to Hon'ble Chancellor (for kind information)

PS to Hon'ble President/Pro-President (for kind information)

All Deans/Directors/Hod's

Accounts/Examination/Library/Store/Security/Warden /IT/All Staff

Coordinator – IQAC Cell

Record File

Notice Board



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PROCEEDINGS OF COMMITTEE

Annexure-VII


Registrar
Mewar University
Gangrar, (Chittorgarh)



Mewar University

Meeting of Internal Complaints Committee (Academic Session 2017 - 2018)

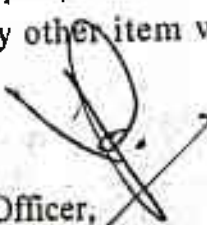
ICC \ 2017 \ Dec -1

Dec 08, 2017

Meeting of Internal Complaints Committee, Mewar University, will be held on Dec 11, 2017 at 03:00 PM in the Madan Mohan Malvia Hall, Academic Block. You are requested to make it convenient to attend the same.

Agenda

1. Review of incidence of Sexual Harassment.
2. To lay down the procedure for registering the complaints and how to carry out the proceedings.
3. Any other item with the permission of the chair.


Presiding Officer,
Internal Complaints Committee,
Mewar University,
Chittorgarh.


Registrar
Mewar University
Bargarh, (Chittorgarh)

Copy to:

- Hon'ble Vice Chancellor, for kind information
- Pro Vice Chancellor, for kind information
- All the members of the ICC, with request to make it convenient to attend the same.

Internal Complaints Committee



Mewar University, Chittorgarh

ICC \ 2017 \ Dec - 2

Dec 13, 2017

Minutes of the Meeting of ICC

A meeting of the Internal Complaints Committee was held on Dec 11, 2017 at 03:00 PM in the Madan Mohan Malvia Hall, Academic Block. The following members attended the meeting.

Committee Members

	Presiding Officer
Dr. Pooja Gupta	Member <i>George</i>
Dr. Ganga Biswa	Member <i>George</i>
Mr. Bachcha Lal Pal	Member <i>George</i>
Ms. Rakhi Singh	Member <i>Rakhi</i>
Mr. As Thamseipam- BBA - I Yr.	Member <i>Thamseipam</i>
Mr. Dipankar Gogoi- B.Tech. Mech. - III Yr.	Member <i>Dipankar</i>
Ms. Gayatri Kumari Sahu- B.Sc. Agri. - III Yr.	Member <i>Gayatri</i>


Presiding Officer welcomed all the members of the Internal Complaints Committee.

Agenda 1. Review of incidence of Sexual Harassment.

Two incidences of harassment have been reported so far.

While interacting with the students, it was found that proper counselling is very important.

Agenda 2. To lay down the procedure for registering the complaints and how to carry out the proceedings.


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It was decided that a student can give in writing her complaint to any member of the ICC. To convey this information to the students, it is planned to depute a senior lady faculty from each department who will inform to the students of that department.

Everyone agreed that total confidentiality must be maintained while carrying out investigations. Involvement of faculty from the concerned department should be avoided at all cost.

There shall be atleast two persons from the committee to carry out investigations, within one week, under strict confidentiality, so that at all times the dignity of concerned individuals is respected.

The meeting ended with thanks to the Chair.



Presiding Officer,
Internal Complaints Committee,
Mewar University,
Chittorgarh.



Registrar
Mewar University
Gangrar, (Chittorgarh)

Copy to:

- Hon'ble Vice Chancellor, for kind information
- Pro Vice Chancellor, for kind information
- All the members of the ICC




Mewar University

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Gangrar, Chittorgarh, Rajasthan-312901

ACTIVITY REPORT OF ANTI-RAGGING, ANTI-SEXUAL HARASSMENT, GRIEVANCE REDRESSAL & ICC COMMITTEE

Annexure-VIII


Registrar
Mewar University
Gangrar, (Chittorgarh)



STUDENT GRIEVANCE REDRESSAL COMMITTEE

These cases were registered during the year 2017-18. The details are given below

S.NO.	Date	Grievance	Action taken
1.	29/9/2017	Students Caught 6kg Motton in hostel	Urgent meeting is conducted and defaulter shall have to face administrative action.
2.	13/05/2017	Indiscipline Activity by three students Jumped the university wall and fled to the outskirts	Urgent meeting is conducted and defaulter shall have to face administrative action.

Registrar
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Gangrar, (Chittorgarh)

(Chairman Grievance Committee
Chief Proctor
MEWAR UNIVERSITY,
Gangrar

Mewar University
Office of the Director Security

Date: 13-05-2017

MU/Sec/2017/131

The Chief Proctor,
Mewar University
Gangrar.

Subject: Indisciplinary activity by the hostellers.

Sir,

In the above captioned subject there are three students jumped the University wall in the MBA Block side and fled to the outskirts. All these students were captured outside the University by the security persons.

The report is submitted for kind information and further necessary action.

The details of students are as below:

1. Jaschim (1600112)
2. Anshu (1600242)
3. Rishi (1600234)

Sincerely,
Security Incharge

Mr. P. L.
In-charge Security
Gangrar

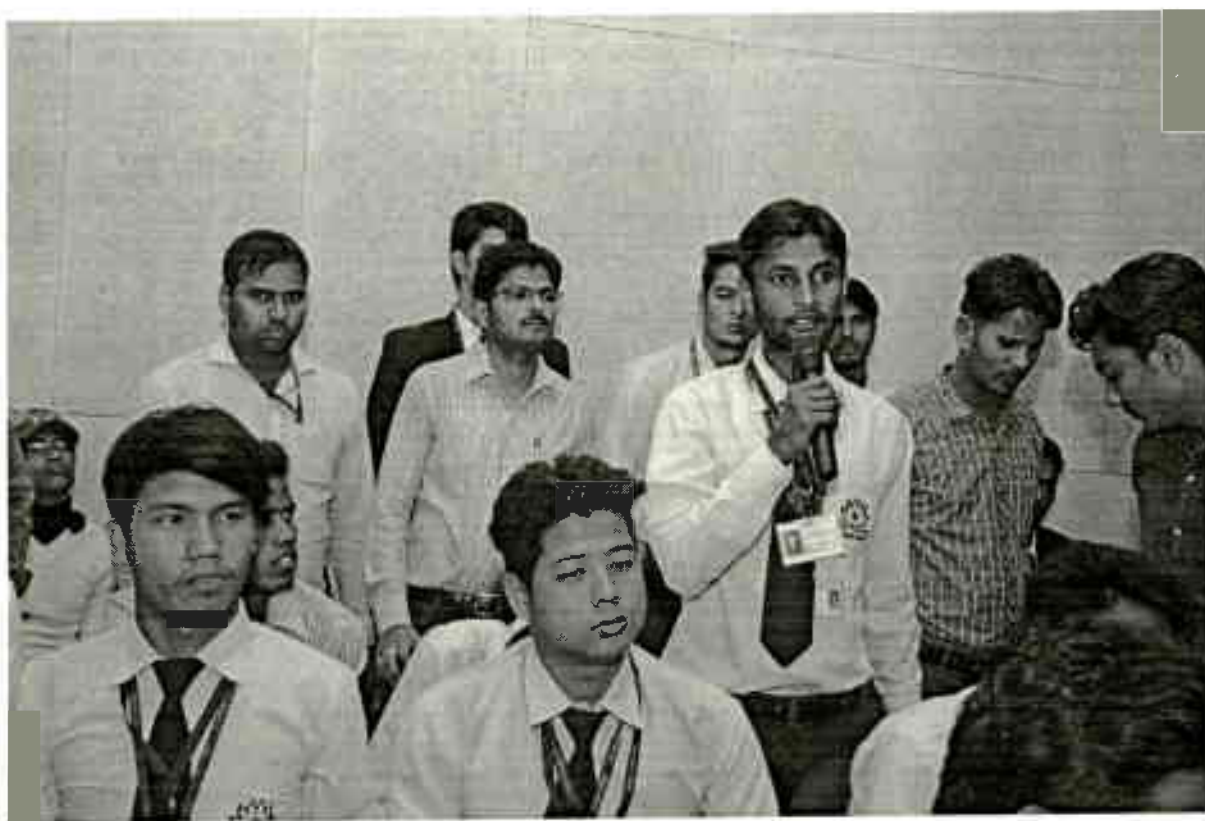
Security Incharge

The Grievance Redressal Cell Activities 2017-18

A suggestion box has been placed in campus. The institution tries to take corrective measures according to the suggestions shared in the box.

The cell organized a student's interactive program with the Principal 'speak freely', a platform for students to express their suggestions and grievances. A representative each from both UG and PG classes participated in the program. After considering the grievances the chairman of committee assured the students to take necessary measures to address the same.

Interactive session "Speak Free" conducted by Grievance Redressal committee




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Students raise their issues during the program



Students raise their issues during the program


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Taking Corrective Measures in committee meeting:-


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Gangrar, (Chittorgarh)

Report of Anti-Ragging Committee

Convener: Mr B L Pal

Mewar University has a functional Anti Ragging committee comprising of Faculty and students. Few members of Student Council act as members of Anti Ragging Squad and keep vigilance in the University campus and report to the committee there were no major case regarding which comes or is brought to their notice. Through these committee there were no major cases regarding ragging.

Number of complaints received during the year	0 (Zero)
Number of complaint disposed off during the year	0 (Zero)
Number of cases pending for more than 90 days	0 (Zero)

Report of Anti Sexual Harassment Committee

No case of any student were reported: hence no action report has been submitted

Number of complaints received during the year	0 (Zero)
Number of complaint disposed off during the year	0 (Zero)
Number of cases pending for more than 90 days	0 (Zero)

Report of Grievance Redressal Committee

Due to no-tolerance policy there were only 2 cases during academic year 2017-18. The punishments are preventive, deterrent and reasonable enough so that the student would not repeat their act.

1. The application was received by the Proctor that three students jumped the university wall and fled to the outskirts. Name of the students is Mr Joachim, MUR1600212, Mr Momo, MUR1600241 and Mr Poah, MUR1600214. This matter brought before the Greivance Redressal Committee. Since all three students were at fault. The committee submitted their recommendation to Dean Student welfare for further action.
2. One complaint was received by the Proctor that two students were indulged to bring non-veg meal in the university campus. Student was inquired by the security guard at the university main gate and such item was found along with them. Name of the students is Mr Dangsawa Martin Maring (MUR1600276), Mr Potsangbam Alexander (MUR1401578). This matter brought before the Greivance Redressal Committee. Since both students were at fault. The committee submitted their recommendation to Dean Student welfare for further action.


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Number of complaints received during the year 02 (Two)
 Number of complaint disposed off during the year 02 (Two)
 Number of cases pending for more than 90 days 00 (Zero)

Report of Internal Complaint Committee (ICC)

Number of complaints received during the year 0 (Zero)
 Number of complaint disposed off during the year 0 (Zero)
 Number of cases pending for more than 90 days 0 (Zero)

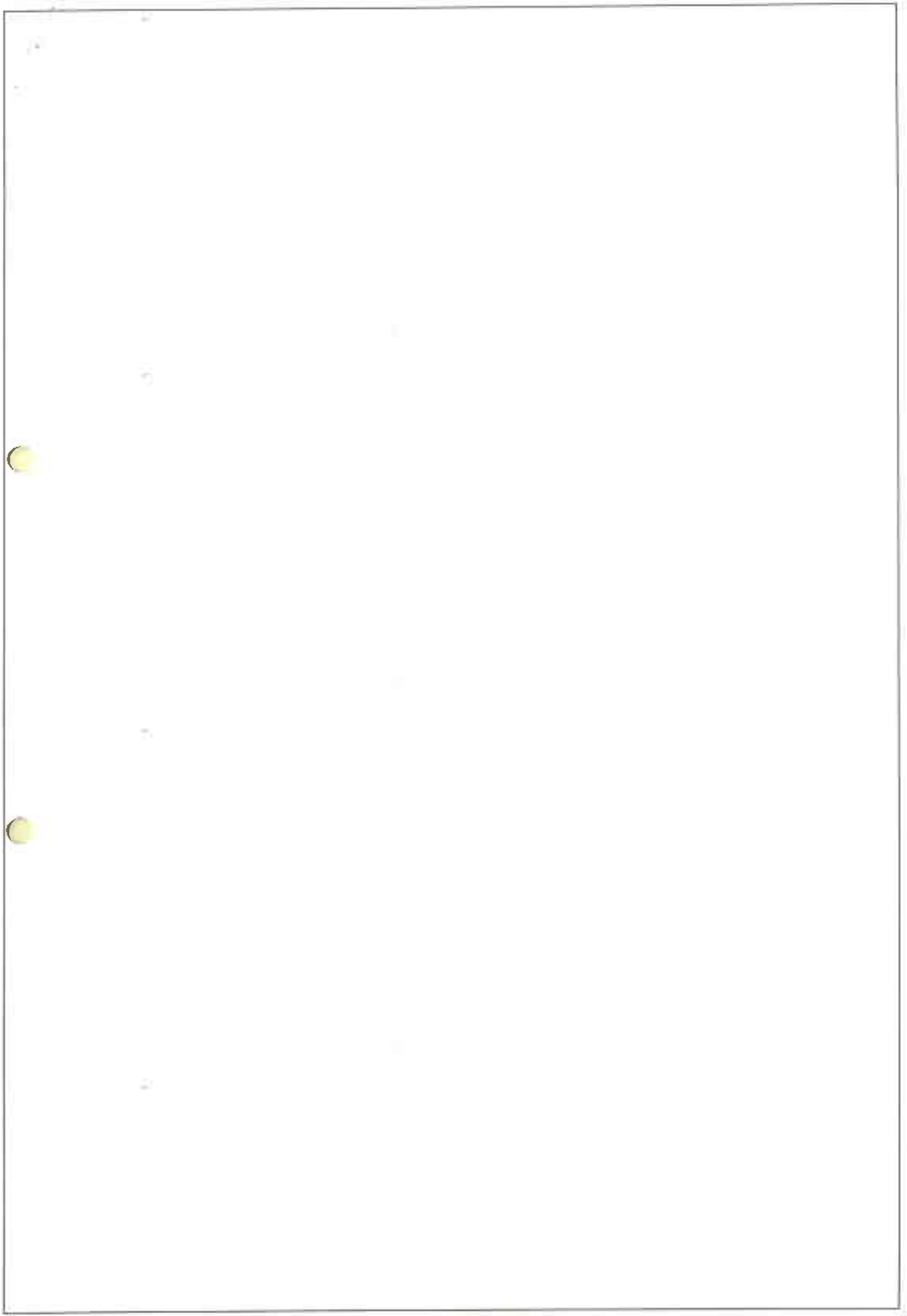
Summary of Annual Reports of Statutory Committee

Sr. No.	Name of Committee	Nature of Grievance	Total Grievance Received	Average no of days for Redressal
1	Internal Complaint	- -	00	2 Days 2 Days 3 Days
2	Grievance Redressal Committee	-Indiscipline Activity	02	7 Days
3	Ant-Ragging Committee	Ragging	Nil	Nil
4	Anti-Sexual Harassment committee	Sexual Harassment	Nil	Nil



Registrar

Registrar
 Mewar University
 Gangrar, (Chittorgarh) Mewar University





Mewar University

(A University u/s 2(f) & 12(B) of the UGC Act 1956)

Gangrar, Chittorgarh, Rajasthan-312901

STATUTORY/REGULATORY COMMITTEES

ANNUAL REPORT

2018-2019

A handwritten signature in blue ink, appearing to be "S. M. S.", is positioned above the official stamp.

**Registrar
Mewar University
Gangrar, (Chittorgarh)**

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4	Proceedings of Anti-Ragging Committee	Annexure-III
5	Office Order/ Constitution of Grievance Redressal Committee	Annexure-IV
6	Proceedings of Grievance Redressal Committee	Annexure-V
7	Office Order /Constitution of ICC	Annexure-VI
8	Proceedings of ICC	Annexure-VII
9	Activity Report of Committee	Annexure-VIII



Registrar
Mewar University
Gangrar, (Chittorgarh)



Mewar University

(A University u/s 2(f) & 12(B) of the UGC Act 1956)

Gangrar, Chittorgarh, Rajasthan-312901

INTRODUCTION & OBJECTIVE OF COMMITTEES

Annexure-I

**Registrar
Mewar University
Gangrar, (Chittorgarh)**

STATUTORY/REGULATORY COMMITTEES

Introduction:

The Statutory/ Regulatory Committees were formed with the goal of resolving student grievances. Students may submit their grievances in writing to the Statutory/ Regulatory Committees or electronically via the Grievance Form available on the Mewar University Website. The Committee will meet as needed and take appropriate measures/solutions to the grievances addressed to it.

All students in the University have access to the Statutory/ Regulatory Committees to voice their concerns about academic matters, financial matters, health services, library, hostel and other central services. Students' complaints dropped in the 'Suggestion Box'.

An effective complaint management mechanism improves stakeholder's relationships and satisfaction. This cell's nature is highly confidential. As per the Government guidelines the university has a three-tier system in place to resolve any academic or administrative complaints.

Class Level- The counsellor deals with the personal problems of the students.

Department Level- The Department Heads resolve the students' problems in the department.

University Level- the Statutory/ Regulatory Committees, which reports to the Dean Student Welfare (DSW) to, resolves student's problems.

Objectives:

1. To develop a responsive and accountable attitude among all the stakeholders in order to maintain a harmonious educational atmosphere in the University campus.
2. To uphold the dignity of the university by ensuring strife free atmosphere in the campus through promoting cordial relationships with stakeholders.
3. To encourage the stakeholders to express their grievances/problems freely and frankly, without any fear of being victimized.

Policies:

1. The vision and mission of the university is inextricably linked to strong principles and ethics.
2. The management and the university guarantee a strong redressal mechanism for student grievances.


Registrar
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Gangrar, (Chittorgarh)

3. The University code of conduct applies to all students.
4. The University has a zero tolerance policy for any form of ragging or sexual harassment. Abuse on social networking sites will be severely punished.
5. The University strictly adheres to all norms against sexual harassment, ragging, and other offences as issued from time to time by the state and federal governments.
6. Any offence discovered through CCTV surveillance is also punishable.
7. Any student found in an incriminating situation, both on and off campus, will be reprimanded and counselled.
8. Students who violate the code of conduct will be given a fair hearing at the Departmental level.

Different methods for registering of Grievances:-

1. Suggestion boxes are installed in common areas of all the departments and near the admin block in which the students can drop their suggestions and complaints with or without revealing their identity.
2. "Speak Freely" -an interactive session between faculty and students of the of class for UG and PG are held separately as an initiative aimed to bring the voices of the students directly in a stress-free situation.
3. The university portal has an online Grievance Redressal area for registering their complaints. Complaints can be filed online at through QR code given in the website on academic and non-academic matters. This is introduced to enable the students to express their grievances easily without delay.


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Gangrar, (Chittorgarh)



Mewar University

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Gangrar, Chittorgarh, Rajasthan-312901

OFFICE ORDER & CONSTITUTION OF ANTI-RAGGING COMMITTEE

Annexure-II


Registrar
Mewar University
Gangrar, (Chittorgarh)

OFFICE OF THE REGISTRAR

MEWAR UNIVERSITY, CHITTORGARH (RAJ.)

No. MU/Admin/2018/ 913 - A

13/7/2018

OFFICE ORDER

Re-Constitution of Anti-Ragging Committee

The ragging in any form is punishable crime. The UGC in pursuance of the directions given by the Hon'ble Supreme Court in Civil Appeal No. 997/2009 have notified "Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009"

In order to ensure that the directions of the Hon'ble Supreme Court and the Regulations formed by the UGC are complied with strictly, an Anti-Ragging Team and Anti-Ragging Squad has been established with specific directions to comply with the directions of the Regulations of 2009. In order to oversee the working of the two teams and to dispose of the issues, if any Anti-Ragging Committee is created with the following officials:

S No.	Name	Responsibility
1.	Mr. Gautam Singh Dhaked, Chief Proctor	Chairman
2.	Mr. Ravindra verma	Member
3.	Dr. Gaurav Kumar Sharma	Member
4.	Mr. Brijesh Kumar Meena	Member
5.	Mr. Raj Singh	Member
6.	Mr. Shirish Kumar Shukla	Member
7.	Dr. Sonia Singla	Member
8.	Dr. Yudhishtira Panwar	Member
9.	Mr. Rajesh Bisht, Chief warden	Member
10.	Mr. Shiv Shankar Pareek (Revenue Inspector)	Member
11.	Ms. Riya chatterjee (Student Representative)	Member
12.	Mr. Ravishankar mitra (Student Representative)	Member

The committee will conduct the meeting at regular intervals and submit the proceedings of the meeting to the undersigned for transmission to the UGC and Hon'ble Chairperson.


Registrar
Mewar University
Gangrar, (Chittorgarh)


Registrar
Mewar University
Gangrar, (Chittorgarh)

Copy to:

1. PS to Hon'ble Chairperson for kind information,
2. PS to President/Pro President for kind information,
3. Deans/Directors/CoE for information.
4. HoDs/Ar (Research) for information.
5. Coordinator, IQAC Cell.
6. Admission/Accounts/Examination/Stores/IT Support/Library/
7. Wardens/Maint-I-C/Receptionist/Record File


Registrar
Mewar University
Gangrar, (Chittorgarh)


Registrar
Mewar University
Gangrar, (Chittorgarh)



Mewar University

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Gangrar, Chittorgarh, Rajasthan-312901

PROCEEDINGS OF COMMITTEE

Annexure-III



Registrar
Mewar University
Gangrar, (Chittorgarh)

Office of the Chief Proctor



30.8.2018

Minutes of the Meeting of Proctorial Board & Warden held on September 30th, 2018

Members Present:

S No.	Name	Responsibility
1.	Mr. Gautam Singh Dhaked, Chief Proctor	Chairman
2.	Mr. Ravindra verma	Member
3.	Dr. Gaurav Kumar Sharma	Member
4.	Mr. Brijesh Kumar Meena	Member
5.	Mr. Raj Singh	Member
6.	Mr. Shirish Kumar Shukla	Member
7.	Dr. Sonia Singla	Member
8.	Dr. Yudhishthira Panwar	Member
9.	Mr. Rajesh Bisht, Chief warden	Member
10	Mr. Shiv Shankar Pareek (Revenue Inspector)	Member
11	Ms. Riya chatterjee (Student Representative)	Member
12	Mr. Ravishankar mitra (Student Representative)	Member

The Chief Proctor welcomed all the members and started proceedings of the Meeting in accordance with the Agenda note circulated earlier.

Agenda Item —1: Fast Recommendation from Academic Block Proctorial Board

Action: It is decided in the meeting that the cases that are brought under the knowledge of proctorial board should not be kept on hold for longer duration. The board has to review the case immediately as it is brought under notice. The board will also put a remark on likely to announce action dates on the application.

Agenda Item —2: Portal Checking on daily basis by Proctor In-charge

Action: It is suggested and decided that proctor in charge will check the GLA academic and proctorial portal on daily basis. The updating of newly brought cases should be entered timely and the pending cases should be moved to next step as early as possible

Registrar
Mewar University
Gangrar, (Chittorgarh)

Agenda Item —3: Frame out rules and regulation for Hostel Students (Boys and Girls)

Action: It is decided by the board that regular updation of rules and regulations of hostel that includes both boys and girls will be framed. If any new incident occurs in the premises, the action and rule corresponding to that will be updated in the hostel rule book with immediate effect for future reference.

Agenda Item —4: Uses of Mobile phone in classroom

Action: It is decided that use of mobile phones will be strictly prohibited during the lecture timing inside the classes. The mobile phones should be kept in silent mode inside the pocket or bags and should not be kept even on the desk. If student wish to use mobile phones for any urgent reason, student will take a prior permission from the faculty members.

Agenda Item —5: Any other item with the permission of chair

Action: NONE


Chief Proctor
MEWAR UNIVERSITY,
Gangrar

Copy to: PA to Hon'ble Chancellor for the kind information to Chancellor Sir
PA to Hon'ble Vice Chancellor for the kind information to
Vice Chancellor Sir Dean Academic Affairs for kind
information
Registrar for kind information
All Concerned


Registrar
Mewar University
Gangrar, (Chittorgarh)



Mewar University


Dated: 02-01-2019


NOTICE

Members of grievance committee are requested to be present in the meeting which will be held on 03-01-2019 at 3:30 PM in Madan Mohan Malvia Hall, Academics block.

Agenda of meeting is to discuss the grievance regarding network problem of the student.

1.	Mr. Gautam Singh Dhakad, Proctor	Chairman
2.	Dr. Guljar Ahmed, Assistant Professor	Convener
3.	Mr. B.L Pal, Assistant Professor	Member
4.	Dr. Aruna Dubey, Principal B.ed	Member
5.	Ms. Nirma Kumari Sharma, Assistant Professor	Member
6.	Mr. Madhu sudan, Computer Application	Student Member
7.	Mr. Rajesh Sharma, Law	Student Member


(Chairman Grievance Committee)
Chief Proctor
MEWAR UNIVERSITY
Gangrar


Registrar
Mewar University
Gangrar, (Chittorgarh)



Mewar University

Record notes of the meeting

Date: 20-02-2019

A meeting held on 19-02-2019 at 3:00 pm in in Room No 222, Maharana Pratap Hall Academic Block.

Under signed appraised the grievance committee members that Indiscipline activity by the students in the campus on 18/02/2019.

Grievance committee contracted Mr. Gautam Singh Dhakad, Chief Proctor and, discussed the problem of Indiscipline activity by the students. Mr. Gautam Singh Dhakad, Chief Proctor informed that the problem has been attended, corrective actions has already been initiated. now problem is resolved.

After that it has been informed to the students and they were satisfied with the action taken.

Farther Action: In the meeting it was decided by the committee members that we should resolve the said problem for permanent basis so that in future there should not be any such problem to the students. The concern official was instructed to depute a suitable team of chief proctor to check the security service on regular basis and if they find any error in future then it should be resolve on immediate basis.

The Chairman of the committee conveyed his thinks to all the members for their efforts. He further requested that we all should be vigilant in future also and if any case reported, immediately try to resolve the same; it would help for happy networking of our university.

The following grievance committee members were present:-

1.	Mr. Gautam Singh Dhakad, Proctor	Chairman
2.	Dr.Guljar Ahmed, Asistant Professor	Convener
3.	Mr. B.L Pal, Assistant Professor	Member
4.	Dr. Aruna Dubey, Principal B.ed	Member
5.	Ms.Nirma Kumari Sharma, Assistant Professor	Member
6.	Mr. Madhu sudan, Computer Application	Student Member
7.	Mr.Rajesh Sharma, Law	Student Member

Handwritten signatures and initials: *Chakradhar*, *Arjun*, *Madhu*, *Rajesh*

Registrar
Mewar University
Gangrar, (Chittorgarh)

(Chairman Grievance Committee)
Chief Proctor
MEWAR UNIVERSITY
Gangrar

c. c.

- P.A. to Honorable Chancellor- For kind information
- P.A. to Honorable Vice-Chancellor- For kind information
- P.A. to Respected Pro-Vice Chancellor- Our kind information
- P.A. to Respected Registrar Chancellor- For kind information



Mewar University

Dated: 11-04-2019

NOTICE

Members of grievance committee are requested to be present in the meeting which will be held on 12-04-2019 at 3:30 PM in Madan Mohan Malvia Hall, Academics block.

Agenda of meeting is to discuss the grievance regarding network problem of the student.

1.	Mr. Gautam Singh Dhakad, Proctor	Chairman
2.	Dr. Guljar Ahmed, Assistant Professor	Convener
3.	Mr. B.L Pal, Assistant Professor	Member
4.	Dr. Aruna Dubey, Principal B.ed	Member
5.	Ms. Nirma Kumari Sharma, Assistant Professor	Member
6.	Mr. Madhu sudan, Computer Application	Student Member
7.	Mr. Rajesh Sharma, Law	Student Member

Registrar
Mewar University
Gangrar, (Chittorgarh)

Chief Proctor
MEWAR UNIVERSITY
Gangrar



Mewar University

Record notes of the meeting

Date: 13-04-2019

A meeting held on 12-04-2019 at 3:00 pm in in Room No 222, Maharana Pratap Hall Academic Block.

Under signed appraised the grievance committee members that Indiscipline activity by the students in the campus on 11/04/2019.

Grievance committee contacted Mr. Gautam Singh Dhakad, Chief Proctor and, discussed the problem of Indiscipline activity by the students. Mr. Gautam Singh Dhakad, Chief Proctor informed that the problem has been attended, corrective actions has already been initiated. now problem is resolved.

After that it has been informed to the students and they were satisfied with the action taken.

Farther Action: In the meeting it was decided by the committee members that we should resolve the said problem for permanent basis so that in future there should not be any such problem to the students. The concern official was instructed to depute a suitable team of chief proctor to check the security service on regular basis and if they find any error in future then it should be resolve on immediate basis.

The Chairman of the committee conveyed his thinks to all the members for their efforts. He further requested that we all should be vigilant in future also and if any case reported, immediately try to resolve the same; it would help for happy networking of our university.

The following grievance committee members were present:-

1.	Mr. Gautam Singh Dhakad, Proctor	Chairman
2.	Dr. Guljar Ahmed, Asistant Professor	Convener
3.	Mr. B.L Pal, Assistant Professor	Member
4.	Dr. Aruna Dubey, Principal B.ed	Member
5.	Ms. Nirma Kumari Sharma, Assistant Professor	Member
6.	Mr. Madhu sudan, Computer Application	Student Member
7.	Mr. Rajesh Sharma, Law	Student Member

(Handwritten signatures and initials next to the table rows)

(Handwritten signature of Registrar)

Registrar
Mewar University
Gangrar, (Chittorgarh)

(Chairman Grievance Committee)

Chief Proctor
MEWAR UNIVERSITY
Gangrar

C. C.

- P.A. to Honorable Chancellor- For kind information
- P.A. to Honorable Vice-Chancellor- For kind information
- P.A. to Respected Pro-Vice Chancellor- Our kind information
- P.A. to Respected Registrar Chancellor- For kind information



Mewar University

Dated: 1-2-2019

NOTICE

Members of grievance committee are requested to be present in the meeting which will be held on 02-02-2019 at 3:30 PM in Madan Mohan Malvia Hall, Academics block.

Agenda of meeting is to discuss the grievance regarding network problem of the student.

1.	Mr. Gautam Singh Dhakad, Proctor	Chairman
2.	Dr. Guljar Ahmed, Assistant Professor	Convener
3.	Mr. B.L Pal, Assistant Professor	Member
4.	Dr. Aruna Dubey, Principal B.ed	Member
5.	Ms. Nirma Kumari Sharma, Assistant Professor	Member
6.	Mr. Madhu sudan, Computer Application	Student Member
7.	Mr. Rajesh Sharma, Law	Student Member

Registrar
Mewar University
Gangrar, (Chittorgarh)

(Chairman Grievance Committee)

Chief Proctor
MEWAR UNIVERSITY
Gangrar



Mewar University

Dated: 3.2.2019

Record notes of the meeting

A meeting was held on 2 Feb 2019 in Madan Mohan Malvia Hall, Academics block.

Under signed appraised the grievance committee members that Indiscipline activity by the students in the campus on 1/02/2019.

Grievance committee contacted Mr. Gautam Singh Dhakad, Chief Proctor and, discussed the problem of Indiscipline activity by the students. Mr. Gautam Singh Dhakad, Chief Proctor informed that the problem has been attended, corrective actions has already been initiated. now problem is resolved.

after that it has been informed to the student and he was satisfied with the action taken.

Future action: In the meeting it was decided by the committee members that we should resolve the said problem for permanent basis so that in future there should not be any such problem to the students. The concerned official eras instructed to depute a suitable team of technicians to check the internet service on regular basis and if they find any error in future then it should be resolve on immediate basis.

The chairman of the Committee conveyed his thanks to all the members for their efforts. He further requested that we all should be vigilant in fumre also and if any case reported, immediately try to resolve the same; it would help for happy working of our university.

The following grievance committee members were present:-

1.	Mr. Gautam Singh Dhakad, Proctor	Chairman
2.	Dr. Guljar Ahmed, Asistant Professor	Convener
3.	Mr. B.L Pal, Assistant Professor	Member
4.	Dr. Aruna Dubey, Principal B.ed	Member
5.	Ms. Nirma Kumari Sharma, Assistant Professor	Member
6.	Mr. Madhu sudan, Computer Application	Student Member
7.	Mr. Rajesh Sharma, Law	Student Member

Registrar
Mewar University
Gangrar, (Chittorgarh)

(Chairman Grievance Committee)
Chief Proctor
MEWAR UNIVERSITY
Gangrar

C.C.

- P.A. to Honorable Chancellor — For kind information
- P.A. to Honorable Vice-Chancellor — For kind information
- P.A. to respected Pto-V.ice Chancellor — For kind infomiation
- P.A. to resp9cted Registrar MU University — For kind information



Mewar University

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Gangrar, Chittorgarh, Rajasthan-312901

OFFICE ORDER & CONSTITUTION OF INTERNAL COMPLAINT COMMITTEE (ICC)

Annexure-VI



**Registrar
Mewar University
Gangrar, (Chittorgarh)**

**OFFICE OF THE REGISTRAR
MEWAR UNIVERSITY
GANGRAR (CHITTORGARH) RAJASTHAN**

No.: MU/RO/Admin/2018/ 909-A

Date- 12/07/18

Office Order

Internal Complaints Committee (ICC)

Internal Complaints Committee related to Sexual Harassment and Violence against women at their work-place

With the rise of acts of violence and offenses against women in the country in recent times, the issues of women's safety and security have sparked a slew of fresh deliberations in the nation. In the backdrop of this larger debate, with due attention to the fact that there has been a substantial increase of female students and some untoward incidents of offensive behavior towards the women (students, faculty, and campus residents) do happen at Mewar University campus, women's safety is both a timely and important issue for Mewar University to deliberate upon.

Presently, this cell functions as the "Internal Complaints Committee" as designated under the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.

One or more of the following unwelcome acts or behaviour (whether directly or by implication) namely:

- Physical contact or advances; or
- A demand or request for sexual favors; or
- Making sexually colored remarks; or
- Showing pornography or any other unwelcome physical, verbal or non-verbal conduct of sexual nature.

The following circumstances, among other circumstances, if it occurs or is present about or connected with any act or behaviour of sexual harassment may amount to sexual harassment: -

- Implied or explicit promise of preferential treatment in her employment; or
- Implied or explicit threat of detrimental treatment in her employment; or
- Implied or explicit threat about her present or future employment status; or
- Interference with her work or creating an intimidating or offensive or hostile work or environment for her
- Humiliating treatment is likely to affect her health or safety.

This cell undertakes inquiries about complaints of sexual harassment from aggrieved women employees (as defined under the Act, 2013). The complaint is kept confidential, and adequate protection is provided to the complainant, where necessary. Complaints are heard expeditiously while adhering to the principles of Natural Justice. Necessary recommendations are provided to the Authority based on the findings of the inquiry.

Where and Whom to Lodge a Complaint

If you are a victim of sexual harassment or perceive yourself to be, immediately contact (personally or through telephone / written request/e-mail)-any of the committee members of the Cell. Alternatively, an e-mail can be sent to icc@mewaruniversity.org. The complaint and the identity of the complainant will be kept CONFIDENTIAL.

Committee Members

Dr. Pooja Gupta

Mr. Esar Ahmad

Dr. Satish Kumar Ameta


Registrar
Mewar University
Gangrar, (Chittorgarh)

Presiding Officer

Member

Member


Registrar
Mewar University
Gangrar, (Chittorgarh)

Ms. Rakhi Singh

Member

Mr. Bikram Thengal- B.Tech

Member

Mr. Manas Bhadra- B.Tech- CS

Member

Ms. Priya Bindal- B.Pharma

Member

Appellate Authority for Internal Complaints Committee (ICC)

Dr. Aruna Dube

Member


Registrar
Registrar
Mewar University
Gangrar, (Chittorgarh)

Copy to:

- PS to Hon'ble Chancellor (for kind information)
- PS to Hon'ble President/Pro-President (for kind information)
- All Deans/Directors/Hod's
- Accounts/Examination/Library/Store/Security/Warden /IT/All Staff
- Coordinator – IQAC Cell
- Record File
- Notice Board



Registrar
Mewar University
Gangrar, (Chittorgarh)



Mewar University

(A University u/s 2(f) & 12(B) of the UGC Act 1956)

Gangrar, Chittorgarh, Rajasthan-312901

PROCEEDINGS OF COMMITTEE

Annexure-VII

A handwritten signature in blue ink, appearing to be "Q. Singh", is written over a faint circular stamp.

Registrar
Mewar University
Gangrar, (Chittorgarh)



Meeting of Internal Complaints Committee


ICC/2018/Jan - 1

Jan 04, 2018

A meeting of Internal Complaints Committee for the Academic Session 2015 - 2016, will be held on **Jan 09, 2018 at 03:30 PM** in Room no. 319, Second Floor, Academic Block. You are requested to make it convenient to attend the same.

Agenda

1. Discuss and prepare a document as to what amounts to Sexual Harassment and/or Misconduct and the punishments that can be given.
2. Any other item with the permission of the chair.


Presiding Officer,
Internal Complaints Committee,
Mewar University,
Chittorgarh.


Registrar
Mewar University
Gangrar, (Chittorgarh)

Copy to:

- o Hon'ble Vice Chancellor, for kind information
- o Pro Vice Chancellor, for kind information
- o All the members of the ICC, with request to make it convenient to attend the same.

Internal Complaints Committee

Mewar University, Chittorgarh

ICC / 2018/ Jan - 2

10 / 01 / 2018

Minutes of the Meeting

A meeting of the Internal Complaints Committee was held on 09, 2018 at 03:30 PM in Room no. 319, Second Floor, Academic Block. The following members attended the meeting.

Committee Members

Dr. Pooja Gupta

Mr. Esar Ahmad

Dr. Satish Kumar Ameta

Ms. Rakhi Singh

Mr. Bikram Thengal- B.Tech

Mr. Manas Bhadra- B.Tech- CS

Ms. Priya Bindal- B.Pharma

Presiding Officer

Member

Member

Member

Member

Member

Member

Presiding Officer welcomed all the members of the Internal Complaints Committee.


Registrar
Mewar University
Gangrar, (Chittorgarh)

Agenda 1. Discuss and prepare a document as to what amounts to Sexual Harassment and/or Misconduct and the punishments that can be given.

The members gave a lot of suggestions as to what type of harassments the female students could face. A lot of discussion took place as to what punishments can be *given* to the offenders.

It was decided that Hon'able Vice Chancellor be requested to include in the *Mewar* University Code of Conduct, the following.

Acts of Sexual Harassment and/or Misconduct and Punishments:

1. Any sexual suggestiveness on the campus shall be considered as violation of the academic ambience of the University.

An unwanted conduct with sexual undertones if it occurs or which is persistent and which demeans, humiliates or creates a hostile and intimidating

environment or is calculated to induce submission by actual or threatened adverse consequences and includes any one or more or all of the following unwelcome acts or behaviour (whether directly or by implication), namely:

- i. Any unwelcome physical, verbal or non verbal conduct of sexual nature
- ii. Demand or request for sexual favours
- iii. Making sexually coloured remarks
- iv. Physical contact and advances
- v. Showing pornography
- vi. The use of phone, email or any other method designed to transmit messages or materials of an explicit sexual nature that are unwanted by the recipient.
- vii. Creating an intimidating offensive or hostile learning environment
- viii. Humiliating treatment likely to affect the health, safety, dignity or physical integrity of the person concerned


Registrar
Mewar University
Gangrar, (Chittorgarh)

b. The Internal Complaints Committee (ICC) depending upon the nature & the Act(s) of Sexual Harassment and/or Misconduct,

can recommend one or more of the following punishments. Further, the penalty awarded shall be recorded in his/her Personal File.

- i. Warning or reprimand
- ii. Written apology
- iii. Bond of good behaviour
- iv. Withdrawal of hostel accommodation
- v. Debarring from exams and/or placement activities
- vi. Withdrawal of the right to an official Character Certificate from the University
- vii. Withhold privileges of the student such as access to the library,
auditoria, transportation, scholarships, allowances, and identity card
- viii. Suspend or restrict entry into the campus for a specific period
- ix. Expel and strike off name from the rolls of the institution, including denial of readmission, if the offence so warrants
- x. Withholding of a degree awarded by the University
- xi. Award reformatory punishments like mandatory counselling and/or, performance of community service

The meeting ended with thanks to the Chair.



Registrar
Mewar University
Gangrar, (Chittorgarh)

Presiding Officer,
Internal Complaints Committee, Mewar University, Chittorgarh.
Copy to:

- o Hon'ble Vice Chancellor, for kind Information
- o Pro Vice Chancellor, for kind Information
- o All the members of the ICC



STUDENT GRIEVANCE REDRESSAL COMMITTEE

These cases were registered during the year 2018-19. The details are given below

S.No.	Date	Grievance	Action taken
1	10/04/2019	Indiscipline Activity and Fighting with Security	Urgent meeting is conducted and defaulter shall have to face administrative action.
2	18/02/2019	Undesirable activity of hostel inmates Kumbha hostel and Found Hookah	Urgent meeting is conducted and defaulter shall have to face administrative action and Fine charged.
3	2/1/2019	Undesirable activity of hostel inmates Kumbha hostel and Found with Wine Bottels.	Urgent meeting is conducted and defaulter shall have to face administrative action and Fine charged.

(Chairman Grievance Committ
Chief Proctor
MEWAR UNIVERSITY
Gangrar


Registrar
Mewar University
Gangrar, (Chittorgarh)



Mewar University

(A University u/s 2(f) & 12(B) of the UGC Act 1956)

Gangrar, Chittorgarh, Rajasthan-312901

ACTIVITY REPORT OF ANTI-RAGGING, ANTI-SEXUAL HARASSMENT, GRIEVANCE REDRESSAL & ICC COMMITTEE

Annexure-VIII

**Registrar
Mewar University
Gangrar, (Chittorgarh)**

The Grievance Redressal Cell Activities 2018-19

Report of the Activities of Grievance Redressal Committee for 2018-19 The first Grievance Redressal committee meeting for the academic year 2018-19 was held on 19th October 2018 at 2 pm. The agenda of meeting was to discuss about the grievances/suggestions received by students for academic year 2017-18 and to discuss about the ways to resolve the Grievances.

The second Grievance Redressal Committee meeting was held on 10 th March 2019 at 2 pm to discuss the grievances/suggestions received by the students and ways to resolve the same. Also to discuss about the previous grievances resolutions.

Grievance / Suggestion	Remarks
1. Regarding Soft Skill Training Programme	Request letter written to the Director, Training & Placement on dated 22/10/2018
2. Request For Elevator Facility in the main Building	Request letter written to the Registrar for necessary action on dated 19/09/2018
3. Request for wheel chair, stretcher and other facilities in the girls common room.	Request letter written to the Registrar for necessary action on dated 05/05/2019

Report of Anti-Ragging Committee

Mewar University has a functional Anti Ragging committee comprising of Faculty and students. Few members of Student Council act as members of Anti Ragging Squad and keep vigilance in the University campus and report to the committee there were no major case regarding which comes or is brought to their notice. Through these committee there were no major cases regarding ragging.

Number of complaints received during the year 0 (Zero)

Number of complaint disposed off during the year 0 (Zero)

Number of cases pending for more than 90 days 0 (Zero)



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Gangrar, (Chittorgarh)

Report of Anti Sexual Harassment Committee

No case of any student were reported: hence no action report has been submitted

Number of complaints received during the year 0 (Zero)

Number of complaint disposed off during the year 0 (Zero)

Number of cases pending for more than 90 days 0 (Zero)

Report of Grievance Redressal Committee

Due to no-tolerance policy there were only 3 cases during academic year 2018-19. The punishments are preventive, deterrent and reasonable enough so that the student would not repeat their act.

1. The application was received by the Proctor that some students were involved to consume tobacco and having Hookah in Kumbha Hostel . Internal complaint committee was looking in this matter and the matter was asked by the fellow students. One student Khan Ammar, MUR1700309, Since the students were at fault both of them got punishment of imposing fine of Rs 1000 .Later, the students apologized to the Dean and to each other for the disturbance which they created by their act.
2. The application was received Grievance Redressal Cell that Alok Anand , MUR1801131, student of B.Sc , was in drunken state in their hostel room late night. After raiding his room the committee found a packet of cigarette as well. Committee imposed fine of Rs 3000 on him and gave warning such activity would not be repeated in future.
3. One complaint was received by the Grievance Redressal Cell that one student name Vikas Kumar was fighting and misbehaving with Security Guard at main gate of the University on 10th of April 2019. Committee members this matter seriously and informed such indiscipline activity to their parents and ensure that this kind of behave would not be tolerated.

Number of complaints received during the year	03 (Three)
Number of complaint disposed off during the year	03 (Three)
Number of cases pending for more than 90 days	00 (Zero)

Report of Internal Complaint Committee (ICC)

No case of any student were reported: hence no action report has been submitted

Number of complaints received during the year	00 (Zero)
Number of complaint disposed off during the year	00 (Zero)
Number of cases pending for more than 90 days	00 (Zero)


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Summary of Annual Reports of Statutory Committee

Sr. No.	Name of Committee	Nature of Grievance	Total Grievance Received	Average no of days for Redressal
1	Internal Complaint	-	0	2 Days 2 Days 3 Days
2	Grievance Redressal Committee	Physical Fight -Smoking -Alcohol	03	3 Days
3	Ant-Ragging Committee	Ragging	Nil	Nil
4	Anti-Sexual Harassment committee	Sexual Harassment	Nil	Nil



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Registrar
Mewar University





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STATUTORY/REGULATORY COMMITTEES ANNUAL REPORT

2019-20

A handwritten signature in blue ink, appearing to be 'D. M. S.', is written over the official stamp.

**Registrar
Mewar University
Gangrar, (Chittorgarh)**

Index

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1	Introduction of Committees	Annexure-I
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4	Proceedings of Anti-Ragging Committee	Annexure-III
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Mewar University
Gangrar, (Chittorgarh)



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INTRODUCTION & OBJECTIVE OF COMMITTEES

Annexure-I

A handwritten signature in blue ink, appearing to be "Qmz", is positioned above the official stamp.

**Registrar
Mewar University
Gangrar, (Chittorgarh)**

STATUTORY/REGULATORY COMMITTEES

Introduction:

The Statutory/ Regulatory Committees were formed with the goal of resolving student grievances. Students may submit their grievances in writing to the Statutory/ Regulatory Committees or electronically via the Grievance Form available on the Mewar University Website. The Committee will meet as needed and take appropriate measures/solutions to the grievances addressed to it.

All students in the University have access to the Statutory/ Regulatory Committees to voice their concerns about academic matters, financial matters, health services, library, hostel and other central services. Students' complaints dropped in the 'Suggestion Box'.

An effective complaint management mechanism improves stakeholder's relationships and satisfaction. This cell's nature is highly confidential. As per the Government guidelines the university has a three-tier system in place to resolve any academic or administrative complaints.

Class Level- The counsellor deals with the personal problems of our students.

Department Level- The Department Heads resolve the students' problems in the department.

University Level- the Statutory/ Regulatory Committees, which reports to the Dean Student Welfare (DSW) to, resolves student's problems.

Objectives:

1. To develop a responsive and accountable attitude among all the stakeholders in order to maintain a harmonious educational atmosphere in the University campus.
2. To uphold the dignity of the university by ensuring strife free atmosphere in the campus through promoting cordial relationships with stakeholders.
3. To encourage the stakeholders to express their grievances/problems freely and frankly, without any fear of being victimized.

Policies:

1. The vision and mission of the university is inextricably linked to its principles and ethics.
2. The management and the university guarantee a strong redressal mechanism for student grievances.



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3. The University code of conduct applies to all students.
4. The University has a zero tolerance policy for any form of ragging or sexual harassment. Abuse on social networking sites will be severely punished.
5. The University strictly adheres to all norms against sexual harassment, ragging, and other offences as issued from time to time by the state and federal governments.
6. Any offence discovered through CCTV surveillance is also punishable.
7. Any student found in an incriminating situation, both on and off campus, will be reprimanded and counselled.
8. Students who violate the code of conduct will be given a fair hearing at the Departmental level.

Different methods for registering of Grievances:-

1. Suggestion boxes are installed in common areas of all the departments and near the admin block in which the students can drop their suggestions and complaints with or without revealing their identity.
2. "Speak Freely" -an interactive session between faculty and students of the of class for UG and PG are held separately as an initiative aimed to bring the voices of the students directly in a stress-free situation.
3. The university portal has an online Grievance Redressal area for registering their complaints. Complaints can be filed online at through QR code given in the website on academic and non-academic matters. This is introduced to enable the students to express their grievances easily without delay.



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OFFICE ORDER & CONSTITUTION OF ANTI-RAGGING COMMITTEE

Annexure-II



**Registrar
Mewar University
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OFFICE OF THE REGISTRAR

MEWAR UNIVERSITY, CHITTORGARH (RAJ.)

No. MU/Admin/2019/ 2486 -A

8/7/2019

OFFICE ORDER

Re-Constitution of Anti-Ragging Committee

The ragging in any form is punishable crime. The UGC in pursuance of the directions given by the Hon'ble Supreme Court in Civil Appeal No. 997/2009 have notified "Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009"

In order to ensure that the directions of the Hon'ble Supreme Court and the Regulations formed by the UGC are complied with strictly, an Anti-Ragging Team and Anti-Ragging Squad has been established with specific directions to comply with the directions of the Regulations of 2009. In order to oversee the working of the two teams and to dispose of the issues, if any Anti-Ragging Committee is created with the following officials:

S No.	Name	Responsibility
1.	Mr. Gautam Singh Dhaked, Chief Proctor	Chairman
2.	Mr. Ravindra verma	Member
3.	Dr. Gaurav Kumar Sharma	Member
4.	Mr. Brijesh Kumar Meena	Member
5.	Mr. Raj Singh	Member
6.	Mr. Shirish Kumar Shukla	Member
7.	Dr. Sonia Singla	Member
8.	Dr. Yudhishthira Panwar	Member
9.	Mr. Rajesh Bisht, Chief warden	Member
10.	Mr. Shiv Shankar Pareek (Revenue Inspector)	Member
11.	Ms. Pooja vashisth (Student Representative)	Member
12.	Mr. Ronak dhakar (Student Representative)	Member

The committee will conduct the meeting at regular intervals and submit the proceedings of the meeting to the undersigned for transmission to the UGC and Hon'ble Chairperson.


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PROCEEDINGS OF COMMITTEE

Annexure-III

Registrar
Mewar University
Gangrar, (Chittorgarh)

Office of the Chief Proctor



07.10.2019

Minutes of the Meetings of Proctorial Board & Warden held on October 4, 2019

Members Present:

S No.	Name	Responsibility
1.	Mr. Gautam Singh Dhaked, Chief Proctor	Chairman
2.	Mr. Ravindra verma	Member
3.	Dr. Gaurav Kumar Sharma	Member
4.	Mr. Brijesh Kumar Meena	Member
5.	Mr. Raj Singh	Member
6.	Mr. Shirish Kumar Shukla	Member
7.	Dr. Sonia Singla	Member
8.	Dr. Yudhishthira Panwar	Member
9.	Mr. Rajesh Bisht, Chief warden	Member
10.	Mr. Shiv Shankar Pareek (Revenue Inspector)	Member
11.	Ms. Pooja vashisth (Student Representative)	Member
12.	Mr. Ronak dhakar (Student Representative)	Member

The Chief Proctor welcomed all the members and started proceedings of the Meeting in accordance with the Agenda note circulated earlier.

Agenda Item -1: Sudden Visits In Hostel

Action: It was unanimously decided to hold sudden visits in Hostels of the University. The visit is grouped in two parts i.e. External (All Proctors, Members and Faculty Members) and Internal (Including all Warden Teaching & Non-Teaching, Faculty members residing in campus and Support staff). Frequency for External visit will be Monthly, however, Internal visit will be made on Fortnightly basis.

Agenda Item —2: Cases in which we need to constitute EC


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Gangrar, (Chittorgarh)

Action: It was decided that Enquiry Committee shall be constituted on the basis of following..

- When high number of students of many courses involved and incidence of very serious nature
- Group fighting between Years, courses
- Depending upon the gravity of situation

Agenda Item —3: Students Posture while sitting in Lawns.

Action: It has been observed in past that students sit in the lawn with indecent posture which is highly objectionable. Considering this fact, it has been decided to constitute 3 to 5 committee consisting of 3 Gents faculty and 2 Lady Faculty members to take frequent round in the campus. All the Proctors or Nominated faculties from Proctor shall be monitoring the premises through Camera. Further, it was also decided to have a vehicle for Proctorial Board for taking round and to reach at any spot on time.

Agenda Item —4: Fast Clearance of Complaints from Portal

Action: As Proctorial Board receives any complaint it was decided that it is mandatory to address the complaint within 72 working hours else it needs to be forwarded to the next level with reason of not addressing.

Agenda Item —5: Eve teasing Complaints & Cases related to Girls

Action: It was also decided that complaints related to girls (any and every case) must be referred/forwarded to Presiding Officer of Internal Complaints Committee for action purpose.

Agenda Item — 6: Cases of intoxication

Action: It was unanimously decided that cases of intoxication should be addressed exemplarily. Following are the detail of action related to intoxication —

- Weed/ Opium University Expulsion iff found consuming
Hostel Expulsion iff found in possession
- Alcohol Fine of Rs. 1000/- (First time), Fine of Rs. 5000/-
(Second time). Hostel
Expulsion iff found Third time

It was also decided that all type of Expulsion has to be executed in presence of guardian/parents. We need to hand over the ward to them only and take this in writing.

Agenda Item 7— Big cases of Indiscipline referred to PB or Enquiry Committee

Action: It was decided that these type of cases wherein a large group of students or stringent cases are involved need to be address in following ways-

Precautionary Measures:


Registrar
Mewar University
Gangrar, (Chittorgarh)

- Send Photograph of guilty students to Chief Security to be affixed at *all* Gates for Entry Restriction.
- Information to Warden for further necessary action at the level of Non-Teaching Wardens, Hostel In-Charge & Peon.
- Head of Concerned Department for information of concerned Advisor and Faculty Members.
- *Ensure student who is expelled from Hostel is not staying in Hostel.*

Preventive Measures:

- Circulation of Letter to all Authorities, Support Staff and Guardian regarding incidence.
- Categorization of Case for Guardian Calling
- Guardian will meet first to concerned warden and proctor
- Execution of Action in presence of Guardian
- Guardian should also be told about Academic Details

Financial Measures:

Decision on return of fee if any:

- Hostel Expulsion: Mess, Security
- Rustication from University: Mess, Security
- Asked to withdrawal of admission: as per norms

Rejoining or Registration

- Upon completion of Notice period, needs to get approval for Registration from Director/Nice-Chancellor through Head of the Department.

In addition to above, it was also decided that In case of incidence where a large group of students are involved, segregate Mild Category students within 48 hours and allow them to attend the classes after submission of making from these students to avoid their Academic Loss.

Agenda Item —8: Any other item with the permission of chair

Action:

- Fine imposed on guilty shall be deposited in NSS Account or to be highlighted as dues to be cleared during Registration.
- When student of more than one department is involved, combined recommendation duly signed by all proctors and members are to be sent.
- Instruct housekeeping people to lock rooms in ABs immediately after completion of classes.
- Strict vigilance in prominent areas like:

Football Ground, ground in front of IPR & IBM, AD VII and ME Block 'T' Section, Polytechnic Ground


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Gangrar, (Chittorgarh)

Office of the Chief Proctor



- Without Authentication students are not allowed to enter University Gate.
- Uniform Checking and Late comers monitoring must be done on regular basis
- Access of Camera for regular monitoring of activities in Campus.
- Students have a malpractice of firing crackers; please make proper arrangement and duty to stop this.


(Chief Proctor)
Mewar University

PS to Hon'ble Chancellor for the kind information to Chancellor Sir
PA to Hon'ble Vice Chancellor for the kind information to Vice Chancellor Sir
Dean Academic Affairs for kind information
Registrar for kind information
All Concerned


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OFFICE ORDER & CONSTITUTION OF GRIEVANCE REDRESSAL COMMITTEE

Annexure-IV



**Registrar
Mewar University
Gangrar, (Chittorgarh)**

MEWAR UNIVERSITY

Gangrar, Chittorgarh (Raj.)

No. MU/Admin/2019/ 2650 - A

Date:-27/07/2019

OFFICE ORDER

Sub:- Appointment of Chaireman and formation of Grievance Redressal Committee

As per AICTE (Establishment of Mechanism for Grievance Redressal) Regulations, 2012 notified vide NO. F.37-3/Legal 12012 dated, 25-7-19, it is notified to all the students that a portal has been specifically dedicated to the students who have any grievance about the studies, problem with fellow students or any help which they may like to seek to redress their problems has been prepared. Any student has the problem can make his problem on the portal or to the convener of the committee. The grievance Redressal Committee along with the Chaireman is dominated as under:-

1.	Mr. Gautam Singh Dhakad, HOD, Agriculture	Chairman
2.	Dr. Guljar Ahmed, Assistant Professor	Convener
3.	Mr. Vikram Singh Rao, Assistant Professor	Member
4.	Dr. Aruna Dubey, Principal B.ed	Member
5.	Ms. Nirma Kumari Sharma, Assistant Professor	Member
6.	Mr. Pradeep kumar, B.Pharm	Member
7.	Mr. Sachin Kumar Singh, BBA	Member

To: All the members of the above Committee

Copy to:

1. Ps to Hon'ble Chancellor for kind information
2. PS to Hon'ble President for kind information
3. Pro-President/OSD
4. Dean (Academics/Admission) /Director/Hod's

Registrar
Mewar University
Gangrar, (Chittorgarh)
27/7/19


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PROCEEDINGS OF COMMITTEE

Annexure-V

**Registrar
Mewar University
Gangrar, (Chittorgarh)**



Mewar University

Date: 19-10-2019

NOTICE

Members of the Grievance committee are requested to be present in the meeting which will be held on 20-10-2019 at 3:00 PM in Room No 222, Maharana Pratap Hall, Academic Block.

Agenda of meeting is to Finalize the action plan for new session

1.	Mr. Gautam Singh Dhakad, Proctor	Chairman
2.	Dr. Guljar Ahmed, Assistant Professor	Convener
3.	Mr. Vikram Singh Rao, Assistant Professor	Member
4.	Dr. Aruna Dubey, Principal B.ed	Member
5.	Ms. Nirma Kumari Sharma, Assistant Professor	Member
6.	Mr. Pradeep kumar, B.Pharm	Member
7.	Mr. Sachin Kumar Singh, BBA	Member

(Chairman Grievance Committee)

Chief Proctor
MEWAR UNIVERSITY
Gangrar


Registrar
Mewar University
Gangrar, (Chittorgarh)



Mewar University

Date: 21-10-2019

Record notes of the meeting

The committee chairman called a meeting of Grievance committee in his office i.e. Room No. 222, Maharana Pratap Hall, Academic Block. on 20-10-2019 at 3.30 pm.

The agenda of the meeting was finalized action plan of the committee for future.

- (a) The Chairman of the committee welcomed all the committee members.
- (b) Chairman of the committee requested for the suggestions for better and elective working of the grievance committee while keeping in view the previous year working.
- (c) The committee suggested for immediate action on all the grievances in future.

Under signed appraised the grievance committee members that Indiscipline activity by the students in the campus on 19/10/2019.

Grievance committee contacted Mr. Gautam Singh Dhakad, Chief Proctor and, discussed the problem of Indiscipline activity by the students. Mr. Gautam Singh Dhakad, Chief Proctor informed that the problem has been attended, corrective actions has already been initiated. now problem is resolved.

Following members were present

1.	Mr. Gautam Singh Dhakad, Proctor	Chairman	
2.	Dr. Guljar Ahmed, Asistant Professor	Convener	
3.	Mr. Vikram Singh Rao, Assistant Professor	Member	
4.	Dr. Aruna Dubey, Principal B.ed	Member	
5.	Ms. Nirma Kumari Sharma, Assistant Professor	Member	
6.	Mr. Pradeep kumar, B.Pharma	Member	
7.	Mr. Sachin Kumar Singh, BBA	Member	

Registrar
 Mewar University
 Gangrar, (Chittorgarh)

(Chairman Grievance Committee)
 Chief Proctor
 MEWAR UNIVERSITY
 Gangrar

c.c.

- P.A. to Honorable Chancellor- For kind In rorlation
- P.A. to Honorable Vice-Chancellor- For kind in formation
- P.A. to Respected Pro-V ice Chancellor- For kind Information
- P.A. to Respected Registrar Chancellor- For kind in formation



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OFFICE ORDER & CONSTITUTION OF INTERNAL COMPLAINT COMMITTEE (ICC)

Annexure-VI

**Registrar
Mewar University
Gangrar, (Chittorgarh)**

**OFFICE OF THE REGISTRAR
MEWAR UNIVERSITY
GANGRAR (CHITTORGARH) RAJASTHAN**

No.: MU/RO/Admin/2019/ 2623 - A

Date- 22/07/2019

Office Order

Internal Complaints Committee (ICC)

Internal Complaints Committee related to Sexual Harassment and Violence against women at their work-place

With the rise of acts of violence and offenses against women in the country in recent times, the issues of women's safety and security have sparked a slew of fresh deliberations in the nation. In the backdrop of this larger debate, with due attention to the fact that there has been a substantial increase of female students and some untoward incidents of offensive behavior towards the women (students, faculty, and campus residents) do happen at Mewar University campus, women's safety is both a timely and important issue for Mewar University to deliberate upon.

Presently, this cell functions as the "Internal Complaints Committee" as designated under the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.

One or more of the following unwelcome acts or behaviour (whether directly or by implication) namely:

- Physical contact or advances; or
- A demand or request for sexual favors; or
- Making sexually colored remarks; or
- Showing pornography or any other unwelcome physical, verbal or non-verbal conduct of sexual nature.

The following circumstances, among other circumstances, if it occurs or is present about or connected with any act or behaviour of sexual harassment may amount to sexual harassment: -

- Implied or explicit promise of preferential treatment in her employment; or
- Implied or explicit threat of detrimental treatment in her employment; or
- Implied or explicit threat about her present or future employment status; or
- Interference with her work or creating an intimidating or offensive or hostile work or environment for her
- Humiliating treatment is likely to affect her health or safety.

This cell undertakes inquiries about complaints of sexual harassment from aggrieved women employees (as defined under the Act, 2013). The complaint is kept confidential, and adequate protection is provided to the complainant, where necessary. Complaints are heard expeditiously while adhering to the principles of Natural Justice. Necessary recommendations are provided to the Authority based on the findings of the inquiry.

Where and Whom to Lodge a Complaint

If you are a victim of sexual harassment or perceive yourself to be, immediately contact (personally or through telephone / written request/e-mail)-any of the committee members of the Cell. Alternatively, an e-mail can be sent to icc@mewaruniversity.org. The complaint and the identity of the complainant will be kept CONFIDENTIAL.


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Registrar
Mewar University
Gangrar, (Chittorgarh)

Committee Members

Dr. Pooja Gupta	Presiding Officer
Mr. Satish Kumar Ameta	Member
Mr. Esar Ahmad	Member
Ms. Rakhi Singh	Member
Mr. Hemant panchal	Member
Mr. Sachin Gurjar	Member
Ms. Shubajyoti purkayastha	Member

Appellate Authority for Internal Complaints Committee (ICC)

Dr. Aruna Dube	Member
----------------	--------


Registrar
Mewar Registrar-ty
Gangrar, (Chittorgarh)

Copy to:

- PS to Hon'ble Chancellor (for kind information)
- PS to Hon'ble President/Pro-President (for kind information)
- All Deans/Directors/Hod's
- Accounts/Examination/Library/Store/Security/Warden /IT/All Staff
- Coordinator – IQAC Cell
- Record File
- Notice Board


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Gangrar, Chittorgarh, Rajasthan-312901

PROCEEDINGS OF COMMITTEE

Annexure-VII



**Registrar
Mewar University
Gangrar, (Chittorgarh)**



Meeting of Internal Complaints Committee

Mewar University, Chittorgarh


ICC \ 2019 \ Oct - 1

Oct 03, 2019

A meeting of the newly constituted Internal Complaints Committee (vide letter no. MU/ICC/2019-1), will be held on Oct 07, 2019 at 05:00 PM in Room no. 302, Second Floor, Academic Block. You are requested to make it convenient to attend the same.

Agenda

1. To discuss and make all the members aware of the "The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013".
2. Review the number of cases received in the Academic Session 2018 — 2019.
3. Any other item with the permission of the chair.



Presiding Officer,
Internal Complaints Committee,
Mewar University,
Chittorgarh.



Registrar
Mewar University
Gangrar, (Chittorgarh)

Copy to:

- o Hon'ble Vice Chancellor, for kind information
- o Pro Vice Chancellor, for kind information
- o Registrar
- o All the members of the ICC, with request to make it convenient to attend the same.



Internal Complaints Committee

Mewar University, Chittorgarh


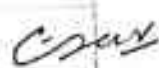
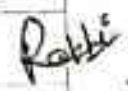



ICC \ 2019 \ Oct - 2

09 / 10 / 2019

Minutes of the Meeting

A meeting of the Internal Complaints Committee was held on Oct 07, 2019 at 03:00 PM in Room no. 302, Second Floor, Academic Block. The following members attended the meeting.

Committee Members

Dr. Pooja Gupta	Presiding Officer	
Mr. Satish Kumar Ameta	Member	
Mr. Esar Ahmad	Member	
Ms. Rakhi Singh	Member	
Mr. Hemant panchal	Member	
Mr. Sachin Gurjar	Member	
Ms. Shubajyoti purkayastha	Member	

Agenda 1. To discuss and make all the members aware of the "The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013".

Presiding Officer gave a presentation highlighting the main provisions of the said act. The new members were made aware of the procedures to carry out investigations while maintaining full confidentiality.


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Gangrar, (Chittorgarh)

Agenda 2. Review the number of cases received in the Academic Session 2018 - 2019.

Five cases of harassment were reported in the Academic Session 2018 - 2019.

The meeting ended with thanks to the Chair.



Presiding Officer,
Internal Complaints
Committee, Mewar
University,
Chittorgarh.

Copy to:

- Hon'ble Vice Chancellor, for kind information
- Pro Vice Chancellor, for kind information
- Registrar
- All the members of the ICC



Registrar
Mewar University
Gangrar, (Chittorgarh)



Mewar University

Student Grievance Redressal Committee

The following cases were registered during the year 2019-20 The details are given below.

S.No.	Date	Grievance	Action taken
	01/02/2019	Indiscipline Activity	Urgent meeting is conducted and defaulter shall have to face administrative action
2.	19/10/2019	Misbehave with girls by some students	Urgent meeting is conducted and defaulter shall have to face administrative action.


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Mewar University
Gangrar, (Chittorgarh)


(Chairman Grievance Commit
Chief Proctor
MEWAR UNIVERSITY
Gangrar



MEWAR UNIVERSITY
WISDOM BEGETS KNOWLEDGE
WISDOM BEGETS KNOWLEDGE

MU/Admin/2020/1165

Date: 03/11/2020

OFFICE ORDER (Revised)

To,

Ms. Suniba Binta Sunusi
Student of M.Sc. Bio Technology
MUR1900735

This is to notify that as per information received from the Director International cell, Ms. Suniba Binta Sunusi is absconding from University girl's hostel from 4th Oct. 2020. This is a gross indiscipline as on the ground of report and recommendation of Director International cell Ms. Suniba Binta Sunusi is rusticated from the University.

Registrar
Mewar University
Gangrar, Chittorgarh

Copy to

1. Ps to Hon'ble Chairperson for kind information
2. Ps to Hon'ble President for kind information
3. DG A & A /All Dean/HoDs/ Directors.
4. Mr. Samir Khan, Director International Relations.
5. Chief Warden / DD Security/ Security Officer/ Hostel Warden /All Notice Boards.

Registrar
Mewar University
Gangrar, (Chittorgarh)

Registrar
Mewar University
Gangrar, (Chittorgarh)



Mewar University

(A University u/s 2(f) & 12(B) of the UGC Act 1956)

Gangrar, Chittorgarh, Rajasthan-312901

ACTIVITY REPORT OF ANTI-RAGGING, ANTI-SEXUAL HARASSMENT, GRIEVANCE REDRESSAL & ICC COMMITTEE

Annexure-VIII



Registrar
Mewar University
Gangrar, (Chittorgarh)

The Grievance Redressal Cell Activities 2019-20

The first Grievance Redressal committee meeting for the academic year 2019-20 was held on 7th September 2019 at 3.30 pm. The agenda of meeting was to discuss about the grievances/suggestions received by students for academic year 2018-19 and to discuss about the ways to resolve the Grievances.

The second Grievance Redressal Committee meeting was held on 13th April 2019 at 2 .30 pm to discuss the grievances/suggestions received by the students and ways to resolve the same. Also to discuss about the previous grievances resolutions.

Grievance / Suggestion	Remarks
1. Regarding Soft Skill Training Programme	Request letter written to the Director, Training & Placement on dated 22/12/2019

Report of Anti-Ragging Committee

Mewar University has a functional Anti Ragging committee comprising of Faculty and students. Few members of Student Council act as members of Anti Ragging Squad and keep vigilance in the University campus and report to the committee there were no major case regarding which comes or is brought to their notice. Through these committee there were no major cases regarding ragging.

Number of complaints received during the year	0 (Zero)
Number of complaint disposed off during the year	0 (Zero)
Number of cases pending for more than 90 days	0 (Zero)

Report of Anti Sexual Harassment Committee

One case was found wherein of any student were reported: hence no action report has been submitted

Number of complaints received during the year	01 (Zero)
Number of complaint disposed off during the year	01 (Zero)
Number of cases pending for more than 90 days	0 (Zero)



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Gangrar, (Chittorgarh)

Report of Grievance Redressal Committee

No grievance was filled during academic year 2019-20

Number of complaints received during the year	0 (Zero)
Number of complaint disposed off during the year	0 (Zero)
Number of cases pending for more than 90 days	0 (Zero)

Report of Internal Complaint Committee (ICC)

Due to no-tolerance policy there was only 1 case during academic year 2019-20. The punishments are preventive, deterrent and reasonable enough so that the student would not repeat their act.

1. The application was received by the counsellor that one female student was misbehaved. Matter was brought before Internal Complaint Committee and resolved the issue with amicable solution.

Number of complaints received during the year	01 (One)
Number of complaint disposed off during the year	01 (One)
Number of cases pending for more than 90 days	0 (Zero)


Registrar
Mewar University
Gangrar, (Chittorgarh)

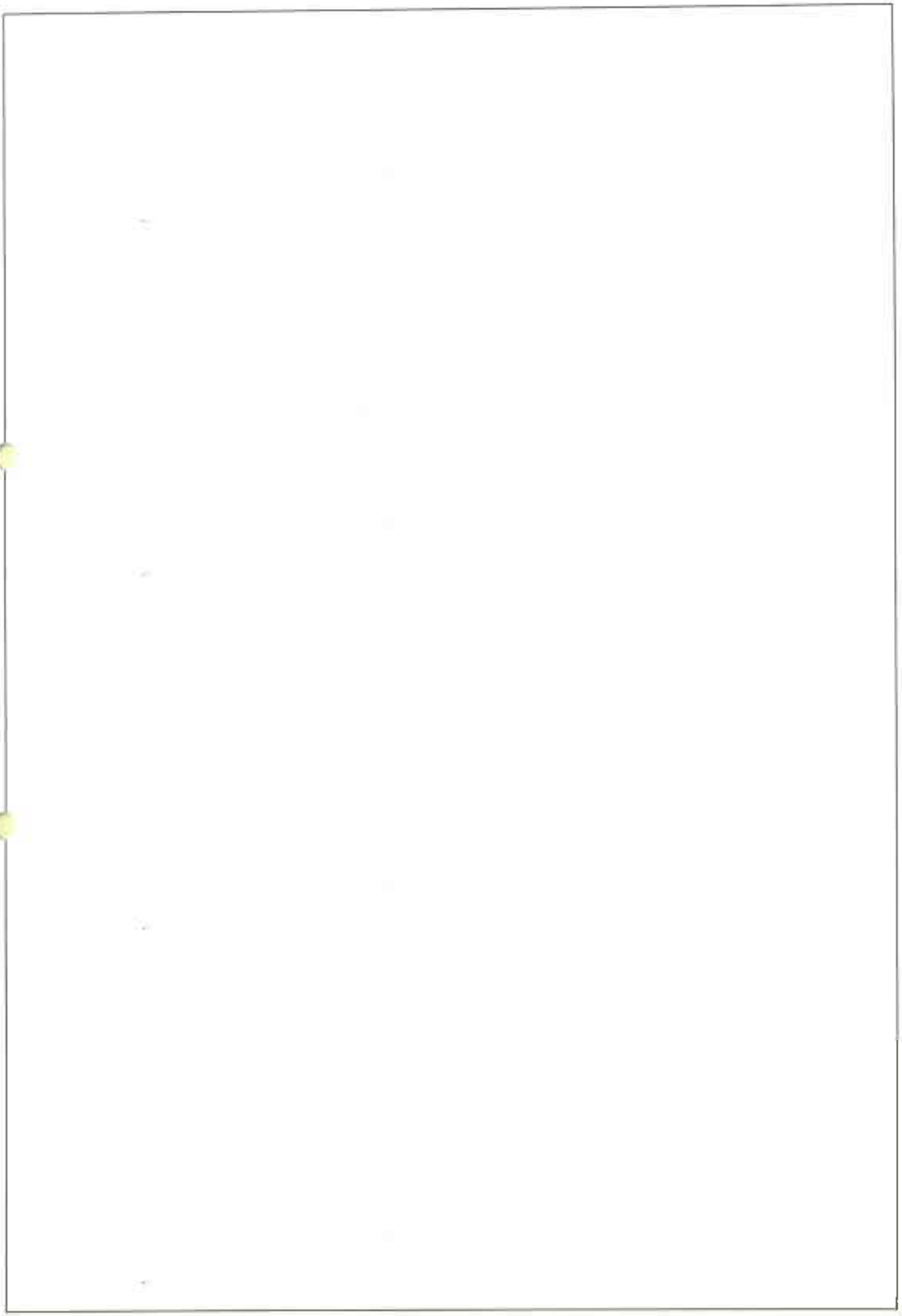
Summary of Annual Reports of Statutory Committee

Sr. No.	Name of Committee	Nature of Grievance	Total Grievance Received	Average no of days for Redressal
1	Internal Complaint	Misbehave with Student	01	2 Days 2 Days 3 Days
2	Grievance Redressal Committee	Nil	0	7 Days
3	Ant-Ragging Committee	Ragging	Nil	Nil
4	Anti-Sexual Harassment committee	Sexual Harassment	Nil	Nil



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STATUTORY/REGULATORY COMMITTEES

ANNUAL REPORT

2020-2021



**Registrar
Mewar University
Gangrar, (Chittorgarh)**

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Sr. No.	Activity	Annexure No.
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2	Object and Policy of Committees	Annexure-I
3	Office Order/ Constitution of Anti-Ragging Committee	Annexure-II
4	Proceedings of Anti-Ragging Committee	Annexure-III
5	Office Order/ Constitution of Grievance Redressal Committee	Annexure-IV
6	Proceedings of Grievance Redressal Committee	Annexure-V
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8	Proceedings of ICC	Annexure-VII
9	Activity Report of Committee	Annexure-VIII



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Mewar University
Gangrar, (Chittorgarh)



Mewar University

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INTRODUCTION & OBJECTIVE OF COMMITTEES

Annexure-I


Registrar
Mewar University
Gangrar, (Chittorgarh)

STATUTORY/REGULATORY COMMITTEES

Introduction:

The Statutory/ Regulatory Committees were formed with the goal of resolving student grievances. Students may submit their grievances in writing to the Statutory/ Regulatory Committees or electronically via the Grievance Form available on the Mewar University Website. The Committee will meet as needed and take appropriate measures/solutions to the grievances addressed to it.

All students in the University have access to the Statutory/ Regulatory Committees to voice their concerns about academic matters, financial matters, health services, library, hostel and other central services. Students' complaints dropped in the 'Suggestion Box'.

An effective complaint management mechanism improves stakeholder's relationships and satisfaction. This cell's nature is highly confidential. As per the Government guidelines the university has a three-tier system in place to resolve any academic or administrative complaints.

Class Level- In the weekly Mentoring system, the counsellor deal with the personal problems of our students.

Department Level- The Department Heads resolve the students' problems in the department.

University Level- the Statutory/ Regulatory Committees, which reports to the Dean Student Welfare (DSW) to, resolves students' problems.

Objectives:

1. To develop a responsive and accountable attitude among all the stakeholders in order to maintain a harmonious educational atmosphere in the University campus.
2. To uphold the dignity of the university by ensuring strife free atmosphere in the campus through promoting cordial relationships with stakeholders.
3. To encourage the stakeholders to express their grievances/problems freely and frankly, without any fear of being victimized.

Policies:

1. The vision and mission of the university is inextricably linked to strong principles and ethics.
2. The management and the university guarantee a strong redressal mechanism for student grievances.
3. The University code of conduct applies to all students.


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4. The University has a zero tolerance policy for any form of ragging or sexual harassment. Abuse on social networking sites will be severely punished.
5. The University strictly adheres to all norms against sexual harassment, ragging, and other offences as issued from time to time by the state and federal governments.
6. Any offence discovered through CCTV surveillance is also punishable.
7. Any student found in an incriminating situation, both on and off campus, will be reprimanded and counselled.
8. Students who violate the code of conduct will be given a fair hearing at the Departmental level.

Different methods for registering of Grievances:-

1. Suggestion boxes are installed in common areas of all the departments and near the admin block in which the students can drop their suggestions and complaints with or without revealing their identity.
2. "Speak Freely" -an interactive session between faculty and students of the of class for UG and PG are held separately as an initiative aimed to bring the voices of the students directly in a stress-free situation.
3. The university portal has an online Grievance Redressal area for registering their complaints. Complaints can be filed online at through QR code given in the website on academic and non-academic matters. This is introduced to enable the students to express their grievances easily without delay.



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OFFICE ORDER & CONSTITUTION OF ANTI-RAGGING COMMITTEE

Annexure-II


**Registrar
Mewar University
Gangrar, (Chittorgarh)**

**OFFICE OF THE REGISTRAR
MEWAR UNIVERSITY, CHITTORGARH (RAJ.).**

No. MU/Admin/2020/699

7/8/2020

OFFICE ORDER

Subject :Re- Constitution of Anti-Ragging Committee

Ragging in any form is a punishable Offence. In pursuance of the directions given by the Hon'ble Supreme Court in Civil Appeal No. 997/2009, have notified under the "Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009"

To ensure that the directions of the Hon'ble Supreme Court and the Regulations formed by the UGC are complied with strictly, an Anti-Ragging Team has been established with specific directions to comply with the directions of the Regulations of 2009.

Anti-Ragging Committee is re-constituted with the following officials:

S. No.	Name	Responsibility
1	Mr. Gautam Singh Dhaked, Chief Proctor	Chairman
2	Dr. P.K. Varshney	Member
3	Dr. Neelu Jain	Member
4	Dr. Gaurav Kumar Sharma	Member
5	Mr. Brijesh Kumar Meena	Member
6	Mr. Rajesh Bhatt	Member
7	Mr. Shirish Kumar Shukla	Member
8	Mr. Ravindra Verma	Member
9	Dr. Neetu	Member
10	Mr. Rajesh Bisht, Chief warden	Member
11	Ms. Sajida Bano, Warden- Girls Hostel	Member
12	Mr. Shiv Shankar Pareek (Revenue Inspector)	Member
13	Ms. Anjali Nawal (Student Representative)	Member


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11	Mr. Manish Mishra (Student Representative)	Member
12	Mr. Dinesh Gerotiya (Guardian of Ms. Payal Gerotiya - Student)	Member
13	Mr. Rajesh Laddha (Guardian of Ms. Garima Laddha - Student)	Member
14	Dr. Sonia Singla	Convenor

The committee will conduct the meeting at regular intervals or as and when required and submit the proceedings of the meeting to the undersigned.

Registrar
Mewar University
Gangrar, (Chittorgarh)

Copy to:

1. PS to Hon'ble Chairperson for Kind information.
2. PS to President/Pro President for kind information.
3. Deans/Directors/CoE for Information.
4. HoDs/Ar (Research) for information.
5. Coordinator, IQAC Cell.
6. Admission/Accounts/Examination/Stores/IT Support/Library/
7. Wardens/Maint.I-C/Receptionist
8. Record File
9. Notice board

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Gangrar, Chittorgarh, Rajasthan-312901

PROCEEDINGS OF COMMITTEE

Annexure-III


Registrar
Mewar University
Gangrar, (Chittorgarh)

Office of the Chief Proctor



10.9.2020

Minutes of the Meeting of Proctorial Board & Warden held on September 10th, 2020

Members Present:

The Chief Proctor welcomed all the members and started proceedings of the Meeting in accordance with the Agenda note circulated earlier.

Agenda Item —1: Action Plan for new academic year

Action: Circulation of Revised Rule and regulation, reviewing the rules if any changes are required

Agenda Item —2: Surprise visit to classroom, cafeteria and Hostels.

Action: It is decided that a surprise random visit to different sections and classes by proctorial team will be conducted throughout day time so that decorum and discipline of the department and university is maintained.

Agenda Item —3: Open University Gate Policy

Action: It is decided that university gates will open for day scholar students during the lunch time and at the end of the day after all classes are completed as per the time table. If any student wishes to leave the campus in between he has to get signed application from the program coordinator.

Agenda Item —4: Eve teasing Compliments & Cases related to Girls

Action: A specialized women cell has been constituted that involves woman members and the cases of women harassment and eve teasing will be reported to both proctorial board and woman cell. The proctorial board will support woman cell to resolve the issue at earliest and to take action against those who found guilty.

Agenda Item —5: Any other item with the permission of chair

Action: Any other decision that need to be taken against any indiscipline or any case that defame the decorum of department or university, the action and relaxation will be done with the permission of the chair.


(Chief Proctor)
Chief Proctor
MEWAR UNIVERSITY
Gangrar


Registrar
Mewar University
Gangrar, (Chittorgarh)

Copy to:

PS to Hon'ble Chancellor for the kind information to Chancellor Sir
PA to Hon'ble Vice Chancellor for the kind information to Vice Chancellor Sir
Dean Academic Affairs for kind information
Registrar for kind information
All Concerned



Mewar University

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Gangrar, Chittorgarh, Rajasthan-312901

OFFICE ORDER & CONSTITUTION OF GRIEVANCE REDRESSAL COMMITTEE

Annexure-IV


**Registrar
Mewar University
Gangrar, (Chittorgarh)**



OFFICE OF THE REGISTRAR
MEWAR UNIVERSITY, CHITTORGARH (RAJ)
No. MU/Admin/(Grievance-Redressal)/2020-21/620

24th Mar. 2020

OFFICE ORDER

GRIEVANCE REDRESSAL COMMITTEE

As per AICTE (Establishment of Mechanism for Grievance Redressal) Regulations, 2012 notified vide No. F.37-3/Legal 12012 dated, 25-05-12, it is notified to all the students that a portal has been specifically dedicated to the students who have any grievance about the studies, problem with fellow students or any help which they may like to seek to redress their problems has been prepared. Any student has the problem can make his problem on the portal to the convener of the committee. The grievance Redressal Committee along with the OMBUDSMAN is nominated as under:-

1. Dr. Tanveer Ahmad, Director Mewar School of Engineering & Technology - OMBUDSMAN
2. Mr. Gautam Singh Dhaked - Convener
3. Mr. Rajesh Bhatt, Assistant Professor - Member
4. Dr. Sanjeev Kumar Sharma, Assistant Professor - Member
5. Mr. Suraj Kumhar, Assistant Professor - Member
6. Mr. Lavish Jain, Student (B.Tech - Civil) - Member
7. Mr. Jaytosh Kumar, Student B.Tech (Electrical) - Member

Copy to:

1. PS to Hon'ble Chairperson for Kind information.
2. PS to President/Pro President for kind information.
3. Deans/Directors/CoE for Information.
4. HoDs/Ar (Research) for information.
5. Coordinator, IQAC Cell.
6. Admission/Accounts/Examination/Stores/IT Support/Library/
7. Wardens/Maint.I-C/Receptionist


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Gangrar, Chittorgarh, Rajasthan-312901

PROCEEDINGS OF COMMITTEE

Annexure-V

A handwritten signature in blue ink, appearing to be "D. Singh", is written over a blue circular stamp.

**Registrar
Mewar University
Gangrar, (Chittorgarh)**

Mewar University, Chittorgarh (Raj.)

MINUTES OF GRIEVANCE REDRESSAL

COMMITTEE

Minutes of the Grievance Redressal Committee (GRC) held on April 15, 2021

Date: April 15, 2021 at 03:00PM

Venue: Office of the Director, Mewar School of Engineering & Technology

Chairperson of the meeting: Dr. Tanveer Ahmad

Following members were present in the meeting.

1. Dr. Tanveer Ahmad
2. Mr. Gautam Singh Dhaked
3. Mr. Rajesh Bhatt
4. Dr. Sanjeev Kumar Sharma
5. Mr. Suraj kumhar
6. Mr. Lavish Jain (Student)
7. Mr. Jaytosh Kumar (Student)

Agenda 1

The minutes of meeting held on April 15, 2021 were read and confirmed with unanimity.

Agenda 2

The member showed full of their enthusiasm to deliver promptly the very purpose of Constituting this committee because any delay in redressal will create many confusion any further increase in grievances.

Agenda 3

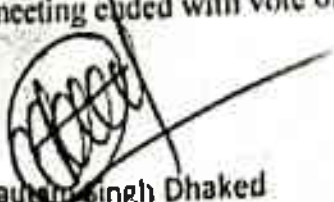
Women Grievances the Director underlined general issues of women grievances and discussed with the member in detail. It was decided to develop principal and procedures by GRC to decide action against any kind of harassment of a girl student lady faculty or staff Safety and security to the girl students should be given priority

Agenda 4


Any other item with permission of Chair

The member are happy to learn that the issue of minor complains are dealt by concerned departments effectively and any complains if not dealt, should be forwarded to Grievance Redressal Committee (GRC).

The meeting ended with vote of thanks to the chair


Mr. Gautam Singh Dhaked
(Converner)


Registrar
Gangri, Mewar University
Gangrar, (Chittorgarh)


Dr. Tanveer Ahmad
(OMBUDSMAN)



Mewar University

Date: 04-10-2020

NOTICE

Members of the Grievance committee are requested to be present in the meeting which will be held on 05-10-2020 at 3:00 pm in Room No 222, Maharana Pratap Hall Academic Block.

Agenda of meeting is to discuss the grievance regarding network problem of the students.

1.	Mr. Gautam Singh Dhakad, Proctor	Chairman
2.	Dr. Guljar Ahmed, Assistant Professor	Convener
3.	Mr. Vikram Singh Rao, Assistant Professor	Member
4.	Dr. Aruna Dubey, Principal B.ed	Member
5.	Ms. Nirma Kumari Sharma, Assistant Professor	Member
6.	Mr. Pradeep kumar, B.Pharm	Member
7.	Mr. Sachin Kumar Singh, BBA	Member

Registrar
Mewar University
Gangrar, (Chittorgarh)

(Chairman Grievance Committee)
Chief Proctor
MEWAR UNIVERSITY
Gangrar



Mewar University

Record notes of the meeting

Date: 6-10-2020

A meeting held on 5 -10-2020 at 3:00 pm in in Room No 222, Maharana Pratap Hall Academic Block.

Under signed appraised the grievance committee members that Indiscipline activity by the students in the campus.

Grievance committee contacted Mr. Gautam Singh Dhakad and, discussed the problem of Indiscipline activity by the students. Mr. Gautam Singh Dhakad informed that the problem has been attended, corrective actions has already been initiated. now problem is resolved.

After that it has been informed to the students and they were satisfied with the action taken.

Farther Action: In the meeting it was decided by the committee members that we should resolve the said problem for permanent basis so that in future there should not be any such problem to the students. The concern official was instructed to depute a suitable team of chief proctor to check the security service on regular basis and if they find any error in future then it should be resolve on immediate basis.

The Chairman of the committee conveyed his thanks to all the members for their efforts. He further requested that we all should be vigilant in future also and if any case reported, immediately try to resolve the same; it would help for happy networking of our university.

The following grievance committee members were present:-

1.	Mr. Gautam Singh Dhakad, Proctor	Chairman
2.	Dr. Guljar Ahmed, Asistant Professor	Convener
3.	Mr. Vikram Singh Rao, Assistant Professor	Member
4.	Dr. Aruna Dubey, Principal B.ed	Member
5.	Ms. Nirma Kumari Sharma, Assistant Professor	Member
6.	Mr. Pradeep kumar, B.Pharma	Member
7.	Mr. Sachin Kumar Singh, BBA	Member

C.C.

P.A. to Honorable Chancellor- For kind information
P.A. to Honorable Vice-Chancellor- For kind information
P.A. to Respected Pro-Vice Chancellor- Our kind information
P.A. to Respected Registrar Chancellor- For kind information


Registrar
Mewar University
Gangrar, (Chittorgarh)


(Chairman Grievance Committee)
Chief Proctor
MEWAR UNIVERSITY
Gangrar



Mewar University

Dated: 03.03.2021

Notice

Members of the grievance committee are requested to be present in the meeting which will be held on 04.03.2021 at 3:00 PM in Madan Mohan Malviya Hall, Academics block.

Agenda of Meeting to review the session (2020- 21) cases and to identify the reasons of pending cases (if any) and to get the suggestions for better resolutions for future.

1.	Mr. Gautam Singh Dhakad, Proctor	Chairman
2.	Dr. Guljar Ahmed, Assistant Professor	Convener
3.	Mr. Vikram Singh Rao, Assistant Professor	Member
4.	Dr. Aruna Dubey, Principal B.ed	Member
5.	Ms. Nirma Kumari Sharma, Assistant Professor	Member
6.	Mr. Pradeep kumar, B.Pharma	Member
7.	Mr. Sachin Kumar Singh, BBA	Member

Registrar
Mewar University
Gangrar, (Chittorgarh)

(Chairman Grievance Committee)
Chief Proctor
MEWAR UNIVERSITY
Gangrar



Mewar University

Date: 05.03.2021

Record notes of the meeting

The committee chairman called a meeting of grievance committee Madan Mohan Malvia Hall, Academic Block, on 04.03.2021 at 3 pm. The agenda of the meeting was to review the previous session (2019-20) cases, and to identify the reasons of pending cases (if any) and to get the suggestions for better resolutions for future.

Under signed appraised the grievance committee members that Indiscipline activity by the students in the campus on 3/3/2021.

Grievance committee contacted Mr. Gautam Singh Dhakad and, discussed the problem of Indiscipline activity by the students. Mr. Gautam Singh Dhakad informed that the problem has been attended, corrective actions has already been initiated. now problem is resolved.

During discussion and review it was observed that no complaint of any nature was pending with individual member and at the level of committee.

Chairman of the committee requested for the suggestions for better and effective working of the grievance committee while keeping in view the previous year working.

The chairman of the committee conveyed his thanks to all the members for their cohesive and effective working. He further requested all to be vigilant and suggested for immediate action on all the complaints in future.

The following grievance committee members were present:-

1.	Mr. Gautam Singh Dhakad, Proctor	Chairman	
2.	Dr. Guljar Ahmed, Assistant Professor	Convener	
3.	Mr. Vikram Singh Rao, Assistant Professor	Member	
4.	Dr. Aruna Dubey, Principal B.ed	Member	
5.	Ms. Nirma Kumari Sharma, Assistant Professor	Member	Nirma
6.	Mr. Pradeep kumar, B.Pharm	Member	Pradeep
7.	Mr. Sachin Kumar Singh, BBA	Member	Sachin

Registrar
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Gangrar, (Chittorgarh)

(Chairman Grievance Committee)

Chief Proctor
MEWAR UNIVERSITY
Gangrar

c.c.

P.A. to Honorable Chancellor — For kind information.

P.A. to Honorable Vice-Chancellor - For kind information.

P.A. to respected Pro-Vice Chancellor — For kind information.

P.A. to respected Registrar MU University - For kind information.



Mewar University

Dated: 07-04-2021

NOTICE

Members of grievance committee are requested to be present in the meeting which will be held on 08-04-2021 at 3:30 PM in Madan Mohan Malvia Hall, Academics block.

Agenda of meeting is to discuss the grievance regarding network problem of the student.

1.	Dr. Tanveer Ahmad, Dean, Engineering	OMBUDSMAN
2.	Mr. Gautam Singh Dhakad, Assistant Professor	Convener
3.	Mr. Rajesh Bhatt, Assistant Professor	Member
4.	Dr. Sanjeev Kumar Sharma, Assistant Professor	Member
5.	Mr. Suraj Kumhar, Assistant Professor	Member
6.	Mr. Lavish Jain, Student (B Tech, Civil)	Member
7.	Mr. Jaytosh Kumar, student (B Tech, EE)	Member

(Chairman Grievance Committee)

Registrar
Mewar University
Gangrar, (Chittorgarh)



Mewar University

Dated: 09.04.2021

Record notes of the meeting

A meeting was held on 08 April 2021 in Madan Mohan Malvia Hall, Academics block.

Under signed appraised the grievance committee members that Indiscipline activity by the students in the campus on 07/04/2021.

Grievance committee contacted Dr. Tanveer Ahmad, Dean, Engineering and, discussed the problem of Indiscipline activity by the students. Dr. Tanveer Ahmad, Dean, Engineering informed that the problem has been attended, corrective actions has already been initiated. now problem is resolved.


after that it has been informed to the student and he was satisfied with the action taken.

Future action: In the meeting it was decided by the committee members that we should resolve the said problem for permanent basis so that in future there should not be any such problem to the students. The concerned official eras instructed to depute a suitable team of technicians to check the internet service on regular basis and if they find any error in future then it should be resolve on immediate basis.

The chairman of the Committee conveyed his thanks to all the members for their efforts. He further requested that we all should be vigilant in fumre also and if any case reported, immediately try to resolve the same; it would help for happy working of our university.

The following grievance committee members were present:-

		OMBUDSMAN
1.	Dr. Tanveer Ahmad, Dean, Engineering	Convener
2.	Mr. Gautam Singh Dhakad, Asistant Professor	Member
3.	Mr. Rajesh Bhatt, Assistant Professor	Member
4.	Dr. Sanjeev Kumar Sharma, Assistant Professor	Member
5.	Mr. Suraj Kumhar, Assistant Professor	Member
6.	Mr. Lavish Jain, Student (B.Tech, Civil)	Member
7.	Mr. Jaytosh Kumar, student (B.Tech, EE)	Member


Registrar (Chairman Grievance Committee)
Mewar University
Chittorgarh

C.C.

P.A. to Honorable Chancellor — For kind information
P.A. to Honorable Vice-Chancellor — For kind information
P.A. to respected Pto-V.ice Chancellor — For kind infomiation
P.A. to resp9cted Registrar MU University — For kind information



Mewar University

Date: 15-02-2021

NOTICE

Members of the Grievance committee are requested to be present in the meeting which will be held on 16-02-2021 at 3:00 PM in Room No 222, Maharana Pratap Hall, Academic Block.

Agenda of meeting is to Finalize the action plan for new session and Discuss on Grievances.

1.	Mr. Gautam Singh Dhakad, Proctor	Chairman
2.	Dr. Guljar Ahmed, Asistant Professor	Convener
3.	Mr. Vikram Singh Rao, Assistant Professor	Member
4.	Dr. Aruna Dubey, Principal B.ed	Member
5.	Ms. Nirma Kumari Sharma, Assistant Professor	Member
6.	Mr. Pradeep kumar, B.Pharma	Member
7.	Mr. Sachin Kumar Singh, BBA	Member

Registrar
Mewar University
Gangrar, (Chittorgarh)

(Chairman Grievance Committee)

Chief Proctor
MEWAR UNIVERSITY
Gangrar



Mewar University

Date: 17-02-2021

Record notes of the meeting

The committee chairman called a meeting of Grievance committee in his office i.e. Room No. 222, Maharana Pratap Hall, Academic Block, on 16-02-2021 at 3:30 pm.

The agenda of the meeting was finalized action plan of the committee for future and discuss on grievances.

(d) The Chairman of the committee welcomed all the committee members.

(e) Chairman of the committee requested for the suggestions for better and elective working of the grievance committee while keeping in view the previous year working.

(f) The committee suggested for immediate action on all the grievances in future.

Under signed appraised the grievance committee members that Indiscipline activity by the students in the Mess on 15/02/2021.

Grievance committee contacted Mr. Gautam Singh Dhakad and, discussed the problem of Indiscipline activity by the students. Mr. Gautam Singh Dhakad informed that the problem has been attended, corrective actions has already been initiated. now problem is resolved.

Following members were present

1.	Mr. Gautam Singh Dhakad, Proctor	Chairman	
2.	Dr. Guljar Ahmed, Asistant Professor	Convener	
3.	Mr. Vikram Singh Rao, Assistant Professor	Member	
4.	Dr. Aruna Dubey, Principal B.ed	Member	
5.	Ms. Nirma Kumari Sharma, Assistant Professor	Member	Nirma
6.	Mr. Pradeep kumar, B.Pharma	Member	Pradeep
7.	Mr. Sachin Kumar Singh, BBA	Member	Sachin


Registrar
Mewar University
Gangrar, (Chittorgarh)


(Chairman Grievance Committee)

Chief Proctor
MEWAR UNIVERSITY,
Gangrar

c.c.

- P.A. to Honorable Chancellor- For kind information
- P.A. to Honorable Vice-Chancellor- For kind information
- P.A. to Respected Pro-Vice Chancellor- For kind information
- P.A. to Respected Registrar Chancellor- For kind information



Mewar University

Dated: 26-03-2021

NOTICE

Members of grievance committee are requested to be present in the meeting which will be held on 28-03-2021 at 3:30 PM in Madan Mohan Malvia Hall, Academics block.

Agenda of meeting is to discuss the grievance regarding network problem of the student.

		OMBUDSMAN
1.	Dr. Tanveer Ahmad, Dean, Engineering	Convener
2.	Mr. Gautam Singh Dhakad, Assistant Professor	Member
3.	Mr. Rajesh Bhatt, Assistant Professor	Member
4.	Dr. Sanjeev Kumar Sharma, Assistant Professor	Member
5.	Mr. Suraj Kumhar, Assistant Professor	Member
6.	Mr. Lavish Jain, Student (B.Tech, Civil)	Member
7.	Mr. Jaytosh Kumar, student (B.Tech, EE)	Member

Registrar
Mewar University
Gangrar, (Chittorgarh)

(Chairman Grievance Committee)



Mewar University

Dated: 29.03.2021

Record notes of the meeting

A meeting was held on 28 March 2021 in Madan Mohan Malvia Hall, Academics block.

Under signed appraised the grievance committee members that Indiscipline activity by the students in the campus on 26/03/2021.

Grievance committee contracted Dr. Tanveer Ahmad, Dean, Engineering and, discussed the problem of Indiscipline activity by the students. Dr. Tanveer Ahmad, Dean, Engineering informed that the problem has been attended, corrective actions has already been initiated. now problem is resolved.

after that it has been informed to the student and he was satisfied with the action taken.

Future action: In the meeting it was decided by the committee members that we should resolve the said problem for permanent basis so that in future there should not be any such problem to the students. The concerned official was instructed to depute a suitable team of technicians to check the internet service on regular basis and if they find any error in future then it should be resolve on immediate basis.

The chairman of the Committee conveyed his thanks to all the members for their efforts. He further requested that we all should be vigilant in future also and if any case reported, immediately try to resolve the same; it would help for happy working of our university.

The following grievance committee members were present:-

		OMBUDSMAN
1.	Dr. Tanveer Ahmad, Dean, Engineering	Convener
2.	Mr. Gautam Singh Dhakad, Assistant Professor	Member
3.	Mr. Rajesh Bhatt, Assistant Professor	Member
4.	Dr. Sanjeev Kumar Sharma, Assistant Professor	Member
5.	Mr. Suraj Kumhar, Assistant Professor	Member
6.	Mr. Lavish Jain, Student (B.Tech, Civil)	Member
7.	Mr. Jaytosh Kumar, student (B.Tech, EE)	Member


Registrar
Mewar University
Gangrar, (Chitto) (Chairman Grievance Committee)

C.C.

P.A. to Honorable Chancellor -- For kind information

P.A. to Honorable Vice-Chancellor -- For kind information

P.A. to respected Pto-V.ice Chancellor -- For kind information

P.A. to respected Registrar MU



Mewar University

(A University u/s 2(f) & 12(B) of the UGC Act 1956)

Gangrar, Chittorgarh, Rajasthan-312901

OFFICE ORDER & CONSTITUTION OF INTERNAL COMPLAINT COMMITTEE (ICC)

Annexure-VI


Registrar
Mewar University
Gangrar, (Chittorgarh)

06th Aug. 2020

OFFICE ORDER

Constiution of Committee to prevent woman sexual harassment

In supersseion of all previous order, the Gender Equity cell is reconstituted with following members:-

- | | |
|--|------------|
| 1. Dr. Chitralekha singh, Dean Humanities & Fine Arts, | - Chairman |
| 2. Dr. Vandana Chundawat, HoD English | - Member |
| 3. Dr. Sonia Singla, A.P. Economics | - Member |
| 4. Dr. Jyoti Raghav, HoD Mathematics | - Member |
| 5. Dr. Gaurav Sharma, HoD Pharmacy | - Member |
| 6. Ms. Jyoti Sharma (Student-F.D.) | - Member |

The Chairperson of the Committee is requested to kindly hold the meeting once in quarter and send the minutes of the same to the undersigned for onward transmissic to UGC and Hon'ble chairperson.

Copy to:

1. PS to Hon'ble Chairperson for Kind information.
2. PS to President/Pro President for kind information.
3. Deans/Directors/CoE for Information.
4. HoDs/Ar (Research) for information.
5. Coordinator, IQAC Cell.
6. Admission/Accounts/Examination/Stores/IT Suport/Library
7. Wardens/Maint.I-C/Receptionist


Registrar
Mewar University
Gangrar, (Chittorgarh)


Registrar
Mewar University
Gangrar, (Chittorgarh)



Mewar University

(A University u/s 2(f) & 12(B) of the UGC Act 1956)

Gangrar, Chittorgarh, Rajasthan-312901

PROCEEDINGS OF COMMITTEE

Annexure-VII

A handwritten signature in blue ink, appearing to be "S. M. S.", is written over a faint circular stamp.

**Registrar
Mewar University
Gangrar, (Chittorgarh)**



Mewar University

**Meeting of Internal Complaints Committee
(Academic Session 2020 - 2021)**

ICC \ 2020 \ Dec -1

Dec 08, 2020

A meeting of Internal Complaints Committee, Mewar University, will be held on Dec 11, 2020 at 03:00 PM in the Madan Mohan Malvia Hall, Academic Block. You are requested to make it convenient to attend the same.

Agenda

4. Review of incidence of Sexual Harassment.
5. To lay down the procedure for registering the complaints and how to carry out the proceedings.
6. Any other item with the permission of the chair.

Presiding Officer,
Internal Complaints
Committee, Mewar
University,
Chittorgarh.

Registrar
Mewar University
Gangrar, (Chittorgarh)

Copy to:

- Hon'ble Vice Chancellor, for kind information
- Pro Vice Chancellor, for kind information
- All the members of the ICC, with request to make it convenient to attend the same.



Mewar University

(A University u/s 2(f) & 12(B) of the UGC Act 1956)

Gangrar, Chittorgarh, Rajasthan-312901

ACTIVITY REPORT OF ANTI-RAGGING, ANTI-SEXUAL HARASSMENT, GRIEVANCE REDRESSAL & ICC COMMITTEE

Annexure-VIII


**Registrar
Mewar University
Gangrar, (Chittorgarh)**



Internal Complaints Committee

Mewar University, Chittorgarh


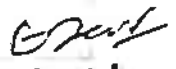
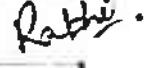

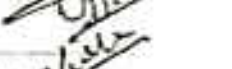
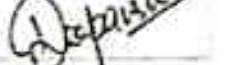
ICC \ 2020 \ Dec - 2

Dec 13, 2020

Minutes of the Meeting of ICC

A meeting of the Internal Complaints Committee was held on Dec 11, 2020 at 03:00 M in the Madan Mohan Malvia Hall, Academic Block. The following members attended the meeting.

Committee Members

Dr. Pooja Gupta	Presiding Officer	
Mr. Satish Kumar Ameta	Member	
Mr. Esar Ahmad	Member	
Ms. Rakhi Singh	Member	
Mr. Abhay Joshi- B.Tech Civil	Member	
Mr. Ujjawal Tamboli- B.Pharm	Member	
Ms. Deepanshi pandey- BBA+LLB	Member	

Presiding Officer welcomed all the members of the Internal Complaints Committee.

Agenda 1. Review of incidence of Sexual Harassment.

Two incidences of harassment have been reported so far.

While interacting with the students, it was found that proper counselling is very important.


Registrar
Mewar University
Gangrar, (Chittorgarh)

Agenda 2. To lay down the procedure for registering the complaints and how to carry out the proceedings.

It was decided that a student can give in writing her complaint to any member of the ICC. To convey this information to the students, it is planned to depute a senior lady faculty from each department who will inform to the students of that department.

Everyone agreed that total confidentiality must be maintained while carrying out investigations. Involvement of faculty from the concerned department should be avoided at all cost.

There shall be atleast two persons from the committee to carry out investigations, within one week, under strict confidentiality, so that at all times the dignity of concerned individuals is respected.

The meeting ended with thanks to the Chair.



Presiding Officer,
Internal Complaints
Committee,
Mewar University,
Chittorgarh.

Copy to:

- Hon'ble Vice Chancellor, for kind information
- Pro Vice Chancellor, for kind information
- All the members of the ICC



Registrar
Mewar University
Gangrar, (Chittorgarh)


Mewar University, Chittorgarh (Raj.)

MINUTES OF GENDER EQUITY CELL

MINUTES OF THE MEETING OF THE UNIVERSITY GENDER EQUITY CELL HELD ON 04th Dec 2020 IN THE DEAN'S OFFICE AT 2.00 PM FOR COMING THE SESSION.

The Meeting of the Gender Equity Cell is a mandated body as per Sec 3.2 (15) of UGC Guidelines (Prevention, Prohibition and Redressal of Sexual Harassment of women employees and students in higher education institutions) Regulations, 2015. Gender Equity Cell of the university for the coming academic session was held on 04th Dec 2020 at 2.00 p.m. in the Humanities & Fine Arts Dean's Office to discuss on the agenda already notified.

The following Members were present:


- | | | | |
|-------------------------------|---|-------------|--|
| 1. Dr. Chitralekha Singh | - | Chairperson |  |
| 2. Mrs. Vandana Chundawat | - | Member | Vandana |
| 3. Sonia Singla | - | Member | Sonia Singla |
| 4. Dr. Jyoti Singh Raghav | - | Member | Jyoti Raghav |
| 5. Dr. Gaurav Sharma | - | Member | Gaurav |
| 6. Ms. Jyoti Sharma (Student) | - | Member | Jyoti |

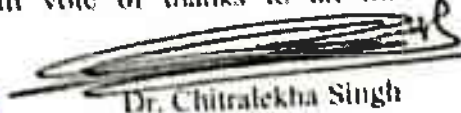
The Meeting of the Gender Equity Cell Committee of the university with its newly constituted members for the coming academic session started at 2.00 p.m. under the Chairmanship of Dr. Chitralekha Singh, Dean and Chairperson. Initially Mrs. Vandana Chundawat gave a warm welcome to all the members present. Afterwards the business of the meeting followed, by taking the Objectives of Gender Equity Cell.

- > Understand and progressively engage with issues of gender as a social location, intersecting with other vulnerabilities.
- > Identify discriminatory behaviours towards persons in gendermarginal locations, including ciswomen, persons identifying outside the binary, or discriminatory behaviour towards nonnormatives sexualities and expression.
- > To initiate dialogue on these questions and promote gender awareness within the university community.
- > Providing support and creating an enabling environment for sharing anxieties, problems and difficulties faced by persons marginalised on account of gender and sexuality.

The Gender Equity Cell also works in tandem with Internal Complaint Committee (ICC) of the university which addresses all complaints of sexual harassment within the Institute as per section 4 of the UGC guidelines Regulations, 2015. The mandate of the Internal Complaint Committee (ICC) is to handle all complaints, conduct the hearing and submit appropriate recommendations to the higher authorities.

As there was no other matter for discussion, the meeting ended with vote of thanks to all the members present.


Registrar
Mewar University
Gangrar, (Chittorgarh)


Dr. Chitralekha Singh
Chairperson



Mewar University

STUDENT GRIEVANCE REDRESSAL COMMITTEE

The following cases were registered during the year 2020-2021. The details are given below.

S.No.	Date	Grievance	Action taken
1.	04/10/2020	Indiscipline Activity	Urgent meeting is conducted and defaulter shall have to face administrative action as Rustication.
2.	03/03/2021	Indiscipline Activity	Urgent meeting is conducted and defaulter shall have to face administrative action as Rustication.
3.	07/04/2021	Indiscipline Activity	Urgent meeting is conducted and defaulter shall have to face administrative action as Rustication.
4.	15/02/2021	Misbehave with mess Staff	Urgent meeting is conducted and defaulter shall have to face administrative action as Rustication.
5.	28/12/2021	Hostel Room for double and Triple Occupant Room	Urgent meeting is conducted and defaulter shall have to face administrative action as Rustication from Hostel.
6	26/03/2021	Found Smoking	Urgent meeting is conducted and defaulter shall have to face administrative action


Registrar
Mewar University
Gangrar, (Chittorgarh)


(Chairman Grievance Committee)

Chief Proctor
MEWAR UNIVERSITY
Gangrar

**OFFICE OF THE PROCTOR
MEWAR UNIVERSITY GANGRAR, CHITTORGARH**

Mr. Gautam Singh Dhakad
(Proctor)

No. MU/PROC/Z1/11

ORDER

Dear Students,

This is information to all the students that, the student will not be permitted to stay alone in a double or triple occupant room. And if anyone is found residing without prior notice, the student will be evicted from the hostel. The parents warden and chief warden should ensure and take the matter seriously as you will be solely responsible.

Yours Sincerely,

Copy to :-

- PS to Hon'ble Chancellor Sir for kind info.
- PS to Hon'ble President Sir for kind info.
- PS to Hon'ble Pro-President Sir for kind info.
- PS to Respected Registrar
- PS to Respected Dean Students Welfare/Dean Academics
- Head of Departments, Account Section and All Faculty members
- ASO Security, Chief Warden, Mess In charge and Hostel Wardens.


Proctor
Mewar University, Chittorgarh


Proctor
Mewar University, Chittorgarh

**OFFICE OF THE PROCTOR
MEWAR UNIVERSITY GANGRAR, CHITTORGARH**

Contact Info: 9456486286, proctor@mewaruniversity.co.in

Mr. Gautam Singh Dhakad
(Proctor)

No. MU/PROC/Z1/12

RUSTICATION ORDER

To:
Mr. Sumit Kumar Modi (B. Pharma 4th year)

Dear student at the time of Honor (14/12/2020) at 8:50 PM, our mess staff were serving the food for the students, that time I was also there, but you misbehaved with mess staff and me also and threatening to us badly in front of students. And were creating indiscipline in the mess that is totally against the rules and regulations. Now proctor office rusticating you from the all academic activities and hostel for 15 days. with 1000/- as fine.

Copy to:-

- PS to Hon'ble Chancellor Sir for kind info.
- PS to Hon'ble President Sir for kind info.
- PS to Hon'ble Pro-President Sir for kind info.
- PS to Respected Registrar Sir
- PS to Respected Dean Academics / Students Welfare Sir
- Head of Departments and All Faculty members
- ASO Security, Chief Warden, Mess In charge.


Proctor
Mewar University, Chittorgarh


Proctor
Mewar University, Chittorgarh



Registrar
Mewar University
Gangrar, (Chittorgarh)



Registrar
Mewar University
Gangrar, (Chittorgarh)

The Grievance Redressal Cell Activities 2020-21

Online feedback from all the students and other stakeholders like parents, alumnae, employers and resource persons about teaching and infrastructure facilities was collected. The feedback was analyzed and the authority decided to take suitable actions.

A suggestion box has been placed in campus. The institution tries to take corrective measures according to the suggestions shared in the box.

Grievance / Suggestion	Remarks
1. Regarding Soft Skill Training Programme	Request letter written to the Director, Training & Placement on dated 12/11/2020

Report of Anti-Ragging Committee

Mewar University has a functional Anti Ragging committee comprising of Faculty and students. Few members of Student Council act as members of Anti Ragging Squad and keep vigilance in the University campus and report to the committee there were no major case regarding which comes or is brought to their notice. Through these committee there were no major cases regarding ragging.

Number of complaints received during the year 0 (Zero)

Number of complaint disposed off during the year 0 (Zero)

Number of cases pending for more than 90 days 0 (Zero)

Report of Anti Sexual Harassment Committee

No case of any student were reported: hence no action report has been submitted

Number of complaints received during the year 0 (Zero)

Number of complaint disposed off during the year 0 (Zero)

Number of cases pending for more than 10 days 0 (Zero)


Registrar
Mewar University
Gangrar, (Chittorgarh)

Report of Grievance Redressal Committee

Six Grievance was filled during academic year 2020-21.

Due to no-tolerance policy there were only 6 cases during academic year 2020-21. The punishments are preventive, deterrent and reasonable enough so that the student would not repeat their act.

1. The application was received by the counsellor that some students were indulged in indiscipline activity on 04/10/2020. Grievance committee was looking in this matter and the matter was asked by the fellow students. Since the students were at fault and some of them got punishment of completing 24hrs of study after depositing their phones and they had to give short viva to their batch mates. Later, both of the students apologized to the Dean and to each other for the disturbance which they created by their act.
2. The application was received by the counsellor that some students were indulged in indiscipline activity on 03/03/2021. Grievance committee was looking in this matter and the matter was asked by the fellow students. Since the students were at fault and some of them got punishment of completing 24hrs of study after depositing their phones and they had to give short viva to their batch mates. Later, both of the students apologized to the Dean and to each other for the disturbance which they created by their act.
3. The application was received by the counsellor that some students were indulged in indiscipline activity on 07/04/2021. Grievance committee was looking in this matter and the matter was asked by the fellow students. Since the students were at fault and some of them got punishment of completing 24hrs of study after depositing their phones and they had to give short viva to their batch mates. Later, both of the students apologized to the Dean and to each other for the disturbance which they created by their act.
4. Complaint was received by the Mess Staff that some students were misbehaving in mess area on 15/02/2021. Grievance committee was looking in this matter and the matter was asked by the fellow students. Since the students were at fault and matter was brought before the committee members. After hearing both the party and long discussion it was concluded that suitable administrative action will be taken so such type of incident will not be happened in future.
5. Other Incident came in to light before committee member regarding misbehaving in class room. Committee took action against student Mr Harsh Vardhan Singh, MUR1900467, and student was rusticated from the campus and imposed fine of Rs 1000.
6. -


Registrar
Mewar University
Bangrar, (Chittorgarh)

Number of complaints received during the year 06 (Zero)
 Number of complaint disposed off during the year 06 (Zero)
 Number of cases pending for more than 90 days 0 (Zero)

Report of Internal Complaint Committee (ICC)

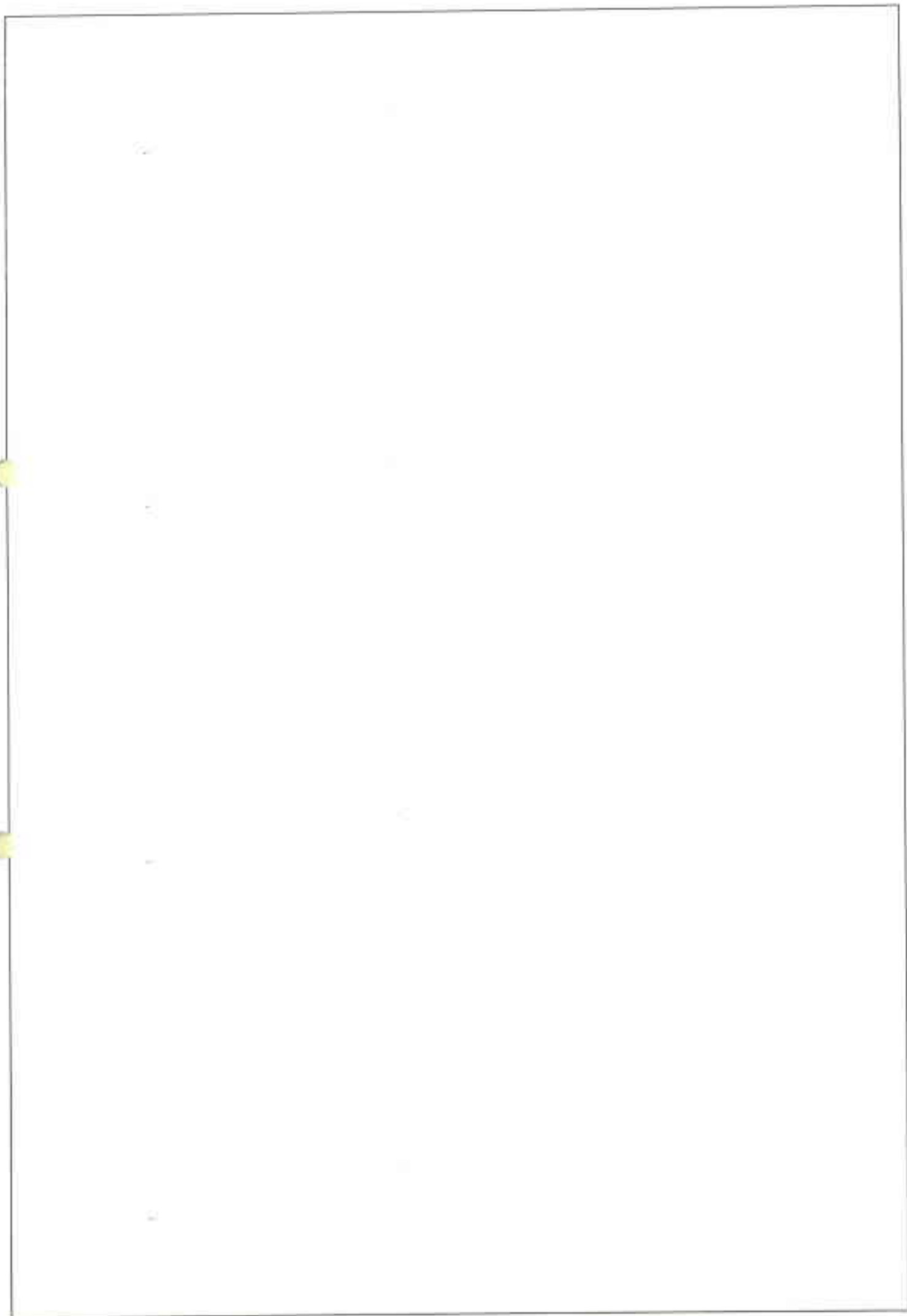
Number of complaints received during the year 0 (Zero)
 Number of complaint disposed off during the year 0 (Zero)
 Number of cases pending for more than 90 days 0 (Zero)

Summary of Annual Reports of Statutory Committee

Sr. No.	Name of Committee	Nature of Grievance	Total Grievance Received	Average no of days for Redressal
1	Internal Complaint	-Physical Fight -Smoking -Bursting Crackers	03	2 Days 2 Days 3 Days
2	Grievance Redressal Committee	Application for TC	01	7 Days
3	Ant-Ragging Committee	Ragging	Nil	Nil
4	Anti-Sexual Harassment committee	Sexual Harassment	Nil	Nil


 Registrar
 Mewar University
 Gangrar, (Chittorgarh)

Registrar
 Mewar University





Mewar University

(A University u/s 2(f) & 12(B) of the UGC Act 1956)

Gangrar, Chittorgarh, Rajasthan-312901

STATUTORY/REGULATORY COMMITTEES

ANNUAL REPORT

2021-2022

A handwritten signature in blue ink, appearing to be "S. M. S.", is written over the official stamp.

**Registrar
Mewar University
Gangrar, (Chittorgarh)**

Index

Sr. No.	Activity	Annexure No.
1	Introduction of Committees	Annexure-I
2	Object and Policy of Committees	Annexure-I
3	Office Order/ Constitution of Anti-Ragging Committee	Annexure-II
4	Proceedings of Anti-Ragging Committee	Annexure-III
5	Office Order/ Constitution of Grievance Redressal Committee	Annexure-IV
6	Proceedings of Grievance Redressal Committee	Annexure-V
7	Office Order /Constitution of ICC	Annexure-VI
8	Proceedings of ICC	Annexure-VII
9	Activity Report of Committee	Annexure-VIII



Registrar
Mewar University
Gangrar, (Chittorgarh)



Mewar University

(A University u/s 2(f) & 12(B) of the UGC Act 1956)

Gangrar, Chittorgarh, Rajasthan-312901

INTRODUCTION & OBJECTIVE OF COMMITTEES

Annexure-I



**Registrar
Mewar University
Gangrar, (Chittorgarh)**

STATUTORY/REGULATORY COMMITTEES

Introduction:

The Statutory/ Regulatory Committees were formed with the goal of resolving student grievances. Students may submit their grievances in writing to the Statutory/ Regulatory Committees or electronically via the Grievance Form available on the Mewar University Website. The Committee will meet as needed and take appropriate measures/solutions to the grievances addressed to it.

All students in the University have access to the Statutory/ Regulatory Committees to voice their concerns about academic matters, financial matters, health services, library, hostel and other central services. Students' complaints dropped in the 'Suggestion Box'.

An effective complaint management mechanism improves stakeholder's relationships and satisfaction. This cell's nature is highly confidential. As per the Government guidelines the university has a three-tier system in place to resolve any academic or administrative complaints.

Class Level- The counsellor deals with the personal problems of our students.

Department Level- The Department Heads resolve the students' problems in the department.

University Level- the Statutory/ Regulatory Committees, which reports to the Dean Student Welfare (DSW) to, resolves students' problems.

Objectives:

1. To develop a responsive and accountable attitude among all the stakeholders in order to maintain a harmonious educational atmosphere in the University campus.
2. To uphold the dignity of the university by ensuring strife free atmosphere in the campus through promoting cordial relationships with stakeholders.
3. To encourage the stakeholders to express their grievances/problems freely and frankly, without any fear of being victimized.

Policies:

1. The vision and mission of the university is inextricably linked to strong principles and ethics.
2. The management and the university guarantee a strong redressal mechanism for student grievances.
3. The University code of conduct applies to all students.


Registrar
Mewar University
Gangrar, (Chittorgarh).

4. The University has a zero tolerance policy for any form of ragging or sexual harassment. Abuse on social networking sites will be severely punished.
5. The University strictly adheres to all norms against sexual harassment, ragging, and other offences as issued from time to time by the state and federal governments.
6. Any offence discovered through CCTV surveillance is also punishable.
7. Any student found in an incriminating situation, both on and off campus, will be reprimanded and counselled.
8. Students who violate the code of conduct will be given a fair hearing at the Departmental level.

Different methods for registering of Grievances:-

1. Suggestion boxes are installed in common areas of all the departments and near the admin block in which the students can drop their suggestions and complaints with or without revealing their identity.
2. "Speak Freely" -an interactive session between faculty and students of the of class for UG and PG are held separately as an initiative aimed to bring the voices of the students directly in a stress-free situation.
3. The university portal has an online Grievance Redressal area for registering their complaints. Complaints can be filed online at through QR code given in the website on academic and non-academic matters. This is introduced to enable the students to express their grievances easily without delay.



Registrar
Mewar University
Gangrar, (Chittorgarh)



Mewar University

(A University u/s 2(f) & 12(B) of the UGC Act 1956)

Gangrar, Chittorgarh, Rajasthan-312901

OFFICE ORDER & CONSTITUTION OF ANTI-RAGGING COMMITTEE

Annexure-II

**Registrar
Mewar University
Gangrar, (Chittorgarh)**

OFFICE OF THE REGISTRAR
MEWAR UNIVERSITY, CHITTORGARH (R.A.),

No. MU/Admin/2022/929

9/1/2023

OFFICE ORDER

Re- Constitution of Anti-Ragging Committee

The ragging in any form is punishable crime. The UGC in pursuance of the directions given by the Hon'ble Supreme Court in Civil Appeal No. 997/2009 have notified "Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009"

In order to ensure that the directions of the Hon'ble Supreme Court and the Regulations formed by the UGC are complied with strictly, an Anti-Ragging Team and Anti-Ragging Squad has been established with specific directions to comply with the directions of the Regulations of 2009. In order to oversee the working of the two teams and to dispose of the issues, if any Anti-Ragging Committee is created with the following officials:

S. No.	Name	Responsibility
1	Mr. Gautam Singh Dhaked, Chief Proctor	Chairman
2	Mr. Ravindra verma	Member
3	Dr. Gaurav Kumar Sharma	Member
4	Mr. Brijesh Kumar Meena	Member
5	Mr. Raj Singh	Member
6	Mr. Shirish Kumar Shukla	Member
7	Dr. Sonia Singla	Member
8	Dr. Yudhislithira Panwar	Member
9	Mr. Rajesh Bisht, Chief warden	Member
10	Mr. Shiv Shankar Pareek (Revenue Inspector)	Member
11	Ms. Payal Gerotiya (Student Representative)	Member
12	Mr. Manish Mishra (Student Representative)	Member
13	Mr. Anil Kumar Nawal (Guardian of Ms. Anjali Nawal- Student)	Member
14	Mr. Rajesh Laddha (Guardian of Ms. Garima Laddha- Student)	Member

The committee will conduct the meeting at regular intervals and submit the proceedings of the meeting to the undersigned for transmission to the UGC and Hon'ble Chairperson.

Copy to:

1. PS to Hon'ble Chairperson for Kind information,
2. PS to President/Pro President for kind information.
3. Deans/Directors/CoE for Information.
4. HoDs/Ar (Research) for information.
5. Coordinator, IQAC Cell.
6. Admission/Accounts/Examination/Stores/IT Support/Library/
7. Wardens/Maint.I-C/Receptionist/Record File

Registrar

Registrar
Mewar University
Gangrar, (Chittorgarh)

OFFICE OF THE REGISTRAR

MEWAR UNIVERSITY, CHITTORGARH (RAJ.)

No. MU/Admin/2022/2634

12/Aug/2022

OFFICE ORDER

Sub:- Re-Constitution of Anti-Ragging Committee

The ragging in any form is punishable crime. The UGC in pursuance of the directions given by the Hon'ble Supreme Court in Civil Appeal No. 997/2009 have notified "Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009"

In order to ensure that the directions of the Hon'ble Supreme Court and the Regulations formed by the UGC are complied with strictly, an Anti-Ragging Team and Anti-Ragging Squad has been established with specific directions to comply with the directions of the Regulations of 2009. In order to oversee the working of the two teams and to dispose of the issues, if any Anti-Ragging Committee is created with the following officials:

S No.	Name	Responsibility
1.	Ms. Supriya Chaudhary , Chief Proctor	Chairman
2.	Mr. Gautam Singh Dhakad	Member
3.	Dr. Gaurav Kumar Sharma	Member
4.	Mr. Brijesh Kumar Meena	Member
5.	Mr. Raj Singh	Member
6.	Mr. B.L. Pal	Member
7.	Dr. Sonia Singla	Member
8.	Dr. Yudhishthira Panwar	Member
11.	Ms. Akshita Chauhan BA-LLB (Student Representative)	Member
12.	Mr. MANAS OSTAD B.Pharma (Student Representative)	Member

The committee will conduct the meeting at regular intervals and submit the proceedings of the meeting to the undersigned for transmission to the UGC and Hon'ble Chairperson.


Registrar
Mewar University
Gangrar, (Chittorgarh)


Registrar
Mewar University
Gangrar, (Chittorgarh)

Copy to:

1. PS to Hon'ble Chairperson for Kind Information.
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5. Coordinator, IQAC Cell.
6. Admission/Accounts/Examination/Stores/IT Support/Library/
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Mewar University

(A University u/s 2(f) & 12(B) of the UGC Act 1956)

Gangrar, Chittorgarh, Rajasthan-312901

PROCEEDINGS OF COMMITTEE

Annexure-III

A handwritten signature in blue ink, appearing to be "S. M. S.", is located below the title and above the official stamp.

Registrar
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OFFICE OF THE PROCTOR
Faculty of Agriculture and Veterinary Sciences
MEWAR UNIVERSITY GANGRAR, CHITTORGARH
Contact Info: 9456486286, proctor@mewaruniversity.co.in

DATE-02/08/2021

CIRCULAR


All the members of the Anti-Ragging committee are informed to attend a meeting in the chamber of the under signed on 03/08/2021 at 2:15 PM.

Academic Year 2021-2022


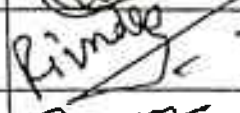
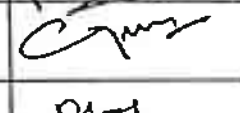
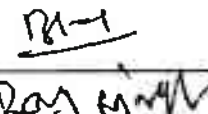
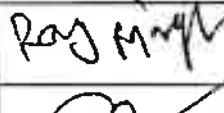
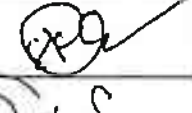
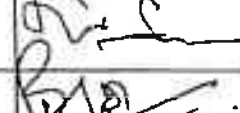
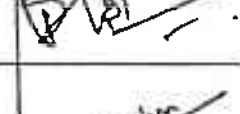
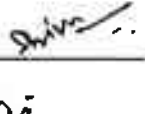
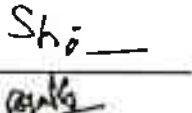
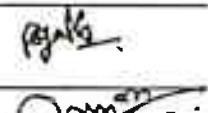
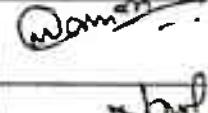

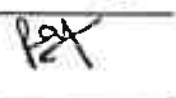
Anti-Ragging Committee:

Mr. Gautam Singh Dhaked	Chairman
Mr. Ravindra Verma	Member
Dr. Gaurav Kumar Sharma	Member
Mr. Brijesh Kumar Meena	Member
Mr. Raj Singh	Member
Mr. Shirish Kumar Shukla	Member
Dr. Sonia Singla	Member
Dr. Yudhisthira Panwar	Member
Mr. Rajesh Bisht, Chief Warden	Member
Mr. Shiv Shankar Pareek, (Revenue Inspector)	Member
Ms. Payal Gerotiya, (Students Representative)	Member
Mr. Manish Mishra, (Students Representative)	Member
Mr. Anil Kumar Nawal, (Guardian of Ms. Anjali Nawal-Student)	Member
Mr. Rajesh Laddha, (Guardian of Ms. Garima Laddha-Student)	Member


Registrar
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Gangrar, (Chittorgarh)


Chief Proctor
MEWAR UNIVERSITY

**Anti-Ragging Committee Attendance on 03/08/2021
Mewar University, Gangrar Chittorgarh**

r. Gautam Singh Dhaked	Chairman	
r. Ravindra Verma	Member	
r. Gaurav Kumar Sharma	Member	
r. Brijesh Kumar Meena	Member	
r. Raj Singh	Member	
r. Shirish Kumar Shukla	Member	
r. Sonia Singla	Member	
r. Yudhisthira Panwar	Member	
r. Rajesh Bisht, Chief Warden	Member	
r. Shiv Shankar Pareek,(Revenue Inspector)	Member	
r. Payal Gerotiya,(Sudents Representative)	Member	
r. Anish Mishra, (Sudents Representative)	Member	
r. Anil Kumar Nawal, (Guardian of Ms. Anjali Nawal-Student)	Member	
r. Rajesh Laddha, (Guardian of Ms. Garima Laddha-Student)	Member	


Registrar
Mewar University
Gangrar, (Chittorgarh)


Chairman
03/08/21
Chief Proctor
MEWAR UNIVERSITY
Gangrar

Minutes of the anti-Raging committee

Convener of the committee welcomed the members and discussed the following points to curb the ragging:

1. It is the responsibility of the seniors to guide the fresher's whenever they approach them
2. As responsible members of the college seniors must help and cooperate with juniors
3. Seniors must ensure that no ragging is taking place anywhere in the campus
4. As per the guidelines of the honorable supreme court of India and the directions of UGC, students are instructed to submit an anti ragging affidavit separately by students and parents
5. To establish a cordial relationship between senior and junior students.
6. To create awareness on ragging and its consequences planned to conduct a meeting with district level police officers
7. Student counseling cell is functioning in the university. Monitoring of students is also followed in the institutions


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Gangrar, (Chittorgarh)


Chief Proctor
MEWAR UNIVERSITY
Gangrar

Office of the Chief Proctor



11.10.2021

Minutes of the Meetings of Proctorial Board & Warden held on October 11, 2021

Members Present:

S No.	Name	Responsibility	
1.	Mr. Gautam Singh Dhaked, Chief Proctor	Chairman	
2.	Mr. Ravindra verma	Member	
3.	Dr. Gaurav Kumar Sharma	Member	
4.	Mr. Brijesh Kumar Meena	Member	
5.	Mr. Raj Singh	Member	
6.	Mr. Shirish Kumar Shukla	Member	
7.	Dr. Sonia Singla	Member	
8.	Dr. Yudhishtira Panwar	Member	
9.	Mr. Rajesh Bisht, Chief warden	Member	
10.	Mr. Shiv Shankar Pareek (Revenue Inspector)	Member	
11.	Ms. Payal Gerotiya (Student Representative)	Member	
12.	Mr. Manish Mishra (Student Representative)	Member	
13.	Mr. Anil Kumar Nawal (Guardian of Ms Anjali Nawal- Student)	Member	
14.	Mr. Rajesh Ladda (Guardian of Ms Garima Laddha- Student)	Member	

The Chief Proctor welcomed all the members and started proceedings of the Meeting in accordance with the Agenda note circulated earlier.

Agenda Item —1: Leave/Outing Policy for students

Action: It is decided that university gates will open for day scholar students during **Registration** and at the end of the day after all classes are completed as per the time table. If any student wishes to leave the campus in between he has to get a signed application from the program coordinator.

Also it has been decided by the board that any outing or leave taken by the student will have to be authorized by the proper channel. The student has to get a prior approval by applying the leave online on the portal. Once approved the parent of

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the concerned student must be informed and a revert SMS from the parent has to be taken. After approval from the authority student has to mark his outing at the main gate by showing the reference number.

Agenda Item —2: Restriction on unauthorized entry

Action: It is strictly advised from the board that every visitor has to get a gate pass once entering the university premises. The gate man and guards are responsible for checking and verifying this. Any unauthorized access in the premises must be brought into immediate notice of the board. If found guilty the board has right to handover unauthorized entity to the police.

Agenda Item —3: Dress code of the student

Action: It is decided by the board that a regular checking for student dress code will be done. Every student has to obey the dress code format issued by the chair. Strict warning at first and then strong actions should be taken in case of repetitive behavior of the student.

Agenda Item -4: Always carrying the ID card by student

Action: It is decided by the board that a regular checking for student ID card will be done. Every student has to put the ID card with them always in their possession. Strict warning at first and then strong actions should be taken in case of repetitive behavior of the student.

Agenda Item —5: Loitering of students during class timings

Action: It is decided by the board that no student is allowed to wander in the department if classes are running unless the student has the permission of faculty member or unless it has some official work in the department office.

Agenda Item —8: Any other item with the permission of chair

Action:

- Without Authentication students are not allowed to enter University Gate.
- Uniform Checking and Late corners monitoring must be done on regular basis
- Access of Camera for regular monitoring of activities in Campus.


(Chief Proctor)

Chief Proctor
MEWAR UNIVERSITY

Copy to:

Sanjay
Hon'ble Chancellor for the kind information to Chancellor Sir
PA to Hon'ble Vice Chancellor for the kind information to Vice Chancellor Sir
Dean Academic Affairs for kind information
Registrar for kind information
All Concerned


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Mewar University
Gangrar, (Chittorgarh)



Mewar University

(A University u/s 2(f) & 12(B) of the UGC Act 1956)

Gangrar, Chittorgarh, Rajasthan-312901

OFFICE ORDER & CONSTITUTION OF GRIEVANCE REDRESSAL COMMITTEE

Annexure-IV


Registrar
Mewar University
Gangrar, (Chittorgarh)

**OFFICE OF THE REGISTRAR
MEWAR UNIVERSITY, CHITTORGARH (RAJ.)**

No. MU/Admin/(Grievance-Redressal)/2020-21/1688

Dated: 9/11/21

OFFICE ORDER

Subject: - GRIEVANCE REDRESSAL COMMITTEE

The Grievance Redressal Committee has been formed as per AICTE (Establishment of Mechanism for Grievance Redressal) Regulation 2012, F.No. 37-3/Legal/2012 dated 25-02-2012 for Mewar University with following members:-

S.No.	Name	Designation in committee
1	Prof. Sarvottam Dixit , Director	Chairman
2	Mr. Gautam Singh Dhaked	Member
3	Mr. Gaurav Sharma	Member
4	Ms. Nirma Kumari Sharma	Member
5	Mr. Guddu Kumar (Student Representative)	Member
6	Mr. Vikas Kumar (Student Representative)	Member
7	Mr. K.S. Lucky (Student Representative)	Member
8	Ms. Geetanjali Sharma	Member Secretary
9	Prof. Roshan Lal Pitiliya (Retd. Professor, MLSU, Udaipur)	Ombudsman

Copy to:

1. PS to Hon'ble Chairperson for Kind information.
2. PS to President/Pro President for kind information.
3. Deans/Directors/CoE for Information.
4. HoDs/Ar (Research) for information.
5. Coordinator, IQAC Cell.


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Mewar University

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Gangrar, Chittorgarh, Rajasthan-312901

PROCEEDINGS OF COMMITTEE

Annexure-V

Registrar
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MEWAR UNIVERSITY

GANGRAR, CHITTORGARH

NOTICE: GRIEVANCE REDRESSAL COMMITTEE

The Grievance Redressal Committee has been formed as per AICTE (Establishment of Mechanism for Grievance Redressal) Regulation 2012, F. No. 37-3/Legal/2012 dated 25-02-2012

AIM

In order to ensure transparency by the institution imparting all types of education. in admission and with Paramount Objective of preventing unfair practices and to provide a mechanism to students/faculty/staff for redressal of their grievances.

ASSOCIATED ACTIVITIES

1. Mewar University has established Grievance Redressal Committee, headed by Prof. Sarvottam Dixit. Any aggrieved student/faculty or staff may submit his/her application seeking redressal of grievance to Ms. Geetanjali Sharma, Member Secretary (Mob. 9116815951)

2. The details of the committee shall be published widely including on the notice board.

3. Students/Faculty or staff can also send their grievances' to Link-
<https://docs.google.com/forms/d/e/1FAIpQLSe0VwrwbAYDWCRLt4P06tqpFAHjdWFPwIBegXRiV7h2KWJHNg/viewform>

The composition of the Grievance Redressal Committee is as follows:-

S.No.	Name	Designation in Committee
1	Prof. Sarvottam Dixit, Director	Chairman
2	Ms. Geetanjali Sharma	Member, Secretary
3	Mr. Gautam Singh Dhaked	Member


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Mewar University
Gangrar, (Chittorgarh)

4	Mr. Gaurav Sharma	Member
5	Ms.Nirma Kumari Sharma	Member
6	Mr. Guddu Kumar(Student Representative)	Member
7	Mr. Vikash Kumar(Student Representative)	Member
8	Mr. K.S.Lucky(Student Representative)	Member
9	Prof. Roshan Lal Pitiliya (Retd.Prof,MLSU, Udaipur)	Ombudsman

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Registrar
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Gangrar, (Chittorgarh)

Minutes of Meetings:- Grievances committee

Minutes of the Grievance Redressal Committee Held on 15/11/2021

Date: 15/11/2021 Time : 4pm

Venue: Madan Mohan Malviya Seminar Hall, Admin Block

Meeting chaired by Prof. Sarvottam Dixit, Director

Attended by the following members

1. Ms. Geetanjali Sharma :- Member Secretary

2. Mr. Gautam Singh Dhaked :- Member

3. Mr. Gaurav Sharma :- Member

4. Ms. Nirma Kumari Sharma :- Member

5. Mr. Guddu Kumar :- Student Member

Handwritten signatures and initials:
Gms
Gautam
Gaurav
Nirma
Guddu

Point discussed:-

Agenda 1 : The minutes of meeting held on 15/11/2021 were read and confirmed with unanimity

Agenda 2 : The member showed full of their enthusiasm to deliver promptly the various purpose of constituting this committee because any delay in redressal will create many confusions and further increase in grievances.

Agenda 3 : Any other with information of chair

The member are happy to learn that the issue of minor complains are dealt by concerned departments effectively and any complains if not dealt, should be forwarded to grievance Redressal committee(GRC).

The meeting ended with vote of thanks to the chair

Prof. Sarvottam Dixit, Director

Handwritten signature of Prof. Sarvottam Dixit

Handwritten signature of Registrar
Registrar
Mewar University
Gangrar, (Chittorgarh)

Minutes of Meetings:- Grievances committee


Minutes of the Grievance Redressal Committee Held on 15/02/2022


Date: 15/02/2022 Time : 3pm

Venue: Madan Mohan Malviya Seminar Hall, Admin Block


Meeting chaired by Prof. Sarvottam Dixit, Director


Attended by the following members


1. Ms. Geetanjali Sharma :- Member Secretary 

2. Mr. Gautam Singh Dhaked :- Member 

3. Mr. Gaurav Sharma :- Member 

4. Ms. Nirma Kumari Sharma :- Member 

5. Mr. Guddu Kumar :- Student Member 

6. Mr. Vikas Kumar :- Student Member 

Point discussed:-

Agenda 1: Planning for events to be organized during current semester

Agenda 2: Interaction with first year students to introduce committee to boys as well as girls

Agenda 3: Roles and Responsibilities of every member of committee

The meeting ended with vote of thanks to the chair

Prof. Sarvottam Dixit, Director



**Registrar
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Minutes of Meetings:- Grievances committee

Minutes of the Grievance Redressal Committee Held on 17/05/2022

Date: 17/05/2022 Time : 3:30pm

Venue: Madan Mohan Malviya Seminar Hall, Admin Block

Meeting chaired by Prof. Sarvottam Dixit, Director

Attended by the following members

1. Ms. Geetanjali Sharma :- Member Secretary

2. Mr. Gautam Singh Dhaked :- Member

3. Mr. Gaurav Sharma :- Member

4. Ms. Nirma Kumari Sharma :- Member

5. Mr. Guddu Kumar :- Student Member

6. Mr. Vikas Kumar :- Student Member

Point discussed:-

Agenda 1 :

The member showed full of their enthusiasm to deliver promptly the very purpose of Constituting this committee because any delay in redressal will create many confusions any further increase in grievances.

Agenda 2 :

Women Grievances the Director General underlined general issues of women grievances and discussed with the member in detail. It was decided to develop principal and procedures by GRS to decide action against any kind of harassment of a girl student lady faculty or staff Safety and security to the girl students should be given priority

Agenda 3 : Any other item with permission of Chair

The member are happy to learn that the issue of minor complains are dealt by concerned departments effectively and any complains if not dealt, should be forwarded to Grievance Redressal Committee (GRC). The meeting ended with vote of thanks to the chair

Prof. Sarvottam Dixit, Director

Sv

[Signature]
**Registrar
Mewar University
Gangrar, (Chittorgarh)**

Minutes of Meetings:- Grievances committee

Minutes of the Grievance Redressal Committee Held on 14/09/2022

Date: 14/09/2022 **Time :** 4pm

Venue: Madan Mohan Malviya Seminar Hall, Admin Block

Meeting chaired by Prof. Sarvottam Dixit, Director

Attended by the following members

Ms. Geetanjali Sharma :- Member Secretary

Mr. Gautam Singh Dhaked :- Member

Mr. Gaurav Sharma :- Member

Ms. Nirma Kumari Sharma :- Member

Mr. Guddu Kumar :- Student Member

Point discussed:-

1. Review on the previous grievances registered From the students.
2. Discussion on the latest grievances of the students.
3. *At the end* Any other item with permission of Chair

The member are happy to learn that the issue of minor complains are dealt by concerned departments effectively and any complains if not dealt, should be forwarded to Grievance Redressal Committee (GRC). The meeting ended with vote of thanks to the chair


Registrar
Mewar University
Gangrar, (Chittorgarh)

Prof. Sarvottam Dixit, Director



Minutes of Meetings:- Grievances committee


Minutes of the Grievance Redressal Committee Held on 15/12/2022

Date: 15/12/2022 **Time :** 4pm

Venue: Madan Mohan Malviya Seminar Hall, Admin Block

Meeting chaired by Prof. Sarvottam Dixit, Director 

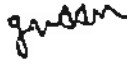
Attended by the following members

Ms. Geetanjali Sharma :- Member Secretary 

Mr. Gantam Singh Dhaked :- Member 

Mr. Gaurav Sharma :- Member

Ms. Nirma Kumari Sharma :- Member 

Mr. Guddu Kumar :- Student Member 

The Chairman Prof. Sarvottam Dixit, welcomed all the members and opened the discussion on agenda points as follows. He mentioned that there was a student council meeting held on 15-09-2022, where students have been requested to give their suggestions with regard to academics, examinations & autonomy and extra classes facilities for the improvement of the university.

Agenda:1 Confirmation of Minutes of Meeting held on 15 Dec.2022. The Minutes of the Meeting held on the 15 Dec.2022 were sent to the members earlier and the same were confirmed.

Agenda-2

To appoint second year students in the Grievance Redressal Cell
The following students from second year will be appointed in the Grievance Redressal Cell from next academic year so that the student representation could be part of the Committee for longer time and help us to contribute more effectively.

Law

1. Sagufii Anjum

2. Nishat Yusuf Zai

3. Rahul

4. Tisha Khirotiya

Art and Craft


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Gangrar, (Chittorgarh)

1. Kalpana

Agriculture

1. Rajni Thakur

2. Gunjan Rajput

3. Sabra Khlaq

Agenda:3

Chairman Prof. Sarvottam Dixit, informed the committee that the University Counselor was responsible for opening the Suggestion Box on a regular basis and bringing the responses to the attention of the Chairman and the Grievance Committee.

Agenda 4:- Other suggestions / Actions to Improve Facilities.

Prof. Sarvottam Dixit, suggested that Maintenance Register should have the signature of the Complainant after solving the issue.

Prof. Sarvottam Dixit, told as per UGC Guidelines the Grievance Redressal Committee has to be called as SGRC (Students' Grievance Redressal Cell) and requested the Committee see UGC Guidelines 2022, and form the Committee has per the composition.

The meeting ended with vote of thanks to the chair.

Prof. Sarvottam Dixit, Director



Registrar
Mewar University
Gangrar, (Chittorgarh)

MEWAR UNIVERSITY
Gangrar, Chittorgarh (Raj.)

No. MU/Admin/2022/ 2703

Date:-25/08/2022

OFFICE ORDER

Sub:- Appointment of OMBUDSMAN and formation of Grievance Redressal Committee

As per AICTE (Establishment of Mechanism for Grievance Redressal) Regulations, 2012 notified vide NO. F.37-3/Legal 12012 dated, 25-7-17, it is notified to all the students that a portal has been specifically dedicated to the students who have any grievance about the studies, problem with fellow students or any help which they may like to seek to redress their problems has been prepared. Any student has the problem can make his problem on the portal or to the convener of the committee. The grievance Redressal Committee along with the OMBUDSMAN is nominated as under:-

1.	Dr. Supriya Chaudhary, Chief Proctor	OMBUDSMAN
2.	Dr.Guljar Ahmed, Asistant Professor	Convener
3.	Mr. B.L Pal, Assistant Professor	Member
4.	Dr. Aruna Dubey, Principal B.ed	Member
5.	Ms.Nirma Kumari Sharma, Assistant Professor	Member
6.	Deepak Laddha BBA	Member
7.	Samit Kumar Nagar B.Pharma	Member

To: All the members of the above Committee

Copy to:

1. Ps to Hon'ble Chancellor for kind information
2. PS to Hon'ble President for kind information
3. Pro-President/OSD
4. Dean (Academics/Admission) /Director/Inod's


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Mewar University
Gangrar, (Chittorgarh)



Mewar University

Dated: 26-10-2021


NOTICE

Members of grievance committee are requested to be present in the meeting which will be held on 27-10-2021 at 3:30 PM in Madan Mohan Malvia Hall, Academics block.

Agenda of the meeting is to discuss the grievance regarding network problem of the student.

S.No.	Name	Designation in Committee
1	Prof. Sarvottam Dixit, Director	Chairman
2	Ms. Geetanjali Sharma	Member, Secretary
3	Mr. Gautam Singh Dhakad	Member
4	Mr. Gaurav Sharma	Member
5	Ms. Nirma Kumari Sharma	Member
6	Mr. Guddu Kumar (Student Representative)	Member
7	Mr. Vikash Kumar (Student Representative)	Member
8	Mr. K.S. Lucky (Student Representative)	Member
9	Prof. Roshan Lal Pitiliya (Retd. Prof, MLSU, Udaipur)	Ombudsman


Registrar
Mewar University
Gangrar, (Chittorgarh)


(Chairman Grievance Committee)



Mewar University

Record notes of the meeting

Date: 29-10-2021

A meeting held on 27-10-2021 at 3:00 pm in in Room No 222, Maharana Pratap Hall Academic Block.

Under signed appraised the grievance committee members that Indiscipline activity by the students in the campus on 26/10/2021.

Grievance committee contacted Prof. Sarvottam Dixit, Director and, discussed the problem of Indiscipline activity by the students. Prof. Sarvottam Dixit, Director informed that the problem has been attended, corrective actions has already been initiated. now problem is resolved.

After that it has been informed to the students and they were satisfied with the action taken.

Farther Action: In the meeting it was decided by the committee members that we should resolve the said problem for permanent basis so that in future there should not be any such problem to the students. The concern official was instructed to depute a suitable team of chief proctor to check the security service on regular basis and if they find any error in future then it should be resolve on immediate basis.

The Chairman of the committee conveyed his thanks to all the members for their efforts. He further requested that we all should be vigilant in future also and if any case reported, immediately try to resolve the same; it would help for happy networking of our university.


The following grievance committee members were present:-

S.No.	Name	Designation in Committee
1	Prof. Sarvottam Dixit, Director	Chairman
2	Ms. Geetanjali Sharma	Member, Secretary
3	Mr. Gautam Singh Dhakad	Member
4	Mr. Gaurav Sharma	Member
5	Ms. Nirma Kumari Sharma	Member
6	Mr. Guddu Kumar (Student Representative)	Member
7	Mr. Vikash Kumar (Student Representative)	Member
8	Mr. K.S. Lucky (Student Representative)	Member
9	Prof. Roshan Lal Pitiliya (Retd. Prof, MLSU, Udaipur)	Ombudsman

C.c.

P.A. to Honorable Chancellor- For kind information
P.A. to Honorable Vice-Chancellor- For kind information
P.A. to Respected Pro-Vice Chancellor- Our kind information
P.A. to Respected Registrar Chancellor- For kind information


Registrar
Mewar University
(Chittorgarh)


(Chairman Grievance Committee)



Mewar University

Dated: 28-12-2021

NOTICE

Members of grievance committee are requested to be present in the meeting which will be held on 02-01-2022 at 3:30 PM in Madan Mohan Malvia Hall, Academics block.

Agenda of meeting is to discuss the grievance regarding network problem of the student.

S.No.	Name	Designation in Committee
1	Prof. Sarvottam Dixit, Director	Chairman <i>SD</i>
2	Ms. Geetanjali Sharma	Member, Secretary
3	Mr. Gautam Singh Dhakad	Member <i>GDH</i>
4	Mr. Gaurav Sharma	Member
5	Ms. Nirma Kumari Sharma	Member
6	Mr. Guddu Kumar (Student Representative)	Member
7	Mr. Vikash Kumar (Student Representative)	Member
8	Mr. K.S. Lucky (Student Representative)	Member
9	Prof. Roshan Lal Pitiliya (Retd. Prof, MLSU, Udaipur)	Ombudsman

Registrar
Mewar University
Gangrar, (Chittorgarh)

SD
(Chairman Grievance Committee)



Mewar University

Record notes of the meeting

Date: 03-01-2022

A meeting held on 02-01-2022 at 3:00 pm in Room No 222, Maharana Pratap Hall Academic Block.

Under signed appraised the grievance committee members that Indiscipline activity by the students in the Kumbha hostel on 28/12/2021.

Grievance committee contacted Prof. Sarvottam Dixit, Director and, discussed the problem of Indiscipline activity by the students. Prof. Sarvottam Dixit, Director informed that the problem has been attended, corrective actions has already been initiated, now problem is resolved.

After that it has been informed to the students and they were satisfied with the action taken.

Further Action: In the meeting it was decided by the committee members that we should resolve the said problem for permanent basis so that in future there should not be any such problem to the students. The concern official was instructed to depute a suitable team of chief proctor to check the security service on regular basis and if they find any error in future then it should be resolve on immediate basis.

The Chairman of the committee conveyed his thanks to all the members for their efforts. He further requested that we all should be vigilant in future also and if any case reported, immediately try to resolve the same; it would help for happy networking of our university.

The following grievance committee members were present:-

S.No.	Name	Designation in Committee
1	Prof. Sarvottam Dixit, Director	Chairman
2	Ms. Geetanjali Sharma	Member, Secretary
3	Mr. Gautam Singh Dhaked	Member
4	Mr. Gaurav Sharma	Member
5	Ms. Nirma Kumari Sharma	Member
6	Mr. Guddu Kumar (Student Representative)	Member
7	Mr. Vikush Kumar (Student Representative)	Member
8	Mr. K.S. Lueky (Student Representative)	Member
9	Prof. Roshan Lal Pillay (Retd. Prof, MLSU, Udaipur)	Ombudsman

(Chairman Grievance Committee)

Registrar
Mewar University
Gangrar, (Chittorgarh)

c.c.

P.A. to Honorable Chancellor- For kind information
P.A. to Honorable Vice-Chancellor- For kind information
P.A. to Respected Pro-Vice Chancellor- For kind information
P.A. to Respected Registrar Chancellor- For kind information



Mewar University

Dated: 03-01-2022

NOTICE

Members of grievance committee are requested to be present in the meeting which will be held on 04-01-2022 at 3:30 PM in Madan Mohan Malvia Hall, Academies block.

Agenda of meeting is to discuss the grievance regarding network problem of the student.

S.No.	Name	Designation in Committee
1	Prof. Sarvottam Dixit, Director	Chairman <i>SD</i>
2	Ms. Geetanjali Sharma	Member, Secretary
3	Mr. Gautam Singh Dhakad	Member <i>GDH</i>
4	Mr. Gaurav Sharma	Member
5	Ms. Nirma Kumari Sharma	Member
6	Mr. Guddu Kumar (Student Representative)	Member
7	Mr. Vikash Kumar (Student Representative)	Member
8	Mr. K.S. Lucky (Student Representative)	Member
9	Prof. Roshan Lal Pitiliya (Retd. Prof, MLSU, Udaipur)	Ombudsman

Registrar
Mewar University
Gangrar, (Chittorgarh) *SD*
Chairman Grievance Committee)



Mewar University

Record notes of the meeting

Date: 05-01-2022

A meeting held on 04-01-2022 at 3:00 pm in in Room No 222, Maharana Pratap Hall Academic Block.

Under signed appraised the grievance committee members that Indiscipline activity by the students in the campus on 03/01/2022.

Grievance committee contacted Prof. Sarvottam Dixit, Director and, discussed the problem of Indiscipline activity by the students. Prof. Sarvottam Dixit, Director informed that the problem has been attended, corrective actions has already been initiated. now problem is resolved.

After that it has been informed to the students and they were satisfied with the action taken.

Farther Action: In the meeting it was decided by the committee members that we should resolve the said problem for permanent basis so that in future there should not be any such problem to the students. The concern official was instructed to depute a suitable team of chief proctor to check the security service on regular basis and if they find any error in future then it should be resolve on immediate basis.

The Chairman of the committee conveyed his thanks to all the members for their efforts. He further requested that we all should be vigilant in future also and if any case reported, immediately try to resolve the same; it would help for happy networking of our university.

The following grievance committee members were present:-

S.No.	Name	Designation in Committee
1	Prof. Sarvottam Dixit, Director	Chairman
2	Ms. Geetanjali Sharma	Member, Secretary
3	Mr. Gautam Singh Dhaked	Member
4	Mr. Gaurav Sharma	Member
5	Ms. Nirma Kumari Sharma	Member
6	Mr. Guddu Kumar (Student Representative)	Member
7	Mr. Vikash Kumar (Student Representative)	Member
8	Mr. K.S. Lucky (Student Representative)	Member
9	Prof. Roshan Lal Pitiliya (Retd. Prof. MLSU, Udaipur)	Ombudsman

Registrar
Mewar University
Gangrar, (Chittorgarh)

(Chairman Grievance Committee)

c. c.

- P.A. to Honorable Chancellor- For kind information
- P.A. to Honorable Vice-Chancellor- For kind information
- P.A. to Respected Pro-Vice Chancellor- Our kind information
- P.A. to Respected Registrar Chancellor- For kind information



Mewar University

Dated: 07-01-2022

NOTICE

Members of grievance committee are requested to be present in the meeting which will be held on 08-01-2022 at 3:30 PM in Madan Mohan Malvia Hall, Academics block.

Agenda of meeting is to discuss the grievance regarding network problem of the student.

S.No.	Name	Designation in Committee
1	Prof. Sarvottam Dixit, Director	Chairman
2	Ms. Geetanjali Shanna	Member, Secretary
3	Mr. Gautam Singh Dhakad	Member
4	Mr. Gaurav Sharma	Member
5	Ms. Nirma Kumari Sharma	Member
6	Mr. Guddu Kumar (Student Representative)	Member
7	Mr. Vikash Kumar (Student Representative)	Member
8	Mr. K.S. Lucky (Student Representative)	Member
9	Prof. Roshan Lal Pitiliya (Retd. Prof, MLSU, Udaipur)	Ombudsman

(Chairman Grievance Committee)

Registrar
Mewar University
Gangrar, (Chittorgarh)



Mewar University

Record notes of the meeting

Date: 09-01-2022

A meeting held on 08-01-2022 at 3:00 pm in in Room No 222, Maharana Pratap Hall Academic Block.

Under signed appraised the grievance committee members that Indiscipline activity by the students in the campus on 07/01/2022.

Grievance committee contacted Prof. Sarvottam Dixit, Director and, discussed the problem of Indiscipline activity by the students. Prof. Sarvottam Dixit, Director informed that the problem has been attended, corrective actions has already been initiated. now problem is resolved.

After that it has been informed to the students and they were satisfied with the action taken.

Farther Action: In the meeting it was decided by the committee members that we should resolve the said problem for permanent basis so that in future there should not be any such problem to the students. The concern official was instructed to depute a suitable team of chief proctor to check the security service on regular basis and if they find any error in future then it should be resolve on immediate basis.

The Chairman of the committee conveyed his thanks to all the members for their efforts. He further requested that we all should be vigilant in future also and if any case reported, immediately try to resolve the same; it would help for happy networking of our university.

The following grievance committee members were present:-

S.No.	Name	Designation in Committee
1	Prof. Sarvottam Dixit, Director	Chairman
2	Ms. Geetanjali Sharma	Member, Secretary
3	Mr. Gautam Singh Dhakad	Member
4	Mr. Gaurav Sharma	Member
5	Ms. Nirma Kumari Sharma	Member
6	Mr. Guddu Kumar (Student Representative)	Member
7	Mr. Vikash Kumar (Student Representative)	Member
8	Mr. K.S. Lucky (Student Representative)	Member
9	Prof. Roshan Lal Pitiliya (Retd. Prof, MLSU, Udaipur)	Ombudsman

(Chairman Grievance Committee)

c. c.

P.A. to Honorable Chancellor- For kind information
P.A. to Honorable Vice-Chancellor- For kind information
P.A. to Respected Pro-Vice Chancellor- Our kind information
P.A. to Respected Registrar Chancellor- For kind information

Registrar
Mewar University
Gangrar, (Chittorgarh)



Mewar University

Dated: 22-2-2022

NOTICE

Members of grievance committee are requested to be present in the meeting which will be held on 23-02-2022 at 3:30 PM in Madan Mohan Malvia Hall, Academics block.

Agenda of meeting is to discuss the grievance regarding network problem of the student.

S.No.	Name	Designation in Committee
1	Prof. Sarvottam Dixit, Director	Chairman S
2	Ms. Geetanjali Sharma	Member, Secretary
3	Mr. Gautam Singh Dhakad	Member GSD
4	Mr. Gaurav Sharma	Member
5	Ms. Nirma Kumari Sharma	Member
6	Mr. Guddu Kumar (Student Representative)	Member
7	Mr. Vikash Kumar (Student Representative)	Member
8	Mr. K.S. Lucky (Student Representative)	Member
9	Prof. Roshan Lal Pitiliya (Retd. Prof, MLSU, Udaipur)	Ombudsman


Registrar (Chairman Grievance Committee)
Mewar University
Gangrar, (Chittorgarh)



Mewar University

Dated: 24.2.2022

Record notes of the meeting

A meeting was held on 23 Feb 2022 in Madan Mohan Malvia Hall, Academics block.

Under signed appraised the grievance committee members that Indiscipline activity by the students in the campus on 22/02/2022.

Grievance committee contacted Prof. Sarvottam Dixit, Director and, discussed the problem of Indiscipline activity by the students. Prof. Sarvottam Dixit, Director informed that the problem has been attended, corrective actions has already been initiated, now problem is resolved.

after that it has been informed to the student and they were satisfied with the action taken.

Future action: In the meeting it was decided by the committee members that we should resolve the said problem for permanent basis so that in future there should not be any such problem to the students. The concerned official was instructed to depute a suitable team of technicians to check the internet service on regular basis and if they find any error in future then it should be resolve on immediate basis.

The chairman of the Committee conveyed his thanks to all the members for their efforts. He further requested that we all should be vigilant in future also and if any case reported, immediately try to resolve the same; it would help for happy working of our university.

The following grievance committee members were present:-

S.No.	Name	Designation in Committee
1	Prof. Sarvottam Dixit, Director	Chairman
2	Ms. Geetanjali Sharma	Member, Secretary
3	Mr. Gautam Singh Dhaked	Member
4	Mr. Gaurav Sharma	Member
5	Ms. Nirma Kumari Sharma	Member
6	Mr. Guddu Kumar (Student Representative)	Member
7	Mr. Vikash Kumar (Student Representative)	Member
8	Mr. K.S. Lucky (Student Representative)	Member
9	Prof. Roshan Lal Pitiliya (Retd. Prof, MLSU, Udaipur)	Ombudsman


(Chairman Grievance Committee)

C.C.

P.A. to Honorable Chancellor — For kind information

P.A. to Honorable Vice-Chancellor — For kind information

P.A. to respected Pro-Vice Chancellor — For kind information

P.A. to respected Registrar MU University — For kind information

Registrar
Mewar University
Chittorgarh



Mewar University

Date: 03-04-2022


NOTICE

Members of the Grievance committee are requested to be present in the meeting which will be held on 04-04-2022 at 3:00 PM in Room No 222, Maharana Pratap Hall, Academic Block.

Agenda of meeting is to Finalize the action plan for new session

S.No.	Name	Designation in Committee
1	Prof. Sarvottam Dixit, Director	Chairman <i>SD</i>
2	Ms. Geetanjali Sharma	Member, Secretary <i>GS</i>
3	Mr. Gautam Singh Dhakad	Member
4	Mr. Gaurav Sharma	Member
5	Ms. Nirma Kumari Sharma	Member
6	Mr. Guddu Kumar (Student Representative)	Member
7	Mr. Vikash Kumar (Student Representative)	Member
8	Mr. K.S. Lucky (Student Representative)	Member
9	Prof. Roshan Lal Pitiliya (Retd. Prof, MLSU, Udaipur)	Ombudsman


Registrar
Mewar University
Gangrar, (Chittorgarh)


(Chairman Grievance Committee)



Mewar University

Dated: 05.04.2022

Record notes of the meeting

The committee chairman called a meeting of Grievance committee in his office i.e. Room No. 222, Maharana Pratap Hall, Academic Block. on 04-04-2022 at 3:30 pm.

The agenda of the meeting was finalized action plan of the committee for future.

- (g) The Chairman of the committee welcomed all the committee members.
- (h) Chairman of the committee requested for the suggestions for better and elective working of the grievance committee while keeping in view the previous year working.
- (i) The committee suggested for immediate action on all the grievances in future.

Under signed appraised the grievance committee members that Indiscipline activity by the students in the campus on 03/04/2022.

Grievance committee contacted Prof. Sarvottam Dixit, Director and, discussed the problem of Indiscipline activity by the students. Prof. Sarvottam Dixit, Director informed that the problem has been attended, corrective actions has already been initiated. now problem is resolved.

Following members were present

S.No.	Name	Designation in Committee
1	Prof. Sarvottam Dixit, Director	Chairman
2	Ms. Geetanjali Sharma	Member, Secretary
3	Mr. Gautam Singh Dhakad	Member
4	Mr. Gaurav Sharma	Member
5	Ms. Nirma Kumari Sharma	Member
6	Mr. Guddu Kumar (Student Representative)	Member
7	Mr. Vikash Kumar (Student Representative)	Member
8	Mr. K.S. Lucky (Student Representative)	Member
9	Prof. Roshan Lal Pitiliya (Retd. Prof. MLSU, Udaipur)	Ombudsman

(Chairman Grievance Committee)

Registrar
Mewar University
Gangrar (Chittorgarh)

c.c.

P.A. to Honorable Chancellor- For kind information

P.A. to Honorable Vice-Chancellor- For kind information

P.A. to Respected Pro-Vice Chancellor- For kind information

P.A. to Respected Registrar Chancellor- For kind information



Mewar University

(A University u/s 2(f) & 12(B) of the UGC Act 1956)

Gangrar, Chittorgarh, Rajasthan-312901

OFFICE ORDER & CONSTITUTION OF INTERNAL COMPLAINT COMMITTEE (ICC)

Annexure-VI


Registrar
Mewar University
Gangrar, (Chittorgarh)

**OFFICE OF THE REGISTRAR
MEWAR UNIVERSITY
GANGRAR (CHITTORGARH) RAJASTHAN**

No.: MU/RO/Admin/2021/1929

Date- 7/12/21

Office Order

Internal Complaints Committee (ICC)

Internal Complaints Committee related to Sexual Harassment and Violence against women at their work-place

With the rise of acts of violence and offenses against women in the country in recent times, the issues of women's safety and security has sparked a slew of fresh deliberations in the nation. In the backdrop of this larger debate, with due attention to the facts that there has been a substantial increase of female students and some untoward incidents of offensive behaviour towards the women (students, faculty and campus residents) do happen at Mewar University campus, women's safety is both a timely and important issue for Mewar University to deliberate upon.

Presently, this cell functions as the "Internal Complaints Committee" as designated under the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.

One or more of the following unwelcome acts or behaviour (whether directly or by implication) namely:

- Physical contact or advances; or
- A demand or request for sexual favours; or
- Making sexually coloured remarks; or
- Showing pornography or Any other unwelcome physical, verbal or non-verbal conduct of sexual nature

The following circumstances, among other circumstances if it occurs or is present in relation to or connected with any act or behaviour of sexual harassment may amount to sexual harassment:-

- Implied or explicit promise of preferential treatment in her employment; or
- Implied or explicit threat of detrimental treatment in her employment; or
- Implied or explicit threat about her present or future employment status; or
- Interference with her work or creating an intimidating or offensive or hostile work or environment for her
- Humiliating treatment likely to affect her health or safety.

This cell undertakes inquiries about complaints of sexual harassment from aggrieved women employees (as defined under the Act, 2013). The complaint is kept totally confidential, and adequate protection is provided to the complainant, where necessary. Complaints are heard expeditiously while adhering to the principles of Natural Justice. Necessary recommendations are provided to the Authority on the basis of the findings of the inquiry.

Where and Whom to Lodge a Complaint

If you are a victim of sexual harassment or perceive yourself to be, immediately contact (personally or through telephone / written request / e-mail)-any of the committee members of the Cell. Alternatively, e-mail can be sent to icc@mewaruniversity.org. The complaint and the identity of the complainant will be kept CONFIDENTIAL.

Committee Members

Prof. Rekha Sharma

Dr. Pooja Gupta

Dr. Ganga Biswa

Mr. Bachcha Lal Pal

Presiding Officer

Member

Member

Member


**Registrar
Mewar University
Gangrar, (Chittorgarh)**



Mr. Bachcha Lal Pal

Member

Ms. Rakhi Singh

Member

Ms. Anjali Nuwal (B.Tech-4th Year)

Member

Mr. Sajan Ali (B.Tech 2nd year)

Member

Ms. Sonia Rani (Research scholar CSE)

Member

Mrs. Neerja Garg

Member (amongst NGO)

Mr. Pushpender Solanki

Convener

Appellate Authority for Internal Complaints Committee (ICC)

Dr. Aruna Dube

Member

Copy to:

1. To Hon'ble Chancellor (for kind information)

2. To Hon'ble President/Pro-President (for kind information)


All Deans/Directors/Hod's

Accounts/Examination/Library/Store/Security/Warden /IT/All Staff

Coordinator – IQAC Cell

Record File

Notice Board


Registrar
Mewar University
Gangrar, (Chittorgarh)


Registrar
Mewar University
Gangrar, (Chittorgarh)



Mewar University

(A University u/s 2(f) & 12(B) of the UGC Act 1956)

Gangrar, Chittorgarh, Rajasthan-312901

PROCEEDINGS OF COMMITTEE

Annexure-VII


Registrar
Mewar University
Gangrar, (Chittorgarh)

To,

Date: 15.01.2022

The Committee Members,
Internal Complaint Committee,
Mewar University,
Chittorgarh Rajasthan 312901

Subject: Regarding meeting at Room No 105 on 17.01.2022

Dear Members,

It is informed you all that MEETING OF COMMITTEE TO Prevent Sexual Harassment have been scheduled on 17.01.2022 at room no 105 at 11:00 pm so it is request to all the members please attend the meeting without fail.

The agenda items of the meeting will be as follows:

Agenda 1: To conduct awareness programme regarding the guide line issued by the supreme court on sexual harassment through induction programme for the new students .

Agenda 2: To make responsible to each and every Counselor to counsel the female students of their respective batch.

Agenda 3 : to conduct awareness programme regarding the guide line issued by the supreme court on sexual harassment through workshop/seminar/webinar / drama etc in coming session

Regards,

Copy To:

1. PS to Hon'ble Chancellor, for kind information
2. PS to Hon'ble President, for kind information
3. PS to Hon'ble Registrar, for kind information
4. Deans/Directors /HoDS
5. Committee Members, Committee to ICC








Registrar
Mewar University
Gangrar, (Chittorgarh)

**MINUTES OF INTERNAL COMPLAINT
COMMITTEE**

MINUTES OF THE MEETING OF THE UNIVERSITY WOMENS GREIVANCE AND SEXUAL HARASSMENT CELL AND VIOLENCE AGAINST AT THEIR WORKPLACE DURING THE ACADEMIC SESSION 2021-22 HELD ON 17th January 2022 IN THE PRINCIPAL'S OFFICE AT 11.00 AM

The Meeting of the Internal Complaint Committee (ICC) (Sec 4 of AICTE Regulation 2016: Gender Sensitization, prevention and prohibition of Sexual Harassment of Woman Employees & Students and Redressal of Grievances in Technical Institution) of the university for the academic session 2021-22 was held on 17th January 2022 at 11.00 a.m. in the D. El. Ed Principal's Office to discuss on the agenda already notified.

The following Members were present:

- | | | | |
|--|---|----------------------|---|
| 1. Dr. Pooja Gupta, Principal | - | Member |  |
| 2. Dr. Ganga Biswa | - | Member | |
| 3. Mr. Bacheha Lal Pal | - | Member |  |
| 4. Ms. Rakhi Singh | - | Member |  |
| 5. Ms. Anjali Nuwal (B.Tech -4 th Year) | - | Member | |
| 6. Ms. Sajan Ali (B. Tech 2 nd Year) | - | Member | |
| 7. Ms Sonia Rani (Reserch Scholar CSE- | - | Member |  |
| 8. Mrs. Neeraj Garg - | - | Member (Amongst NGO) |  |
| 9. Ms Pushpender Solanki | - | Convener | |

The Meeting of the Internal Complaint Committee of the university with its members for the academic session 2021-22 started at 11.00 a.m. at principal office D.El.Ed. department under the Chairmanship of Dr. Pooja Gupta, Principal and Chairperson. Initially, Mrs. Vandana Chundawat gave a warm welcome to all the members present. Afterwards the business of the meeting followed, by taking the agenda item wise.

Item No. 1:

Confirmation/adoption of UGC guidelines on Gender Sensitization, prevention and prohibition of Sexual Harassment of Woman Employees & Students and Redress of Grievances in the educational institutions, it was decided:


Registrar
Mewar University
Gangrar, (Chittorgarh)

(i) A systematic approach was formed towards attainment of the guidelines and norms for a policy against Gender Sensitization, prevention and prohibition of Sexual Harassment of Woman Employees & Students has been planned and will soon be uploaded on university website and printed material for the same will get available to every department of university.

(ii) Committee members discussed on how to develop principles and procedures for the same and yet to be finalized in next meeting as some members need more time for valuable outcome.

(iii) Committee has agreed to organize an awareness seminar for the same soon.

Item No.2:

Regarding matters relating to complaints, the house confirm that not a single complain from the girls students or working women staff have been received by the Committee, hence the complaint redressal is

NIL

As there was no other matter for discussion, the meeting ended with vote of thanks to all the members present.


Dr. Pooja Gupta
Chairperson







Registrar
Mewar University
Gangrar, (Chittorgarh)



VERY IMPORTANT NOTICE FOR ICC

Date 14.12.2021

In Case of any sexual harassment which is done by physical, verbal or mental medium now can be redressed through an internal complaint committee. Under the guidelines of university grant commission, below are the details how you can file complaint against any sexual harassment:

1. Complaint Procedure:

- a. An aggrieved person is required to submit a duly signed written complaint to the ICC as early as possible after the grieving incident but not later than three months from the date of the incident and in case of a series of incidents within the similar time frame from the date of second such incident.
 - i. Provided that where such complaint cannot be made in writing, the Presiding Officer or any Member of the ICC shall render all reasonable assistance to the person for making the complaint in writing.
 - ii. Provided further that the ICC may, for the reasons to be recorded in writing, extend the time limit not exceeding one month, if it is satisfied that the circumstances were such which prevented the person from filing a complaint within the specified period.
- b. Any unreasonable delay in reporting the incident will be considered by the ICC as a failure on the part of aggrieved in determining the grievousness of the complained grievance and/or the intent of the aggrieved.
- c. Friends, relatives, Colleagues, Co-students, Psychologist, or any other associate of the victim may file the complaint in situations where the aggrieved person is unable to make a complaint on account of physical or mental incapacity or death.
- d. In the absence of immediate availability of any of the members of the ICC the complaint by the student may be notified through the Counsellor concerned or the Head of the Department and by any other person through the Dean or Director concerned who shall immediately forward the same to the ICC without recording any comment or opinion. The date of such notification shall be deemed to be the date of submission of the complaint to the ICC.

2. ICC Enquiry Procedure:

- a. The ICC upon receipt of the Complaint shall get the same scrutinized by reference to a Select Committee of Members of ICC specifically constituted by the Presiding Officer. The Select Committee within 7 working days of such reference shall examine and report on the Complaint to the Presiding Officer with regard to its veracity, if needed by summoning the Complainant and/or by making independent preliminary enquiries. The Select Committee in its Report shall clearly state the reason/s that has led to its decision on the veracity of the Complaint. The independent enquiry referred to may


Registrar
Mewar University
Gangrar, (Chittorgarh)

include examining evidences from CCTV Cameras installed by the University and the opinion about the general behavioral traits of the complainant/offender from discrete sources.

- b. The Presiding Officer on the basis of the report of the Select Committee, if the Complaint is to be further enquired, shall as soon as possible send Notice to the Respondent with a copy of the Complaint seeking his/her appearance before the ICC along with his/her response in writing on a specified date which shall not be earlier than 7 working days from date of the Notice. Notice will also be sent to the Complainant for his/her presence on the specified date. If the case needs urgent attention the Notice period may be reduced at the discretion of the Presiding Officer.
- c. If the Select Committee is not convinced of the veracity of the complaint and has so reported, the Presiding Officer shall as soon as possible send Notice to the Complainant with a copy of the Report of the Select Committee seeking his/her appearance before the ICC along with his/her response in writing on a specified date which shall not be earlier than 7 working days from date of the Notice. If the case needs urgent attention the Notice period may be reduced at the discretion of the Presiding Officer.
- d. Enquiry/Hearing by the ICC shall be conducted dispassionately by following normal judicial practices and if warranted the Parties may be allowed to produce documentary evidences/witnesses in support of his/her claim or defense as the case may be. However either Party shall not be allowed to be represented by any third party including an Advocate.
- e. The ICC may hear and/or cross examine the Parties either independently or in joint presence as may be deemed fit by the Presiding Officer.
- f. If the Respondent does not appear on the specified date of Hearing the ICC may post the Hearing to the same day of the subsequent week and if the Respondent once again fails to appear, the ICC may proceed to decide the Case on Ex-Parte basis.
- g. Either Party on appearance if seeks time to defend his/her case, he/she may be allowed time up to not more than 7 days at a time and no such extension of time shall be permitted more than twice.
- h. If the Party does not appear on such extended dates the ICC may proceed to decide the Case on Ex-Parte basis against such Party.
- i. The ICC shall complete the enquiry proceedings within a maximum period of 45 days from the date of receipt of the Complaint and within the next 7 working days shall submit its report with recommendations to the Vice Chancellor with copy to both the Parties to the Complaint.
- j. The Vice Chancellor shall cause to act on the recommendation of the ICC on expiry


Registrar
Mewar University
Gangrar, (Chittorgarh)

of 15 days from its receipt unless an Appeal against the same is filed as per this Regulation.

k. At the time prior to or during the enquiry process the Aggrieved (Complainant) may seek conciliation of the matter in which case the ICC may facilitate such resolution of the complaint by conciliation between the Parties and on the basis of documented reconciliation signed by the Parties, all the enquiry proceedings of the ICC shall be dropped.

l. i. provided that no such conciliation shall be encouraged in consideration to any monetary payment.

m. Provided further that notwithstanding such conciliation if the ICC is of the opinion that the conduct of the employee or the student (as respondent) as the case may be is a serious misconduct/act of indiscipline under the Code of Conduct and Ethics/Disciplinary Rules prescribed by the University it may recommend for appropriate punitive action under Clause 6 (a) or 6 (b) of this Regulation or the Vice Chancellor may suo moto take such action. Any such action taken shall be independent of this Regulation and there shall be no Appeal allowed.

1. Frivolous Complaint:

If any Complaint filed under this Regulation on its scrutiny/independent enquiry is found to be false, untrue or malicious by the Select Committee and is so concluded by the ICC based on its enquiry proceedings the Complainant shall be liable to be punished as if the offence was perpetrated by the Complainant and shall be in accordance with Clause 6 of this Regulation. i. Provided that mere inability to substantiate a complaint or provide adequate proof thereof shall not by itself be sufficient reason for concluding the complaint as frivolous. ii. Provided further that malicious intent of the Complainant must be substantiated by appropriate supporting evidences.

2. Punishment and compensation:

Any employee of the University found guilty of sexual harassment shall be punished in accordance with the Employment Regulations and the prescribed Code of Conduct.

a. Where the respondent student is found guilty of sexual harassment, depending on the severity of the offence ICC shall recommend/ award any one or more of the following

Punishment.

1. Withhold the student privileges such as access to the library, auditoria, and halls of residence, vehicle parking, scholarships, fee concession, and identity card.


Registrar
Mewar University
Gangrar, (Chittorgarh)

- ii. Suspend or restrict entry into the campus for a specific period.
- iii. Award reformatory punishments like mandatory counseling and/or community services.
- iv. Debar from writing the Semester Examination.
- v. Expel and strike off name from the rolls of the institution, including denial of readmission, if the offence so warrants.

b. In the following circumstances and on that basis the aggrieved may be entitled for monetary compensation as may be appropriately determined and recommended by the ICC subject to approval of the Vice Chancellor. The compensation so payable shall be recovered from the offender.

- i. Mental trauma, pain, suffering and distress caused to the aggrieved person.
- ii. Loss of career opportunity due to the incident of sexual harassment.
- iii. Medical expenses incurred by the victim for physical, psychiatric treatment.

3. Confidentiality Responsibility of ICC:

i. With reference to any complaint enquired in to by the ICC under this Regulation, it shall ensure that the identities as well as the complaint details of the aggrieved party or the offender shall be kept strictly confidential by every member of the ICC and shall never be kept in the public domain either during or after the process of the enquiry.

As provided in Section 16 of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act 2013 no personal or other information with regard to any complaint received and enquired and/or disposed of by the ICC shall be furnished or shared under the Right to Information Act 2005.

4. Supportive Responsibilities of ICC:

With reference to any complaint enquired in to by the ICC under this Regulation and to the extent it is warranted, it shall be the responsibility of the ICC to:

I. Provide appropriate assistance if an employee or a student chooses to file a complaint with the police

II. Provide mechanisms of dispute redressal and dialogue to anticipate and address issues through just and fair conciliation without undermining complainant's rights, and minimize the need for purely punitive approaches that lead to further resentment, alienation or violence.

III. Protect the safety of the complainant by not divulging the person's identity, and provide the mandatory relief by way of sanctioned leave or relaxation of attendance requirement or transfer to another department as may be so required during the pendency of the complaint, or also provide for the transfer of the offender.

IV. Ensure that victims or witnesses are not victimized or discriminated against while dealing with complaints of sexual harassment.


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v. Ensure prohibition of retaliation or adverse action against a covered individual because of the employee or the student is engaged in protected activity.

vi. Restrain the respondent from reporting on or evaluating the work or performance or tests or examinations of the complainant as may be applicable.

vii. Ensure that offenders are warned to keep a distance from the aggrieved, and where necessary, if there is a definite threat, restrain their entry into the campus.

5. General Provisions:

These General Provisions shall apply to this Regulation in entirety irrespective of whether or not it has been specifically stated under its different Clauses or under other relevant Regulations of the University

a. Sexual Harassment shall be a deemed misconduct of any employee or visitor of the University and if proved appropriate punitive action shall be initiated against the perpetrator.

b. Sexual Harassment by any student shall be a deemed violation of disciplinary Rules of the University and if proved appropriate punitive action shall be initiated against the perpetrator.

c. All Academic and Administration heads of the University located in all its workplaces shall be accountable for the compliance of this Regulation.

d. All communications and Notices under this Regulation shall be served at the address of the recipient as registered with the University and except for filing of complaint by the aggrieved Party electronic communication from and to the registered email address shall be a recognized mode.

e. Document or Documentation referred to in Clauses 2 (k), 3(a)(7), 3(b)(6) and 9(i) shall include Minutes of Meetings, Record of Complaints and Disposals, Reports/Orders of the ICC, Minutes of Meetings, Minutes of Conciliation, Reports of ICAC, Annual Reports to UGC and any other document as may be specified. All the said documents shall be prepared in specified formats and shall be kept as 'classified' in the custody of the Presiding Officer and shall be accessible only to authorized persons.

f. If the Aggrieved person opts to file the complaint directly to the State Machinery of Police prior to or after referring the matter to the ICC, no proceedings under this Regulation shall be pursued except that the University at its discretion may exercise its right as specified in Proviso (ii) of Clause 2(k). The ICC in such a case shall be authorized to share in confidence all related information concerning the complaint to the Police without any prior or later reference to the Aggrieved or the Offender.

g. Any matter concerning the subject of this Regulation not specifically stated herein


Registrar
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shall be guided or governed by the relevant provisions as contained in the UGC Regulation.

For any queries please contact this number – Dr Pooja Gupta – 7983410789

Mr Bachcha Lal Pal – 9887164480

Copy To:

1. PS to Hon'ble Chancellor, for kind Information
2. PS to Hon'ble President, for kind Information
3. PS to Hon'ble Registrar, for kind Information
4. Deans /Directors/ HoDS
5. Committee Members, Committee to ICC


Registrar
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Dr. Pooja Gupta

**OFFICE OF THE REGISTRAR
MEWAR UNIVERSITY
GANGRAR (CHITTORGARH) RAJASTHAN**

No.: MU/RO/Admin/2022/2653

Date-17/08/2022

Office Order

Internal Complaints Committee (ICC)

Internal Complaints Committee related to Sexual Harassment and Violence against women at their work-place

With the rise of acts of violence and offenses against women in the country in recent times, the issues of women's safety and security have sparked a slew of fresh deliberations in the nation. In the backdrop of this larger debate, with due attention to the fact that there has been a substantial increase of female students and some untoward incidents of offensive behavior towards the women (students, faculty, and campus residents) do happen at Mewar University campus, women's safety is both a timely and important issue for Mewar University to deliberate upon.

Presently, this cell functions as the "Internal Complaints Committee" as designated under the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.

One or more of the following unwelcome acts or behaviour (whether directly or by implication) namely:

- Physical contact or advances; or
- A demand or request for sexual favors; or
- Making sexually colored remarks; or
- Showing pornography or any other unwelcome physical, verbal or non-verbal conduct of sexual nature.

The following circumstances, among other circumstances, if it occurs or is present about or connected with any act or behaviour of sexual harassment may amount to sexual harassment: -

- Implied or explicit promise of preferential treatment in her employment; or
- Implied or explicit threat of detrimental treatment in her employment; or
- Implied or explicit threat about her present or future employment status; or
- Interference with her work or creating an intimidating or offensive or hostile work or environment for her
- Humiliating treatment is likely to affect her health or safety.

This cell undertakes inquiries about complaints of sexual harassment from aggrieved women employees (as defined under the Act, 2013). The complaint is kept confidential, and adequate protection is provided to the complainant, where necessary. Complaints are heard expeditiously while adhering to the principles of Natural Justice. Necessary recommendations are provided to the Authority based on the findings of the inquiry.

Where and Whom to Lodge a Complaint

If you are a victim of sexual harassment or perceive yourself to be, immediately contact (personally or through telephone / written request/e-mail)-any of the committee members of the Cell. Alternatively, an e-mail can be sent to icc@mewaruniversity.org. The complaint and the identity of the complainant will be kept CONFIDENTIAL.

Committee Members

Dr. Pooja Gupta	Presiding Officer
Dr. Gautam Singh Dhakad	Member
Mr. Bachcha Lal Pal	Member
Ms. Rakhi Singh	Member


Registrar
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Reg.
Mewar Univer
(Chittorgarh)

17/8/22


Mr. Abhishek Kumar - B.Pharma	Member
Mr. Sujun Ali- B.Tech Mechanical Engg.	Member
Ms. Sanu Nusrat Praween- B.Pharma	Member

Appellate Authority for Internal Complaints Committee (ICC)

Dr. Aruna Dube	Member
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Copy to:

- PS to Hon'ble Chancellor (for kind information)
- PS to Hon'ble President/Pro-President (for kind information)
- All Deans/Directors/Hod's
- Accounts/Examination/Library/Store/Security/Warden /IT/All Staff
- Coordinator – IQAC Cell
- Record File
- Notice Board


Registrar
Mewar University
Gangrar, (Chittorgarh)


Registrar
Mewar University
Gangrar, (Chittorgarh)



Mewar University

(A University u/s 2(f) & 12(B) of the UGC Act 1956)

Gangrar, Chittorgarh, Rajasthan-312901

ACTIVITY REPORT OF ANTI-RAGGING, ANTI-SEXUAL HARASSMENT, GRIEVANCE REDRESSAL & ICC COMMITTEE

Annexure-VIII

**Registrar
Mewar University
Gangrar, (Chittorgarh)**



Mewar University

STUDENT GRIEVANCE REDRESSAL COMMITTEE

The following cases were registered during the year 2021-2022. The details are given below.

S.No.	Date	Grievance	Action taken
1.	26/10/2021	Misbhav with Female Student	Urgent meeting is conducted and defaulter shall have to face administrative action as Rustication.
2.	3/04/2022	Nuisance and Deplorable Activity	Urgent meeting is conducted and defaulter shall have to face administrative action as Rustication.
3.	22/02/2022	Indiscipline Activity in Sanga Hostel	Urgent meeting is conducted and defaulter shall have to face administrative action as Rustication.
4.	07/01/2022	Cooking in Hostel using high voltage electric heater	Urgent meeting is conducted and defaulter shall have to face administrative action and Fine 5000/-.
5.	03/01/2022	Student went out side the campus and did not report to the university.	Talk to his father
6.	28/12/2021	Fighting and some students got Injured	Urgent meeting is conducted and defaulter shall have to face administrative action


Registrar
Mewar University
Gangrar, (Chittorgarh)


(Chairman Grievance Committee)
Chief Proctor
MEWAR UNIVERSITY
Gangrar

ORDER

Dear Students,

It came to my knowledge that you misbehaved with female student and used abused language with her brother in the campus. And any kind of ill treatment and misbehaviour among the students would not be tolerated in the University premises. Therefore, the following students are rusticated from all academic activities with immediate effect and would be liable to deposit Indisciplinary fine of Rs. 1000/- each. The Students are.

1. Khazan Chand- B.Pharmacy First year ✓
2. Ravinder- B.Tech Civil First Year ✓

Yours Sincerely,
 Copy to:-

- PS to Hon'ble Chancellor Sir for kind info.
- PS to Hon'ble President Sir for kind info.
- PS to Hon'ble Pro-President Sir for kind info.
- PS to Respected Registrar
- PS to Respected Dean Students Welfare/Dean Academics
- Head of Departments, Account Section and All Faculty members
- ASO Security, Chief Warden, Mess in charge and Hostel Wardens


 Proctor
 Mewar University, Chittorgarh


 Proctor
 Mewar University, Chittorgarh

MEWAR UNIVERSITY
 Gangrar, Chittorgarh (Raj.)
OFFICE OF THE REGISTRAR

Ref. No.MU/RO/2022/1116

Date: 05/04/2022

OFFICE ORDER

Sub: Rustication of students for nuisance & deplorable Act.

On the basis of report received and with the approval of the Competent Authority, it has been reported that some of the students have created nuisance and are continuously indulge in deplorable Activities. Any such kind of indiscipline cannot be allowed in the premises or outside the premises as well. It has therefore been decided to rusticate the following students, with immediate effect:

S.No.	Name of Student	Course	Enrollment No.
1	Mr. Tabish Kashaf	B.Tech- Civil 4 th Year	MUR1805608
2	Mr. Imran Fayaz	B.Pharm. 3 rd Year	MUR1904070
3	Ms. Nishu Upadhyay	B.Pharm. 3 rd Year	MUR1900152
4	Mr. Prashan Gaurav	B.Pharm. 2 nd Year	MUR2001242
5	Mr. Mrityunjay Kumar	B.Pharm. 3 rd Year	MUR1900222


The above students shall not be allowed to attend the classes and also not allowed to enter in the premises till further orders.

Dean Academics, Concerned Dean, Head of the Department, Security Officer and Hostel wardens are advised for the strict compliance.


 Registrar
 Mewar University
 Gangrar, (Chittorgarh)

Copy to:

1. PS to Hon'ble Chairman for kind information
2. PS to Hon'ble Vice Chancellor for kind information
3. DG (A & A)/Deans/Directors/Col/Hostels
4. HRD/Accounts/IT Head/All Staff/Notice Board
5. Security officer/Hostel warden/Concern Students
6. All Notice Boards.


 Registrar
 Mewar University
 Gangrar, (Chittorgarh)

OFFICE OF THE PROCTOR
MEWAR UNIVERSITY GANGAR, CHITTORGARH
CONTACT INFO: 0431418210, proctor@mewaruniversity.in
Mr. Gautam Singh Dhakad (Proctor) **No. MU/PRO/21/1**

At: Add Hastar (H Pooara) 311041, Barga Hostel.
 Dear it seems to my knowledge that you created large indulgence in Barga Hostel in the previous night (12/11/2021) by letting in a student and you allowing the student to study without obeying the rules and regulations of this university. We informed to your department also but the matter continued in the hostel application you are liable to fine an amount of INR 1000/- and will be expulsed from the all academic activities and hostel for 7 days.

(Signature)
 Proctor

Yours Sincerely,
 Copy to:-

- PR to Hon'ble Chancellor Sir for kind info
- PR to Hon'ble President Sir for kind info
- PR to Hon'ble Vice President Sir for kind info
- PR to Respected Registrar
- PR to Respected Dean Students Welfare/Dean Academics
- Head of Departments, Account Section and All Faculty members
- All Security, Chief Warden, Mess In charge and Hostel Warden
- All JKSSB Candidates

(Signature)
 Proctor

OFFICE OF THE PROCTOR
MEWAR UNIVERSITY GANGAR, CHITTORGARH
CONTACT INFO: 0431418210, proctor@mewaruniversity.in
Mr. Gautam Singh Dhakad (Proctor) **No. MU/PRO/21/1**

ORDER

Dear Students,
 This is information to all the students that, the student will not be permitted to stay alone in a single & whole vacant room. And if anyone is found residing without prior notice the student will be evicted from the hostel.
 The security warden and other warden should monitor and take the matter seriously as you will be solely responsible.

Yours Sincerely,
 Copy to:-

- PR to Hon'ble Chancellor Sir for kind info
- PR to Hon'ble President Sir for kind info
- PR to Hon'ble Vice President Sir for kind info
- PR to Respected Registrar
- PR to Respected Dean Students Welfare/Dean Academics
- Head of Departments, Account Section and All Faculty members
- All Security, Chief Warden, Mess In charge and Hostel Warden

(Signature)
 Proctor

(Signature)
 Proctor

(Signature)
Registrar
Mewar University
Gangrar, (Chittorgarh)

(Signature)
Registrar
Mewar Univ
Chittorgarh

**OFFICE OF THE PROCTOR
MEWAR UNIVERSITY GANGRAR, CHITTORGARH**
Contact Info: 9456488286, proctor@mewaruniversity.co.in

Mr. Sankar Singh Dabas
(Proctor)

No. MU/PROC/21/25

ORDER

Dear Students

Recent numerous warnings are being caught in various disciplinary systems and continue to receive numerous complaints of rowdiness, fights and going out of university without permission and indulge in fighting, disturbing other students and leaving the hostel floor even during the examination time at 7:30 AM night.

I therefore, have to ask you to leave our University hostel forthwith. Your Counsellors and HODs too have been informed. The notice issued that 50 students have been rusticated from hostel (Name listed) and an amount of Rs 7000 per student will be required as an ex-cessory fee. It is our wish that this action will help in maintaining the discipline and peaceful academic environment in the campus.

Following Students have been rusticated

Sl. No.	Students Name	Roll No.
1	Mr. Chandan	1802011
2	Mr. Saurabh	1802012
3	Mr. Arjun	1802013
4	Mr. Anil Kishor	1802014
5	Mr. Anshu Kumar	1802015
6	Mr. Anshu Kumar	1802016

Yours Sincerely,

Copy to:-

- PS to Hon'ble Chancellor Sir for kind info.
- PS to Hon'ble President Sir for kind info.
- PS to Hon'ble Pro-President Sir for kind info.
- PS to Respected Registrar Sir.
- PS to Respected Dean Academics / Students Welfare Sir.
- Head of Departments, Account Section and All Faculty members.
- ASD Security, Chief Warden, Mess in charge.


Proctor
Mewar University, Chittorgarh


Proctor
Mewar University, Chittorgarh

**OFFICE OF THE REGISTRAR
MEWAR UNIVERSITY, GANGRAR (CHITTORGARH) RAJASTHAN**

April 7, 2021

No. MU/Admin(MS.MUDERTS)/2021/695

NOTICE

Subj: Rustication of students for creating nuisance & negating the University authority

On the basis of report received and with the approval of the Competent Authority, it has been reported that some of the students of Mewar have created nuisance, negated the authority of the University and lowered the image of the University. This is indiscipline of highest order. Any such atmosphere cannot be allowed. It has therefore been decided to rusticate the following students, with immediate effect.

- 1) Mr. Musu Aminu - student of Aircraft Maintenance
- 2) Mr. Mansur Muhammed Ballot - student of Mechanical Engineering
- 3) Mr. Ismail Aliyu Dantari - student of Mechanical Engineering
- 4) Mr. Enochson Atifara Yusuf - student of Petro Chemical
- 5) Mr. Abdul Aziz Umar Iya - student of Petro Chemical

The above students shall not be allowed to attend the classes and their names be deleted from the attendance Registers. These students will vacate the accommodation given to them in a week's time and will leave the campus. The Dean/concerned HoDs and Hostel Superintendent will ensure compliance.


Registrar
Mewar University
Gangrar, Chittorgarh

- To:
- 1) Dean, Engineering/HoDs Mechanical/Aircraft Maintenance/Petro chemical
 - 2) Above 5 students

Copy to:

- 1) PS to President/Pro President for Inf and necessary action.
- 2) Deans/Directors/HoDs for Inf and necessary action.
- 3) Accounts/Examination/Library/Stores/Warden/Security


Registrar
Mewar University
Gangrar, (Chittorgarh)


Registrar
Mewar University
Gangrar, (Chittorgarh)

The Grievance Redressal Cell Activities 2021-22

Online feedback from all the students and other stakeholders like parents, alumnae, employers and resource persons about teaching and infrastructure facilities was collected. The feedback was analyzed and the authority decided to take suitable actions.

A suggestion box has been placed in campus. The institution tries to take corrective measures according to the suggestions shared in the box.

Taking Corrective Measures in committee meeting:-




Registrar
Mewar University
Gangrar, (Chittorgarh)

Report of Anti-Ragging Committee

Convener: Mr. Gautam Singh Dhakad

Mewar University has a functional Anti Ragging committee comprising of Faculty and students. Few members of Student Council act as members of Anti Ragging Squad and keep vigilance in the University campus and report to the committee there were no major case regarding which comes or is brought to their notice. Through these committee there were no major cases regarding ragging.

Number of complaints received during the year	0 (Zero)
Number of complaint disposed off during the year	0 (Zero)
Number of cases pending for more than 90 days	0 (Zero)

Report of Anti Sexual Harassment Committee

No case of any student were reported: hence no action report has been submitted

Number of complaints received during the year	01 (Zero)
Number of complaint disposed off during the year	01 (Zero)
Number of cases pending for more than 90 days	0 (Zero)

Report of Grievance Redressal Committee

Due to no-tolerance policy there were only 5 cases during academic year 2021-22. The punishments are preventive, deterrent and reasonable enough so that the student would not repeat their act.

1. On the basis of the complaint received that some students have created nuisance and continuously indulge in deplorable activities. This matter was put before the committee and instructed the students that such activity is not allowed in the premises and outside the premises. The final decision was taken to rusticate Mr Tabish Kashaf, Mr Imran Fayaz, Ms Nishta Upadyay, Mritunjay Kumar.
2. It was reported that one student of B. Pharma , Mr Adil Bashir created huge indiscipline by bursting fire crackers in Sanga Hostel on 02/01/2022. This incident brought before committee and as per the norms of Hostel it is the violating the rules and regulation of the University. The fine of Rs 5000 was imposed on the student and rusticated from academic activity and hostel for 7 days.


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Mewar University
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3. There is a clear instruction to hostellers that using electric devise is strictly prohibited still it was noticed that some students is the hostel were using some high voltage devices in their room. Such matter came before the committee. Urgent meeting was conducted on 07/01/2022 and fine of Rs 5000 was imposed on defaulters with suitable warning.
4. One compliant was found that one student Mr Sumit Kumar Modi, B.Pharma 4th Year, misbehaved with the serving staff in the Mess on 14/12/2022. He was threatening to mess staff in front of others students. Committee took this note seriously and imposed fine of Rs 1000
5. It was observed that one of students went out of the campus on 03/01/2022 without informing to concerning authority. Mr Jahangir Ahmed Dar, MUR2101112 was debarred from academic activity for one day and informed to his father for his activity as well.

Number of complaints received during the year	05 (Five)
Number of complaint disposed off during the year	05 (Five)
Number of cases pending for more than 90 days	00 (Zero)

Report of Internal Complaint Committee (ICC)

One complaint of misbehave with female student was came into the notice before ICC that two students Mr Khazan Chand, B.Pharma, First Year and Mr Ravindra, B.Tech Civil, First Year were involved in misbehaving and used abusive language to female student. Committee took this matter very seriously and ensure to students that such incident is strictly not tolerable at any cost. The above students after proper investigation were rusticated from all academic activity with immediate effect and would be liable to deposit fine of Rs 1000.

Number of complaints received during the year	01 (One)
Number of complaint disposed off during the year	01 (One)
Number of cases pending for more than 90 days	0 (Zero)


Registrar
Mewar University
Gangrar, (Chittorgarh)

Summary of Annual Reports of Statutory Committee

Sr. No.	Name of Committee	Nature of Grievance	Total Grievance Received	Average no of days for Redressal
1	Internal Complaint	-	01	5 Days
2	Grievance Redressal Committee	Physical Fight -Smoking -Misbehave	05	7 Days
3	Ant-Ragging Committee	Ragging	Nil	Nil
4	Anti-Sexual Harassment committee	Sexual Harassment	Nil	Nil



Registrar

Mewar University

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Mewar University
Gangrar, (Chittorgarh)

